



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**NOTICE OF A BOARD OF DIRECTORS REGULAR MEETING**

**Notice is Hereby Given**, pursuant to California Government Code Section 54956, that the Chairperson of South Lake County Fire Protection District Board of Directors, State of California has called a regular meeting of said Board of Directors to be held on:

**Tuesday, September 20, 2022, at 7:00 p.m.**  
**Located at the Middletown Fire Station Board Room,**  
**21095 Highway 175, Middletown, CA 95461**

Due to COVID-19, the California Department of Public Health social distance directive is being followed. The meeting is being conducted via videoconference in compliance with AB 361, effective September 16, 2021. To be able to follow and participate in Board of Director’s meeting, you may either join:

from your computer, tablet, or smartphone at:

<https://us02web.zoom.us/j/88978566076>

or by dialing in using your phone: (669) 900-6833

Meeting ID: 889 7856 6076

Comments are allowed before any action is taken by the Board on each item. Comments may be made remotely by emailing [boardclerk@southlakecountyfire.org](mailto:boardclerk@southlakecountyfire.org), via ZOOM videoconference, or phone application.

**This regular meeting is for the purpose of discussing and consider the following items:**

1. Call to Order:
2. Pledge of Allegiance:
3. Roll Call:
4. Motion to approve agenda:  
MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_
5. Consideration of approval of videoconference option under AB 361. Board will consider approval of findings that there remains a State proclaimed COVID 19 health emergency and local officials continue to impose or recommend measures to promote social distancing.  
MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

6. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.
7. Communications:
  - 7.a. Fire Sirens
  - 7.b. Fire Safe Council
  - 7.c. Volunteer Association
  - 7.d. Chief's Report
  - 7.e. Finance Report
  - 7.f. Directors' activities report
8. Regular Items:
  - 8.a. Consideration for Resolution No. 2022-23-08. A Resolution Amending Conflict of Interest Code. Placed on the agenda by Staff Services Analyst Gloria Fong.  
MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_
  - 8.b. Consideration to add a secondary vehicle 'retarder' into the drivetrain to slow Water Tender 6211 in the different areas encountered around the Fire District. Placed on the agenda by Chief Paul Duncan.  
MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_
  - 8.c. Consideration for Resolution No. 2022-23-10, A Resolution Authorizing the Fire Chief to Execute Agreement for Participation in the Intergovernmental Transfer (IGT) of Public Funds Program for the January 1, 2021 through December 31, 2021 Service Period. Placed on the agenda by Staff Services Analyst Gloria Fong.  
MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_
9. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)
  - 9.a. August 18, 2022, Regular Meeting Minutes
  - 9.b. Warrants
    - 9.b.1. September
    - 9.b.2. August – corrected
  - 9.c. Resolution No. 2022-23-09, A Resolution Appropriating Contingencies for Cobb Forest Stewards Air Curtain Incinerator Dropoff Program
  - 9.d. Resolution No. 2022-23-11, A Resolution Appropriating Contingencies for Middletown Station 60 Carpet Replacement
10. Motion to Adjourn Meeting:

Posted September 16, 2022 by  Gloria Fong, Clerk to the Board of Directors  
AA6C7B669C144F1...

***A request for disability-related modification or accommodation necessary to participate in the Board of Directors' Meeting should be made by emailing [boardclerk@southlakecountyfire.org](mailto:boardclerk@southlakecountyfire.org) at least 48 hours prior to the meeting.***

**SOUTH LAKE FIRE SAFE COUNCIL**  
**September 7, 2022**  
**Meeting Agenda**

**Call to Order – 2 pm**

**Previous Meeting Minutes**

**President’s Report**

**Treasurer’s Report**

**Bank Balance -**

**Expenses**

**Income –**

**Correspondence –**

**Membership Info –**

**Committee Reports**

**Chipping –**

**Web Site –**

**Facebook –**

**Publicity –**

**Lake County Risk Reduction Authority –**

**Website Update**

**Chipping Card**

**Funds to support right of entry mailing for Jerusalem Grade Improvement**

**Agenda Items for Next Meeting**

**SOUTH LAKE FIRE SAFE COUNCIL**  
**August 3, 2022**  
**Meeting Minutes**

**Call to Order – 2 pm** –Peterson via zoom, Englander, Black, Valderrama, Wenckus, Pagone, Dresher, P. May, Erme, Duncan, Stricklin, Cline via zoom and Jessica Lewis via zoom.

Meeting chaired by Black.

**Previous Meeting Minutes - Approved**

**President’s Report** – Website update -Jessica Lewis- showed some mock-up pages. SLFSC suggestion – replace “chipping piles” with “chipping stacks”. Provide a drawing of stacks and rows of stacks.

**Treasurer’s Report**

**Bank Balance** – \$6656.14

**Expenses** - \$5000.00

**Income** – \$90.00

**Correspondence** –

**Membership Info** - 52

**Committee Reports**

**Chipping** – 10 Sites – next chipping in September. Chipping cancelled for August – due to heat.

**Web Site** – in progress

**Facebook** –

**Publicity** –

**Lake County Risk Reduction Authority** – CWDG grants – 1<sup>st</sup> funds from federal CWDG Forestry grants.

**Community Updates – 5 Minutes Each**

**Cobb** - Home assessments on Cobb. Loch Lomond applied for Firewise status – 18 firewise in Lake Co.

HUB – Andrea thanked chipping crews.

**Hidden Valley Lake** – Chipping standards on website. Inventory of vacant and hazardous lots. Spruce Grove Rd. has lots of hazardous fuel.

**Western Mine Road** – Frustration finding funding for hazardous fuel reduction.

**Cal Fire** – Thank you to CalFire for keeping all the fires in area small.

**PG&E** – Cobb Area – Plans to haul wood slowed down due to high density of material. Chipping programs on going.

**CLERC**- Laurel and Christina leaving – 2 new people will be Grant Coleman and Mark Roberts. Submitted quarterly report. Working on regional block grant.

Fox Dr. Project – 60 trees dropped in last 2 weeks.

Meeting adjourned.

# Chief Notes 9/15/2022

## **North Division Operations:**

We have been very lucky with the elevated temperatures and increased fire behavior. The North Division has been supporting several incidents throughout the State with personnel and equipment, but happily we have not been experiencing significant events here locally.

We did complete work on the Air Curtain Incinerator with moving it and adding some gravel to the site where it sits. A lot of material has been delivered to the site by a local faller from the Fox Drive area of Cobb, with the intent to start using the machine once it starts cooling off and we receive some precipitation.

## **Camp Operations:**

Crew strength has been very slowly improving. A second crew is staffed, and CDCR is working to get a third crew partially staffed for local incidents (short crew). Personnel have been busy with out-of-Unit assignments, and working to get new Fire Captains signed off to work independently.

The Camp Shop has been busy with conducting lots of repairs, and has been able to get some of the work on the new E-6011 completed. Supply chain issues continue to plague mechanical repairs, as parts are a challenge to receive in a timely fashion.

## **South Lake Operations:**

Our new HeloPods have been placed in the community and are full of water, ready to supply water during an incident. The Cobb Unit (Pod1) has been successfully connected to the municipal water system with a temporary line, while we await parts and installation of the permanent line. We did identify the very dusty conditions that working that site caused, so a biodegradable dust abatement product was applied around the Unit. The Middletown Unit (Pod2) has been filled by the water tender, however, the connection to municipal water has been more challenging. We are working through those issues.

The new excavator from the Fuels Grant has been used up at the Pod1 site to clear brush and level the tank location. The trainer from Caterpillar came and provided a train-the-trainer class for one of our HFEO's who will be used to train other personnel.

Significant work was completed on Station 60 over the last 2 weeks. All the furniture was removed from the office and the carpet was removed. The carpet vendor installed the new carpet, and we are awaiting the delivery of the new office furniture.

Last Saturday staff worked to run the conduit in the walls for the internet upgrade throughout the station, and we are awaiting our IT specialist who will complete the project. Lots of upgrades should greatly improve our internet connectivity.

I attended the CALChiefs conference in Sacramento, which was a great event. Lots of information with changes in EMS and Fire Operations. Met with several vendors who have products who can improve our delivery of services and make us more effective in our work.

End of Report

Paul

# CDF/SLCF INCIDENT TRACKING FORM

**Month**                      **August 2022**

**Station 62**

FA = False Alarm  
 CR = Cancel & Return  
 UTL = Unable To Locate  
 AMA = Against Medical Advice  
 CB = Code Blue (Full Arrest, CPR in Progress)  
 LA = Lift Assist  
 NMM = No Medical Merit (AMA not completed)

CAIRS complete ✓	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc. #	Location Street Name	Medical Aid	NMM	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extraction Eqt Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here
	8/1	1355	1356	1406	1523	13614	evergreen dr		1											1 pt c2 sutter
	8/1	1523	1524		1528	13621	w hwy 20		2											cx
	8/1	2043	2044		2110	13644	old creek rd		3											cx
	8/5	1630	1630	1640	1730	13913	Hwy 175				1									CR
	8/6	1318	1318	1338	1500	13951	Butts Canyon @ Pope Vly Rd				2									AMR To Handle
	8/6	1649	1649	1705	1757	13966	Santa Clara Ave						1							veg fire
	8/6	1757	1757	1810	1820	13970	Bush St										1			LA
	8/7	1350	1350	1403	1545	14022	Bottle Rock Rd		4											1 PT C-3 Sutter Lakeside
	8/8	944			950	14150	bevis ct		5											cx
	8/9	1108	1109	1120	1200	14158	hwy 29				3									ama
	8/10	1433	1435		1450	14243	hwy 53						2							cx
	8/10	1506	1507	1528	1608	14246	live oak		6											cx
	8/10	1747	1748	1808	1937	14253	3rd st		7											1 pt c2 sutter
	8/12	239	241	245	315	14343	meadow dr.		8											AMA
	8/12	1618	1619		1621	14388	gasupaloo dr		9											cx
	8/13	2110			2113	14470	douglas st		10											cx
	8/14	144	146		230	14483	hwy 29				4									cx
	8/14	1803	1804		1815	14515	Hwy 175		11											cx
	8/15	431	433	436	515	14539	meadow dr.		12											ama
	8/16	1610	1615		1655	14649	HWY 29/ Hill Rd						3							CR
	8/16	1838			1841	14656	Vista Robles Way		13											CR
	8/16	2047	2047	2054	2122	14665	Maple St										2			Haz, tree down
	8/17	706			709	14685	Jerusalem Grade Rd						4							CR
	8/17	1505	1508		1604	14727	Bottle Rock Rd						5							UTL
	8/18	1846	1848	1851	1921	14822	HWY 29						6							veg fire
	8/18	2228	2230	2239	2259	14834	Redwood Rd										3			LA
	8/19	2038	2040		2041	14907	Mountain Meadow S		14											CR
	8/20	1800	1800	1820	2300	14962	Point Lakeview Lower Lake						1							Engine 6031
	8/21	1406	1406		1500	15030	Diamond Dust Trail				5									UTL
	8/21	1546	1546	1550	1700	15036	Napa ave		15											1 Pt C2 to AHC
	8/22	930	933		1012	15080	cobb blvd		16											pt assist
	8/23	1332	1344	1400	1408	15170	Hidden Valley		17											ama
	8/23	1839			1842	15190	Hwy 175						2							cx
	8/24	1104	1109		1132	15226	16th st		18											cx
	8/24	426	432		437	15273	HWY 29				6									cx





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CAJRS complete ✓	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc. #	Location Street Name	Medical Aid	NMM	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extrication Eqt Used
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**Comments:**  
**List Number of Patients as Pt x 4**  
**If an IFT, List Destination Here**  
**Any Specific Comments, List Here**

<b>PREVIOUS:</b>	134	22	41	21	21	7	10	6	24	14	0	0
<b>YEAR TO DATE:</b>	157	24	50	25	27	7	10	6	29	14	0	0

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# CDF/SLCF INCIDENT TRACKING FORM

Month August

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CAIRS complete ✓	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc. #	Location Street Name	Medical Aid	NMM	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extrication Eqt Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here
	8/1	2039	2040	2045	2055	13643	Moonridge		1											AMA
	8/1	2055	2055	2059	2110	13644	old Creek			1										NMM
	8/2	2012	2013		2020	13712	HWY 29		2											CR
	8/2	2142	2145		2155	13719	Olympic					1								CR
	8/3	0900	0902		0940	13748	Hwy 29				1									Non Injury
	8/4	0429	0431		0520	13809	Stagecoach Cyn		3											Cx
	8/4	1120	1120	1132	1135	13834	Farway Pt			2										NMM
	8/5	0710	0712	0715	0840	13889	Hidden Valley Rd		4											C3 to ?AHC 1 Pt to AHC
	8/5	1348	1350	1357	1459	13904	Stonegate		5											1 Pt to AHC
	8/6	1649	1649	1655	1745	13966	Santa Clara Rd						1							
	8/6	2003	2003	2015	2020	13978	Bush St										1			
	8/6	2135	2135	2140	2230	13984	HV Shell Station		6											1 PT to LCSO / NMM
	8/7	1407	1407	1410	1530	14023	Hartman Rd		7											1 PT R80 to SRM
	8/7	2002	2002	2005	2115	14041	Old Creek		8											1 PT C2 AHC
	8/8	0138	0138	0142	0230	14058	Deer Hollow Rd		9											1 PT C2 AHC
	8/8	0740	0742	0749	0810	14066	Jig Saw			3										NMM
	8/8	1024	1026	1029	1135	14078	Hartmann x Hwy 29		10											1 Pt to AHC
	8/8	1326	1328	1334	1434	14090	Northshore		11											1 Pt to AHC
	8/9	1101	1103	1108	1121	14155	Northshore		12											AMA
	8/9	1121	1121	1226	1153	14158	Putah		13											AMA
	8/9	1214	1215	1225	1332	14164	Stewart		14											1 Pt to AHA
	8/9	1620	1621	1624	1735	14186	Old Creek		15											1 Pt to AHC
	8/10	1433	1435		1450	14243	Hwy 53						2							Cx
	8/10	1501	1503	1509	1530	14245	Oak Grove			4										NMM
	8/10	2111	2113	2123	2147	14261	Meadow View			5										NMM
	8/11	1915	1916	1918	1922	14322	Deer Hollow Rd		16											UTL
	8/12	1723	1725	1727	1820	14383	Old Creek		17											1 Pt C3 to AHC
	8/13	0847	0847		0930	14431	Hofacker								1					Cx by P1420
	8/13	0947	0947	1950	1030	14435	Hwy 29 X Spruce Grove				2									Non Injury
	8/13	2110	2110	2118	2130	14470	Douglas St			6										NMM Not as reported
	8/13	2254	2254		2304	14475	Lakeshore Dr					2								Cx
	8/13	0146	0146	0152	0240	14483	Hwy 29 X Bar X				3									Non Injury
	8/14	1653	1653		1659	14511	Lakeshore Dr				4									Cx
	8/14	1806	1807		1808	14516	Powder Horn Rd		18											Cx
	8/15	1233	1234	1238	1259	14563	Deer Hollow Rd		19											AMA

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CAIRS complete ✓	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc. #	Location Street Name	Medical Aid	NMM	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extrication Eqt Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here
	8/15	1259	1259	1302	1344	14565	Spyglass Rd		20											1 PT C2 AHC
	8/15	1344	1344	1351	1420	14566	Deer Hollow Rd		21											AMA
	8/15	1517	1518	1523	1530	14579	Butts Canyon Rd		22											AMA
	8/16	0134	0136	0138	0250	14612	Mountain Meadow N		23											1 Pt C3 to AHC
	8/17	0701	0703	0706	0730	14684	Mountain Meadow N		24											AMA
	8/18	1110	1113	1120	1136	14786	Mountain Meadow N			7										NMM
	8/18	1149	1152		1200	14790	Ranch Rd					3								Cx
	8/18	1850	1853		1855	14822	Hwy 29 mm7						3							Cx
	8/18	2318	2321	2327	1230	14835	Spyglass Rd		25											1 PT C2 AHC
	8/19	0925	0925	0935	1029	14864	Coyle Springs Dr		26											1 PT C2 AHC
	8/19	1420	1420	1434	1546	14886	Ravenhill Dr		27											1 PT C2 AHC
	8/19	1637	1637	1642	1655	14897	Valley Oak Dr										2			LA
	8/19	2023	2023		2050	14907	Mountain Meadow South		28											NOT AS REPORTED, CR
	8/19	2330	2330	2345	0121	14911	PINE FLAT CT		29											1 PT C2 AHC
	8/20	1218	1218	1225	1357	14941	Hartwood Ct		30											1 PT C2 AHC
	8/20	1720	1720	1725	1830	14961	Mountain Meadow N		32											1 PT C2 AHC
	8/20	0123	0123	0128	0230	14994	Honey Hill		32											1 PT C2 AHC
	8/21	1217	1217		1219	15020	North Shore dr								2					CR
	8/21	1244	1245	1248	1350	15023	Stone Gate		33											1PT C2 AHC
	8/21	1544			1545	15036	Napa Ave		34											CR
	8/21	1613	1614	1620	1730	15037	Gifford Springs		35											AMA
	8/22	0401	0402	0411	0520	15068	HWY 29		36											1PT C2 AHC
	8/22	1716	1717		1722	15117	Butts Canyon Rd				5									CR
	8/22	1851	1852	1854	1955	15126	Coyote Valley		37											1 PT C2 AHC
	8/23	1327	1328	1330	1336	15167	Coyote Valley Rd										3			PA ambulance crew at the health clinic, Divert
	8/23	1336	1336	1338	1440	15170	HVLA Camp Ground		38											1 PT C2 AHC
	8/24	0345	0348	0352	0445	15206	Kentwood		39											AMA
	8/24	0736	0737	0740	0834	15211	Deer Hill		40											1144
	8/24	2102	2106		2115	15236	Hwy 29										4			Tree Down into phonelines
	8/24	2132	2134		2143	15265	Hidden Valley Rd										5			Lift Assist
	8/25	2336	2338		2356	15271	Hwy 29				6									Cx
	8/25	0426	0429		0450	15273	Hwy 29 X Bradford				7									Cx
	8/25	0945	0947	1001	1035	15286	East Rd		41											1 Pt to AHC
	8/25	1147	1149	1157	1235	15294	Hwy 29 X Hartmann				8									Non Injury
	8/25	1714	1716		1725	15313	Hwy 29										6			Lines Down





**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** September 15, 2022  
**TO:** Board of Directors  
**FROM:**   
Gloria Fong  
Staff Services Analyst  
**SUBJECT:** Finance Communications

Please accept my apologies for all the attachments. They are provided in case I've missed something.

Budget Summary for 1<sup>st</sup> quarter of current fiscal is attached, including Wittman's month end and 1<sup>st</sup> quarter Paid Call Firefighter (PCF) payroll hours. County Auditor-Controller's Office rolled in fund balance but has not officially closed last fiscal year (FY). The Budget Summary was manually prepared.

Alas, late August, official final approval was received to change from the 3-part carbon to single part checks. Checks were ordered to start testing this process and began with this month. The order was for the 250 minimum order in March of 2022. The remainder of the 3-part check will be voided and kept for auditing purposes. Another order will be placed later this calendar year because the Auditor-Controller's name will need to change from Cathy Saderlund to Jenavive Herrington on January 1<sup>st</sup>. The last minimum order placed for the 3-part carbon was earlier this calendar year and its price at about \$350. The single part is about half the cost.

Fire Agency Self Insurance System (FASIS) has merged with Fire Districts Association of California Employment Benefits Authority (FDAC EBA). FASIS is our workers' compensation carrier. The consolidation to FASIS/FDAC EBA doesn't appear it will affect the premium and effective July 1, 2023 become a multi-risk sharing program making available to eligible California fire districts employee benefits and workers' compensation coverage. The workers' compensation premium is adjusted annually by experience modifier and rate based upon number of volunteers and amount it pays each FY.

As informed at the last meeting should there not be a second person to file for candidacy, it is recommended the Board start recruiting (or advertise) for second candidate it may recommend Lake County Board of Supervisors appoint to serve the four-year term beginning December 2022. The attached press release is posted at the Middletown fire station, Middletown post office, and near Hidden Valley Lake mailboxes. Contained in it is link for completing application

that will be provided at the October meeting. The Board may choose to extend and if this happens, the recommendation for appointment is just submitted later. Please feel free to share the press release with your constituents or community members. I have not received notice from the Lake County Registrar of Voters Office yet and am providing as an example the one from the 2017 election.

The Ground Emergency Medical Transport (GEMT) Cost Reports for FYs 2018-19, 2019-20, and 2020-21 due July 31, 2022 has been extended to October 31, 2022. Department of Health Care Services (DHCS) granted this extension. Then FYs 2021-22 is due November 30, 2022.

Mentioned and provided in the July meeting agenda were slides from the Public Provider-GEMT Intergovernmental Transfer Program (PP-GEMT IGT). I am providing another set of slides DHCS sent out from the July 12<sup>th</sup> webinar in case anything was missed. While this is a new, here is my interpretation of the PP-GEMT IGT Program:

- PP-GEMT IGT takes the place of GEMT and the Quality Assurance Fee (QAF). Basing estimates from Wittman Enterprise's (W.E.) QAF emailed information, using estimated Add-on Amount of \$946.92 and the approximate \$321.95 per transport amount, it does not appear PP-GEMT IGT will generate any revenue (see highlighted on page following W.E.'s email).
- If DHCS determines voluntary contributions is not sufficient, the PP-GEMT IGT program will not be continued for future periods.
- PP-GEMT IGT is separate from the Voluntary Rate Range Program (on tonight's agenda).

I received the engagement letter for auditing services by Fechter & Company CPAs. The cost has more than doubled from about \$5,700 to \$11,000 for FYs ended June 30, 2021 and June 30, 2022. Request for Proposals have been sent out and will be on the October meeting agenda for Board to consider. Should it be that the Board selects another auditing firm, I want the Board to be aware that it has been a pleasure working with Fechter & Company CPAs and it be known that Craig Fechter in earlier years included professional discounts of about \$2,800 and audited FY ended June 30, 2016 pro bono (the FY of the Valley fire).

Attachments: Payroll Summary  
Wittman Enterprise Grand Totals  
FASIS/FDAC EBA Consolidation  
2022 Director Vacancy Notice  
PP-GEMT IGT  
Fechter & Company CPAs Engagement Letter

South Lake County  
 Fire Protection District  
 Cost Accounting Management System  
 Budget Summary FISCAL YEAR 2022-23

Accts Payable	FUND 357 OPERATING	Orig Budget	Adj Budget	JUL	AUG	SEP	1st QTR	% of Budget
GL OBJECT	795 01-11 Salaries & Wages-Permanent	6,000	6,000	500.00	500.00	500.00	1,500.00	25.0%
	795 01-12 Salaries & Wages-Temporary	110,000	110,000	14,672.80	16,363.38	10,698.55	41,734.73	37.9%
	795 01-13 Salaries & Wages-Overtime	35,000	35,000	9,282.00	2,289.30		11,571.30	33.1%
	795 02-21 FICA/Medicare-Emplyr Share	12,000	12,000	1,901.39	1,465.18	887.31	4,253.88	35.4%
	795 03-30 Insurance	33,900	33,900	1,171.59	3,393.23	1,163.27	5,728.09	16.9%
	795 03-31 Unemployment Insurance	5,000	5,000	135.57	113.96	120.98	370.51	7.4%
	795 04-00 Workers Compensation	29,620	29,620	27,196.00			27,196.00	91.8%
	795 09-00 Payroll Clearing	0	0	50,000.00	0.00	-13,194.80	36,805.20	100.0%
	795 11-00 Clothing & Personal Supplies	24,000	24,000		1,294.34	2,012.68	3,307.02	13.8%
	795 12-00 Communications	22,000	22,000	4,823.49	8,238.31	5,577.11	18,638.91	84.7%
	795 13-00 Food	2,500	2,500	340.82	853.84	311.65	1,506.31	60.3%
	795 14-00 Household Expense	15,000	15,000			881.41	881.41	5.9%
	795 15-10 Insurance-Other	53,000	53,000	51,780.00			51,780.00	97.7%
	795 17-00 Maintenance-Equipment	38,300	38,300		902.22	5,031.58	5,933.80	15.5%
	795 18-00 Maint-Bldgs & Imprvmts	87,632	87,632	20,018.85	7,892.41	21,871.44	49,782.70	56.8%
	795 19-40 Medical Expense	46,500	46,500	229.26	4,765.41	9,736.14	14,730.81	31.7%
	795 20-00 Memberships	6,200	6,200	200.00			200.00	3.2%
	795 22-70 Office Supplies	3,000	3,000		518.55	579.89	1,098.44	36.6%
	795 22-71 Postage	7,220	7,220		4.60	69.17	73.77	1.0%
	795 23-80 Professional, Specialized Svc	4,008,772	4,008,772	9,551.88	7,890.69	3,719.56	21,162.13	0.5%
	795 24-00 Publications & Legal Ntcs	1,100	1,100		69.12		69.12	6.3%
	795 27-00 Small Tools & Instruments	3,500	3,500			130.37	130.37	3.7%
	795 28-30 Special Dept Supp & Svcs	66,400	66,400	12,213.30	1,056.69	23,712.31	36,982.30	55.7%
	795 28-48 Special Dept Ambulance Exp	92,000	92,000	150.00		782.09	932.09	1.0%
	795 29-50 Transportation & Travel	10,000	10,000				0.00	0.0%
	795 30-00 Utilities	75,400	75,400	5,127.43	6,025.19	8,208.47	19,361.09	25.7%
	795 38-00 Inventory Items	20,000	20,000		6,925.92		6,925.92	34.6%
	795 48-00 Taxes & Assessments	200	200				0.00	0.0%
	795 61-60 Bldgs & Imprv	0	0			13,300.00	13,300.00	100.0%
	795 62-72 Autos & Light Trucks	0	0			3,181.37	3,181.37	100.0%
	795 62-74 Cap FA-Eqt Other	0	0		89,584.16	27,698.24	117,282.40	100.0%
	795 62-79 Cap FA-Pr Year	0	0				0.00	0.0%
	<i>SUBTOTAL</i>	4,814,244	4,814,244	209,294.38	160,146.50	126,978.79	496,419.67	10.3%
	795 90-91 Contingencies	366,724	366,724				0.00	0.0%
	<b>TOTAL ACCTS PAYABLE EXPENSE</b>	5,180,968	5,180,968	209,294.38	160,146.50	126,978.79	496,419.67	9.6%

Revenue	FUND 357 OPERATING	Orig Budget	Adj Budget	JUL	AUG	SEP	1st QTR	% of Budget	
GL OBJECT	411 10-10	Property Taxes-Current Secured	1,521,190	1,521,190			0.00	0.0%	
	411 10-20	Property Taxes-Current Unsecured	30,715	30,715			0.00	0.0%	
	411 10-25	Property Taxes-Supp 813-Current	0	0			0.00	0.0%	
	411 10-35	Property Taxes-Supp 813-Prior	0	0			0.00	0.0%	
	411 10-40	Property Taxes-Prior Unsecured	0	0			0.00	0.0%	
	422 21-60	Permits-Other	15,000	15,000			0.00	0.0%	
	441 42-01	Revenue from Use of Money-Interest	25,000	25,000			0.00	0.0%	
	453 54-60	State Aid-HOPTR	13,000	13,000			0.00	0.0%	
	453 54-90	State Aid-Other	35,000	35,000			0.00	0.0%	
	455 55-40	Other Federal-Disaster Relief	0	0			0.00	0.0%	
	456 56-30	Other Government Agencies-Other	74,080	74,080			0.00	0.0%	
	465 68-60	Public Protection-Instnl Care & Svc (Amb)	400,000	400,000	134.96	46,233.60	50,846.92	97,215.48	24.3%
	466 69-29	Other Current Services-Fire Protection	1,812,161	1,812,161			0.00	0.0%	
	491 79-50	Other-Revenue - Prior Year	0	0			192,850.86	192,850.86	0.0%
	491 79-70	Other-Sales - Miscellaneous	0	0			0.00	0.0%	
	492 79-90	Other Revenue-Miscellaneous	0	0	300.00		300.00	300.00	0.0%
	492 79-91	Other Revenue-Cancelled Checks	0	0			0.00	0.0%	
	492 79-92	Other Revenue-Insurance Rebates	0	0			1,339.97	1,339.97	0.0%
	492 79-93	Other Revenue-Insurance Proceeds	0	0			493.72	493.72	0.0%
	502 81-22	Operating Transfers-Transfers-In	0	0			0.00	0.00	0.0%
		<b>TOTAL REVENUE ESTIMATE</b>	<b>3,926,146</b>	<b>3,926,146</b>	<b>434.96</b>	<b>46,233.60</b>	<b>245,531.47</b>	<b>292,200.03</b>	<b>7.4%</b>
	390 00-00	Fund Balance (carry over FY beg. 07/01/22)						1,254,822.00	
		Fund Balance YTD						1,177,581.15	
Reserves									
GL OBJECT	391 01-00	General						154,702.00	
	392 00-00	Unreserved-Designated						3,103,427.00	
	392 04-00	Equipment Reserve						994,846.00	
	392 12-00	Medical Insurance Reserve						224,888.00	
	392 25-00	Medical Svcs & Eqpt Reserve						1,105,740.00	
		<b>TOTAL RESERVES</b>						5,583,603.00	
		<b>TOTAL FUND EQUITY (09/15/22)</b>						6,761,184.15	

Revenue	FUND 366 FIRE MITIGATION FEE	JUL	AUG	SEP	1st QTR	% of Budget	
GL OBJECT	441 42-01	Revenue from Use of Money-Interest				N/A	
	461 66-15	Charges for Svc-Fire Mitigation	7,892.00	4,743.00	4,974.00	17,609.00	N/A
	492 81-23	Operating Transfers-Transfers-Out					N/A
		<b>TOTAL REVENUE ESTIMATE</b>	<b>7,892.00</b>	<b>4,743.00</b>	<b>4,974.00</b>	<b>17,609.00</b>	
	390 00-00	Fund Balance (carry over FY beg. 07/01/22)				214,324.44	
		<b>TOTAL FUND EQUITY (09/15/22)</b>				231,933.44	



Revenue	FUND 357 OPERATING	Orig Budget	Adj Budget	JUL	AUG	SEP	1st QTR	% of Budget	
GL OBJECT	411 10-10	Property Taxes-Current Secured	1,521,190	1,521,190			0.00	0.0%	
	411 10-20	Property Taxes-Current Unsecured	30,715	30,715			0.00	0.0%	
	411 10-25	Property Taxes-Supp 813-Current	0	0			0.00	0.0%	
	411 10-35	Property Taxes-Supp 813-Prior	0	0			0.00	0.0%	
	411 10-40	Property Taxes-Prior Unsecured	0	0			0.00	0.0%	
	422 21-60	Permits-Other	15,000	15,000			0.00	0.0%	
	441 42-01	Revenue from Use of Money-Interest	25,000	25,000			0.00	0.0%	
	453 54-60	State Aid-HOPTR	13,000	13,000			0.00	0.0%	
	453 54-90	State Aid-Other	35,000	35,000			0.00	0.0%	
	455 55-40	Other Federal-Disaster Relief	0	0			0.00	0.0%	
	456 56-30	Other Government Agencies-Other	74,080	74,080			0.00	0.0%	
	465 68-60	Public Protection-Instnl Care & Svc (Amb)	400,000	400,000	134.96	46,233.60	50,846.92	97,215.48	24.3%
	466 69-29	Other Current Services-Fire Protection	1,812,161	1,812,161			0.00	0.0%	
	491 79-50	Other-Revenue - Prior Year	0	0			192,850.86	192,850.86	100.0%
	491 79-70	Other-Sales - Miscellaneous	0	0			0.00	0.0%	
	492 79-90	Other Revenue-Miscellaneous	0	0	300.00		300.00	300.00	100.0%
	492 79-91	Other Revenue-Cancelled Checks	0	0			0.00	0.0%	
	492 79-92	Other Revenue-Insurance Rebates	0	0			1,339.97	1,339.97	100.0%
	492 79-93	Other Revenue-Insurance Proceeds	0	0			493.72	493.72	100.0%
	502 81-22	Operating Transfers-Transfers-In	0	0			0.00	0.0%	
		<b>TOTAL REVENUE ESTIMATE</b>	<b>3,926,146</b>	<b>3,926,146</b>	<b>434.96</b>	<b>46,233.60</b>	<b>245,531.47</b>	<b>292,200.03</b>	<b>7.4%</b>
	390 00-00	Fund Balance (carry over FY beg. 07/01/22)						1,254,822.00	
		Fund Balance YTD						1,050,602.36	
Reserves									
GL OBJECT	391 01-00	General						154,702.00	
	392 00-00	Unreserved-Designated						3,103,427.00	
	392 04-00	Equipment Reserve						994,846.00	
	392 12-00	Medical Insurance Reserve						224,888.00	
	392 25-00	Medical Svcs & Eqpt Reserve						1,105,740.00	
		<b>TOTAL RESERVES</b>						5,583,603.00	
		<b>TOTAL FUND EQUITY (09/15/22)</b>						6,634,205.36	

Revenue	FUND 366 FIRE MITIGATION FEE	JUL	AUG	SEP	1st QTR	% of Budget	
GL OBJECT	441 42-01	Revenue from Use of Money-Interest				0.0%	
	461 66-15	Charges for Svc-Fire Mitigation	7,892.00	4,743.00	4,974.00	17,609.00	100.0%
	492 81-23	Operating Transfers-Transfers-Out				0.0%	
		<b>TOTAL REVENUE ESTIMATE</b>	<b>7,892.00</b>	<b>4,743.00</b>	<b>4,974.00</b>	<b>17,609.00</b>	<b>100.0%</b>
	390 00-00	Fund Balance (carry over FY beg. 07/01/22)				214,324.44	
		<b>TOTAL FUND EQUITY (09/15/22)</b>				231,933.44	

**Total Jobs Summary Qtr 1 (ending 09/30/22)**

Name	Code	Hours
Community Event	COMM	21.50
IFT Driver	IFT1	496.50
IFT EMT	IFT2	67.00
IFT Medic	IFT3	285.50
In District Incident	IDI	135.00
Mutual Aid FAE/OP	MAP2	147.50
Special Assignment	SPEC	74.50
Station Cvg behind Incident	STAI	147.50
Station Duties	STAD	84.00
Training	TRNG	196.00
Unassigned		345.75
Vehicle Maintenance	VEHM	17.50

**Total Pay Type Summary**

Pay Type	Reg	OT1	OT2	Total	
				Paid	Unpaid
Work	2017.50	0.75	0.00	2018.25	15.50
Holiday	8.00	0.00	0.00	0.00	0.00
Sick	8.00	0.00	0.00	0.00	0.00

**Accts Payable**

GL OBJECT		1st QTR
795 01-11	Salaries & Wages-Permanent	1,500.00
795 01-12	Salaries & Wages-Temporary	41,734.73
795 01-13	Salaries & Wages-Overtime	11,571.30
795 02-21	FICA/Medicare-Emplyr Share	4,253.88
795 03-30	Insurance	1,200.00
795 03-31	Unemployment Insurance	370.51
795 23-80	Professional, Specialized Svc	1,778.52
	<b>Total for Qtr 1 (ending 09/30/22)</b>	<b>62,408.94</b>



# FASIS/FDAC EBA Consolidation Update

Fri 9/9/2022 10:31 AM

 1 attachments (383 KB)

Consolidation FASIS\_FDAC EBA - FAQ No. 2.pdf;

**Warning:** this message is from an external user and should be treated with caution.

Good morning FASIS Members,

We wanted to take a moment to **thank you** for participating in the recent survey regarding the FASIS/FDAC EBA consolidation. Your feedback is important as we complete the consolidation, create a new brand identity, and communicate with you through this process. We are committed to transparency and value your input along the way.

## Key Survey Takeaways

The following are a few key takeaways gleaned from the survey:

- Maintain efficient and effective service
- Keep costs affordable
- Provide the same or enhanced benefits
- Health Benefits and Workers' Compensation are of equal importance
- Email is the preferred method of communication

*Attached is an FAQ for more details on the survey*

We've contracted with Jennifer Persike & Co. to develop and execute our communications and education program alongside SMA Launch, as they assist staff with the consolidation.

## Update on Branding Effort

The next step in the consolidation process has already begun – development of the brand identity. The FASIS/FDAC EBA Advisory Committee met early last month to discuss the consolidation, and SMA Launch facilitated a branding brainstorming session to help identify a new entity name, logo concept, tagline, etc. SMA Launch is currently reviewing the results of the discussions to develop concepts for the Committee's further consideration.

## Visit Us at the 2022 California Fire Chiefs Conference – Sept. 13 & 14

Lastly, FASIS and FDAC EBA will be at the 2022 California Fire Chiefs Association's conference in Sacramento, September 13 & 14 and we would love to connect with you. *Be sure to stop by our booth in the exhibit hall and say hello!*

Thank you for participating in this process, and please don't hesitate to contact us with questions.

Best,

Stacey

**Stacey Brock** | Administrative Assistant

**Sedgwick**

Sacramento, CA

DIRECT 916.290.4621



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# FDAC EBA AND FASIS CONSOLIDATION

Effective July 1, 2023

“We are working to identify and create the consolidated program’s new brand, logo, and mission.”

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## WHAT HAVE WE ACCOMPLISHED SINCE APPROVAL OF THE CONSOLIDATION?

- Working with SMA Launch and Jennifer Persike & Company, we began work toward the development of a joint marketing and communication plan, including design of a logo/brand of the new program.
- We created benefits and workers’ compensation claims committees comprised of representatives from the EBA and FASIS. The committees are used to review applicable business items and provide recommendations to the respective Boards for action.
- We issued a member survey to aid in our understanding of member district needs as we continue through consolidation efforts.

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## WHAT INFORMATION CAME OUT OF THE MEMBER SURVEY?

- Approximately 50% of respondents indicate their current level of understanding regarding the consolidation as “little to none”.
- More than 50% of respondents indicate “increased costs” as the greatest concern about the consolidation.
- Approximately 80% of respondents indicated “reduced cost” as the item most looked forward to with the consolidation.
- **SERVICE** (knowledge, responsiveness, consistent service level, tools, communication) and **AFFORDABILITY** (rates, cost effectiveness, stable rates) are the items members find most valuable from each program in which they participate.



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## WHAT ITEMS ARE WE CURRENTLY WORKING ON?

- We are working to identify and create the consolidated program’s new brand, logo, and purpose statement.
- We are in the process of reviewing all the necessary revisions to our collective governing documents.

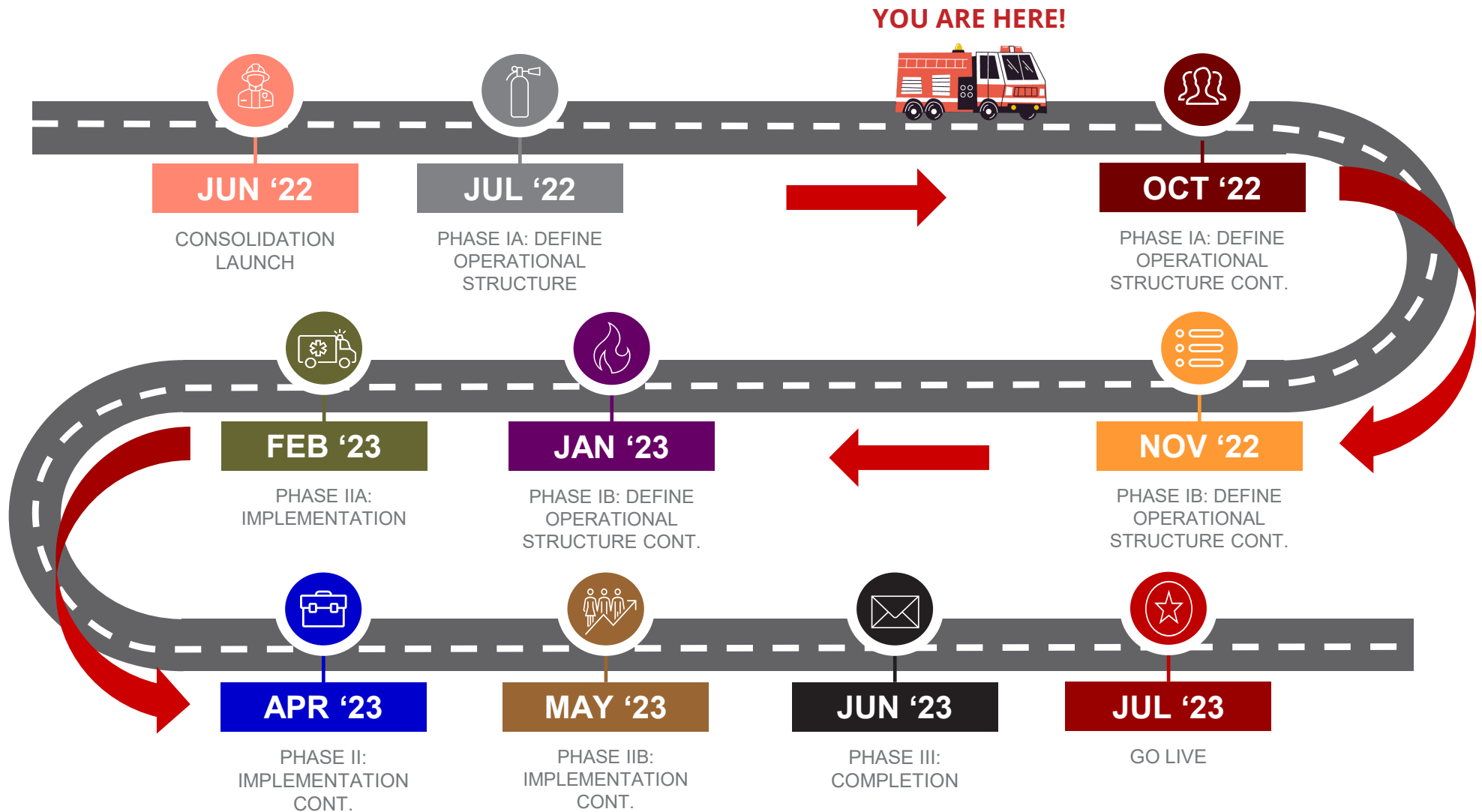
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## WHAT ITEMS ARE UPCOMING?

- Begin outlining both program’s administrative services and identify combined subject matter experts. By conducting a complete program analysis, we will identify areas in which to streamline services.
- Continue identification of necessary updates to our collective governing documents.
- Continue to broaden and enhance EBA/FASIS member marketing and communication.

# FDAC EBA (EBA) AND FASIS CONSOLIDATION

## Roadmap



If you have additional questions, please contact Carmen Berry, EBA Administrator, at [cberry@firebenefits.org](mailto:cberry@firebenefits.org) or (916) 231-2143 or Jennifer Jobe, FASIS Administrator, at [jennifer.jobe@sedgwick.com](mailto:jennifer.jobe@sedgwick.com) or (916) 244-1141.



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**P R E S S   R E L E A S E**

RELEASE DATE: IMMEDIATE

CONTACT PERSON: GLORIA FONG

PHONE NUMBER: 987-3089 ext. 3

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**NOTICE OF VACANCY FOR DIRECTOR**

Interested candidates are asked to complete Application for Director Appointment, via link: <https://form.jotform.com/211238195627054> or by calling 987-3089 and submitting no later than October 11, 2022. The Governing Board will consider applicant(s) at their October 18, 2022 regular meeting and make recommendation for appointment to the Lake County Board of Supervisors. The appointed candidate will fill four (4) year term expiring December, 2026.

Qualifications are that (s)he shall be a resident and registered voter of said district, as defined in Health and Safety Code Section 13841.

GLORIA FONG, Clerk to the Board of Directors

###



## Candidate List

Lake County Registrar of Voters <mbx.Elections@lakecountyca.gov>

Mon 8/22/2022 4:44 PM

To: Lake County Registrar of Voters <mbx.Elections@lakecountyca.gov>

📎 1 attachments (109 KB)

UDEL Candidate List Fire Dist 11.8.22 Web List.pdf;

**Warning:** this message is from an external user and should be treated with caution.

Dear General Managers and District Secretaries,

Please find attached a Candidate List for the Fire Districts for the November 8, 2022 General Election.

I would like to thank you in advance for your assistance in this matter and if you have any questions, please do not hesitate to contact me.

Thank you,

### Registrar of Voters

County of Lake  
325 N Forbes St,  
Lakeport, CA 95453  
P: 707-263-2372  
F: 707-263-2742  
[elections@lakecountyca.gov](mailto:elections@lakecountyca.gov)



*Lake County, California*

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**COUNTY OF LAKE**  
**Registrar of Voters Office**

325 N Forbes St  
Lakeport, CA 95453  
Phone (707)263-2372  
Fax (707)263-2742  
Email [elections@lakecountyca.gov](mailto:elections@lakecountyca.gov)

**MARIA VALADEZ**  
Registrar of Voters

**LOURDES PANTALEON**  
Deputy Registrar of Voters

**FIRE PROTECTION DISTRICTS**  
**CANDIDATE LIST**  
**NOVEMBER 8, 2022 GENERAL ELECTION**

**Kelseyville Fire Protection District – Will not appear on the ballot**

4 year terms expiring December 2026 - Three (3) Vacancies (3 Candidates Filed)

**Paul Ernest Lauenroth** **Incumbent**  
Day: (707)349-2021  
email: [plauenroth@sbcglobal.net](mailto:plauenroth@sbcglobal.net)

**Michele T. Rohner** **Incumbent**  
Day: (707)278-0502  
email: [directorrohner@kelseyvillefire.com](mailto:directorrohner@kelseyvillefire.com)

**Mario Villalobos** **None**  
Day: (707)413-9346  
email: [mwillalobos@kvlumber.com](mailto:mwillalobos@kvlumber.com)

**Lake County Fire Protection District – Will not appear on the ballot**

4 year terms expiring December 2026 - Four (4) Vacancies (3 Candidates Filed)

**Denise Lee Loustalot** **Small Business Owner**  
Day: (707)350-0714  
Email: [dloustalot@gmail.com](mailto:dloustalot@gmail.com)

**Jacqueline Snyder** **Incumbent**  
Day: (707)263-5212  
Evening: (707)295-8191  
email: [firegirl700@hotmail.com](mailto:firegirl700@hotmail.com)

**Diane M. Watson** **Fire Board Director**  
Day: (707)350-2934  
email: [firezin@aol.com](mailto:firezin@aol.com)

**Lake County Fire Protection District – Will not appear on the ballot**

2 year unexpired term expiring December 2024 - One (1) Vacancy (1 Candidate Filed)

**Mario Ballard**

Day: (707)994-2471

**Appointed Incumbent**

Evening: (707)994-4283

**Lake Pillsbury Fire Protection District – Will not appear on the ballot**

4 year terms expiring December 2026 - Three (3) Vacancies (2 Candidates Filed)

**Stacy Delventhal**

Day: (707)743-1405

email: stacy8delventhal@gmail.com

**Incumbent**

Evening: (707)994-4283

**Raymond Eugene Todt**

Day: (707)364-7546

email: kykhm2day@gmail.com

**Appointed Incumbent**

**Lake Pillsbury Fire Protection District – Will appear on the ballot**

2 year unexpired term expiring December 2024 - One (1) Vacancy (2 Candidates Filed)

**Heather Hasler**

Day: (707)743-2014

email: hollerhasler@hotmail.com

**None**

**Warner Henderson**

Day: (707)771-9996

email: warner195353@gmail.com

**Appointed Incumbent**

**Northshore Fire Protection District, At Large – Will appear on the ballot**

4 year term expiring December 2026 - One (1) Vacancy (2 Candidates Filed)

**James O. Burton**

Day: (707)998-3355

Email: jsburton@mchsi.com

**Incumbent**

**Leah Robbins**

Day: (707)274-4450

email: jlrobbins@mchsi.com

**Retired Fire Captain**

**Northshore Fire Protection District, Nice Zone – Will appear on the ballot**

4 year term expiring December 2026 - One (1) Vacancy (2 Candidates Filed)

**John T. Barnette**

Day: (707)533-3568

Email: jtb95464@gmail.com

**Incumbent**

**Lori Carter-Runyon**

Day: (707)295-1090

email: lori@hilltoprecovery.com

**Executive Director**

**Northshore Fire Protection District, Lucerne Zone – Will appear on the ballot**

4 year term expiring December 2026 - One (1) Vacancy (2 Candidates Filed)

**Becky Schwenger**

Day: (707)332-4158

Email: beckyschwenger@gmail.com

**Fire Captain/Paramedic**

**Gerald Shepherd**

Day: (707)350-0018

email: shepherdgerald60@gmail.com

**Incumbent**

Evening: (707)274-9590

**South Lake Fire Protection District – Will not appear on the ballot**

4 year terms expiring December 2026 - Two (2) Vacancies (1 Candidate Filed)

**Stephanie Cline**

Day: (707)205-6280

Email: rsprtry124@gmail.com

**Appointed Incumbent**



## COUNTY OF LAKE

### Office of the Registrar of Voters

Courthouse - 255 North Forbes Street

Lakeport, CA 95453

Telephone 707/263-2372

FAX 707/263-2742

**DIANE C. FRIDLEY**

**Registrar of Voters**

**MARIA VALADEZ**

**Deputy Registrar of Voters**

October 2, 2017

South Lake County Fire Protection District  
Gloria Fong, District Secretary  
PO Box 1360  
Middletown, CA 95461



Dear Gloria:

### **Offices to be filled at the November 7, 2017 General District Election: Full 4-year terms; 2 Vacancies -- 1 candidate filed**

Please be aware that because there are two (2) vacancies for 4-year terms of office of director and only one (1) candidate filed for the elective office, the District currently has one (1) vacancy to be filled at the General District Election to be held on November 7, 2017.

The Lake County Board of Supervisors will appoint the following qualified person to a 4-year term who filed a Declaration of Candidacy for the elective offices: Incumbent Devin Hoberg as well as one (1) other qualified person to the second 4-year term who is qualified to serve as Director on Election Day, November 7, 2017 if your District Board of Directors have provided a recommendation to the Lake County Board of Supervisors.

The South Lake County Fire Protection District's Board of Directors may recommend one (1) nominee to the Lake County Board of Supervisors to fill the vacant 4-year term of office if they desire. The letter requesting the Lake County Board of Supervisors to appoint Incumbent Thomas Day, or another qualified person to the 4-year term must be **received** by the Registrar of Voters office **no later than Thursday, October 19, 2017.** ***Please address the letter to the Lake County Board of Supervisors but return it to my attention for distribution.***

The person appointed by the Lake County Board of Supervisors on Election Day, November 7, 2017 shall qualify and take office and serve exactly as if elected at the General District Election, including the person recommended by the Board of Directors to fill the vacancy. However, if the District Board of Directors fail to recommend a nominee for the 4-year term of office and no one is appointed by the Lake County Board of Supervisors by resolution on Election Day, the vacancy must be filled pursuant to \*Government Code Section 1780 and the person will be appointed to a 2-year unexpired term and will only serve until the next General District Election.

For your convenience, I am enclosing examples of the "Letter of Recommendation to the Lake County Board of Supervisors" to assist you with the suggested wording. You are not required to use my examples; but if you choose to, you may need to add or change the wording to fit your District's vacancies.

If you have any questions, please contact either me or Maria in the Registrar of Voters office, Room 209, Courthouse or by phone at 263-2372.

Sincerely,



Diane C. Fridley  
Registrar of Voters

Enclosures: Letter Examples 1, 2, 3, and 4

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**\*NOTE: The effective date of the vacancy is Friday, December 1, 2017 at 12 o'clock noon. The District Board of Directors' deadline to appoint a qualified person to fill the vacancy is within 60 days from this date; January 30, 2018. If the appointment is not made by January 30, 2018, the District Board cannot fill the vacancy beyond this date. The District Board shall either call a special election to fill the vacancy or request the Lake County Board of Supervisors to appoint a qualified person within 90 days of the vacancy.**

**EXAMPLE #1** - LETTER OF RECOMMENDATION  
TO THE BOARD OF SUPERVISORS  
(One vacancy – Reappointment)

**DISTRICT NAME**  
**STREET/PO BOX, TOWN/CITY**  
**Phone: 707/222-2222 • Fax: 707/333-3333**

Date

Lake County Board of Supervisors  
255 N Forbes Street  
Lakeport, CA 95453

Re: Recommendation of Nominee

Dear Members of the County Board of Supervisors:

At a *(regular or special)* meeting of the Board of Directors of the *(District Name)* held on *(Month/day/year)*, the Board of Directors voted to recommend *(name of nominee)* to the Lake County Board of Supervisors for appointment to a four (4) year term of office *(or 2-year unexpired term of office)* that will expire in December, 2021 *(or 2019 if the vacancy is a 2-year unexpired term of office)*. As a resident and registered voter of *(District Name)*, *he (or she)* is qualified to serve as a Director of this District.

*(Name of Nominee)* is currently serving as a member of the District Board of Directors but was unable to file for candidacy by the deadline; however, *he (or she)* has expressed *his (or her)* desire to continue to serve as a Director of this District and *he (or she)* will accept the appointment by your Board of Supervisors.

The *(District Name)* Board of Directors would like to thank your Board of Supervisors for consideration in this matter.

Sincerely,

*Signature*

Typed Name of Board President/Chair  
Title: Board President or Chairperson

**EXAMPLE #2** - LETTER OF RECOMMENDATION  
TO THE BOARD OF SUPERVISORS  
(Two or more vacancies – Reappointment)

**DISTRICT NAME**  
**STREET/PO BOX, TOWN/CITY**  
**Phone: 707/222-2222 • Fax: 707/333-3333**

Date

Lake County Board of Supervisors  
255 N Forbes Street  
Lakeport, CA 95453

Re: Recommendation of Nominee

Dear Members of the County Board of Supervisors:

At a (*regular or special*) meeting of the Board of Directors of the (*District Name*) held on (*Month/day/year*), the Board of Directors voted to recommend (*names of nominees*) to the Lake County Board of Supervisors for appointment to a four (4) year term of office (*or 2-year unexpired term of office*) that will expire in December, 2021 (*or 2019 if the vacancy is a 2-year unexpired term of office*). Each nominee is a resident and registered voter of (*District Name*), and each nominee is qualified to serve as a Director of this District.

(*Names of Nominees*) are currently serving as a member of the District Board of Directors but they were unable to file for candidacy by the deadline; however, the nominees have expressed their desire to continue to serve as Directors of this District and they will accept the appointment by your Board of Supervisors.

The (*District name*) Board of Directors would like to thank your Board of Supervisors for consideration in this matter.

Sincerely,

*Signature*

Typed Name of Board President/Chair  
Title: Board President or Chairperson



**EXAMPLE #3** - LETTER OF RECOMMENDATION  
TO THE BOARD OF SUPERVISORS  
(One vacancy – New Nominee)

**DISTRICT NAME**  
**STREET/PO BOX, TOWN/CITY**  
**Phone: 707/222-2222 • Fax: 707/333-3333**

Date

Lake County Board of Supervisors  
255 N Forbes Street  
Lakeport, CA 95453

Re: Recommendation of Nominee

Dear Honorable Board Members:

At a (*regular or special*) meeting of the Board of Directors of the (*District Name*) held on (*Month/day/year*), the Board of Directors voted to recommend (*name of nominee*) to the Lake County Board of Supervisors for appointment to fill a vacancy on the Board of Directors for a four (4) year term of office (*or 2-year unexpired term of office*) that will expire in December, 2021 (*or 2019 if the vacancy is a 2-year unexpired term of office*). As a resident and registered voter of (*District Name*), *he (or she)* is qualified to serve as a Director of this District.

Since there were an insufficient number of candidates who filed a Declaration of Candidacy to serve as Director of this District; the District Board of Directors would like to recommend a qualified nominee to your Board of Supervisors and request that your Board of Supervisors appoint the recommended nominee to the vacancy.

Sincerely,

*Signature*

Typed Name of Board President/Chair  
Title: Board President or Chairperson

**EXAMPLE #4** - LETTER OF RECOMMENDATION  
TO THE BOARD OF SUPERVISORS  
(Two or more vacancies – New Nominees)

**DISTRICT NAME**  
**STREET/PO BOX, TOWN/CITY**  
**Phone: 707/222-2222 • Fax: 707/333-3333**

Date

Lake County Board of Supervisors  
255 N Forbes Street  
Lakeport, CA 95453

Re: Recommendation of Nominee

Dear Honorable Board Members:

At a *(regular or special)* meeting of the Board of Directors of the *(District Name)* held on *(Month/day/year)*, the Board of Directors voted to recommend *(names of nominees)* to the Lake County Board of Supervisors for appointment to fill two (2) vacancies on the Board of Directors for four (4) year terms of office *(or 2-year unexpired term of office)* that will expire in December, 2021 *(or 2019 if the vacancy is a 2-year unexpired term of office)*. Each nominee is a resident and registered voter of *(District Name)* and are qualified to serve as a Director of this District.

Since there were an insufficient number of candidates who filed a Declaration of Candidacy to serve as Director of this District; the District Board of Directors would like to recommend two (2) qualified nominees to your Board of Supervisors and request that your Board of Supervisors appoint the recommended nominees to the vacancies.

Sincerely,

*Signature*

Typed Name of Board President/Chair  
Title: Board President or Chairperson

## ATTACHMENT A – LETTER OF INTENT

Rafael Davtian  
Division Chief  
Capitated Rates Development Division  
Department of Health Care Services  
1501 Capitol Avenue, MS 4413  
P.O. Box 997413  
Sacramento, CA 95899-7413

Dear Mr. Davtian:

This letter confirms the intent of **Fire Department ABC**, a governmental entity, Federal I.D. Number **123456789**, (Funding Entity) to work with the California Department of Health Care Services (DHCS) to participate in the Public Provider Ground Emergency Medical Transportation (GEMT) Intergovernmental Transfer (IGT) Program. Participation will include the Funding Entity providing an IGT **in the amount of \$** payment to DHCS to be used for the non-federal share for the Public Provider GEMT IGT Program, for the service period of January 1, 2023 through December 31, 2023. This is a non-binding letter, stating our interest in helping to finance health improvements for Medi-Cal beneficiaries receiving services in our jurisdiction. The governmental entity's funds are being provided voluntarily.

Below is a list of all NPI numbers associated with the Funding Entity mentioned above.

- **2345678980**
- **0000000000**
- **5678987865**

**Fire Department ABC** will contribute to the non-federal share of the Public Provider GEMT IGT Program add-on increase for Calendar Year 2023 (January 1, 2023 – December 31, 2023)). We recognize that there will be an additional 10-percent fee payable to DHCS on the IGT amount, for the administrative costs of operating the Public Provider GEMT IGT Program.

The following individual from our organization will serve as the point of communication between our organization (**as applicable**) and DHCS, regarding our organization's participation in the Public Provider GEMT IGT Program:

**Fire Chief A: 1501 W. Capitol Ave, [FireChiefA@dhcs.ca.gov](mailto:FireChiefA@dhcs.ca.gov), (916)123-4567**

**Fire Chief B: 1501 W. Capitol Ave, [FireChiefA@dhcs.ca.gov](mailto:FireChiefA@dhcs.ca.gov), (916)123-4567**

I certify, to the best of my knowledge, that the Funding Entity, defined as the governmental entity that provides the non-federal share of funding (i.e. cities, counties, special districts), is an eligible provider.\*

I attest that I am authorized to sign this certification on behalf of the Funding Entity and that the statements in this letter are true and correct.

Sincerely,

Signature

\* (3) Is owned or operated by the state, a city, county, city and county, fire protection district organized pursuant to Part 2.7 (commencing with Section 13800) of Division 12 of the Health and Safety Code, special district organized pursuant to Chapter 1 (commencing with Section 58000) of Division 1 of Title 6 of the Government Code, community services district organized pursuant to Part 1 (commencing with Section 61000) of Division 3 of Title 6 of the Government Code, health care district organized pursuant to Chapter 1 (commencing with Section 32000) of Division 23 of the Health and Safety Code, or a federally recognized Indian tribe.



State of California—Health and Human Services Agency  
Department of Health Care Services



MICHELLE BAAS  
DIRECTOR

GAVIN NEWSOM  
GOVERNOR

**DATE:** June 1, 2022

Policy Letter 22-001

**TO:** PUBLIC PROVIDERS OF GROUND EMERGENCY MEDICAL  
TRANSPORTATION (GEMT) SERVICES

**SUBJECT:** PUBLIC PROVIDER INTERGOVERNMENTAL TRANSFER PROGRAM  
FOR GEMT SERVICES

**PURPOSE:**

The purpose of this Policy Letter is to provide public providers of ground emergency transport services, public funding entities, Medi-Cal Fee-For-Service (FFS) and managed care stakeholders with guidance on the Assembly Bill (AB) 1705 Public Provider Ground Emergency Medical Transportation (PP-GEMT) Intergovernmental Transfer (IGT) program.

**BACKGROUND:**

Subject to obtaining necessary federal approvals, public providers of ground emergency medical transport, as defined in Welfare and Institutions (W&I) Code section 14105.945, will be transitioned out of the GEMT Quality Assurance Fee (QAF) program and into the PP-GEMT IGT program beginning on January 1, 2023.

In accordance with AB 1705 (Bonta, Chapter 544, Statutes of 2019), the Department of Health Care Services (DHCS) is in the process of implementing the PP-GEMT IGT program. The PP-GEMT IGT program authorizes DHCS to provide an add-on reimbursement to the FFS fee schedule base rates for specified procedure codes when the ground emergency medical transport services are provided by an eligible public provider to a Medi-Cal beneficiary.<sup>1</sup>

**POLICY:**

Subject to federal approval, eligible public providers will be paid an add-on increase to FFS fee schedule base rates for each of the following ground emergency medical transportation procedure codes:

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<sup>1</sup> See W&I Code § 14105.945.

Procedure Code	Procedure Code Description
A0225	NEONATAL EMERGENCY TRANSPORT
A0427	ALS1-EMERGENCY
A0429	BLS-EMERGENCY
A0433	ALS 2
A0434	SPECIALTY CARE TRANSPORT

## **RATE DEVELOPMENT FOR THE PP-GEMT IGT PROGRAM:**

### Fee-For-Service

With a proposed effective date of January 1, 2023, eligible transports will be paid the add-on increase on a per-claim basis, as described above.

DHCS will calculate an initial statewide add-on increase amount based on the difference between: (a) the weighted average reimbursement paid pursuant to the applicable base Medi-Cal FFS payment fee schedule for an emergency medical transport, and (b) the weighted average cost directly associated with providing a Medi-Cal emergency medical transport under the Medi-Cal program by an eligible provider. The average cost data will be drawn from the most recently audited cost reports of eligible providers available at the time the add-on amount is developed, which is the 2017-18 audited reports. The initial add-on amount may be adjusted to account for inflation, trend, and other material changes as appropriate.<sup>2</sup> For subsequent calendar years, DHCS, in consultation with participating eligible providers, may adjust the statewide add-on increase amount to account for inflation, trend adjustments, or other material changes, in accordance with federal law and actuarial standards.<sup>3</sup>

### Managed Care

Medi-Cal Managed Care Plans (MCPs) are obligated to pay non-contracted providers of emergency and post-stabilization services in accordance with Title 42 of the United States Code (U.S.C.), section 1396u-2(b)(2)(D), Title 42 of the Code of Federal Regulations (CFR) part 438.114(c), and W&I Code section 14105.945(e). Therefore, MCPs must reimburse eligible non-contracted public providers of GEMT services at the FFS reimbursement rate, including the add-on increase amount for specified GEMT services.

For each qualifying emergency ambulance transport billed with the specified procedure codes, total FFS reimbursement will be provided according to the following table:

<sup>2</sup> See W&I Code §§ 14105.945(d)(1)-(2).

<sup>3</sup> See W&I Code § 14105.945(d)(3).

Procedure Code	Procedure Code Description	Current Fee Schedule Rate*	Estimated Medi-Cal PP-GEMT IGT Add-on	Resulting Payment Amount
A0225	NEONATAL EMERGENCY TRANSPORT	\$179.92	\$946.92	\$1,126.84
A0427	ALS1-EMERGENCY	\$118.20	\$946.92	\$1,065.12
A0429	BLS-EMERGENCY	\$118.20	\$946.92	\$1,065.12
A0433	ALS 2	\$118.20	\$946.92	\$1,065.12
A0434	SPECIALTY CARE TRANSPORT	\$118.20	\$946.92	\$1,065.12

\*These are the base rates associated with these codes, but are subject to further adjustments pursuant to the State Plan

Accordingly, MCPs are required to match the FFS reimbursement (“Rogers”) rate for non-contracted GEMT public providers for each qualifying emergency ambulance transport provided and billed with the specified procedure codes. MCPs must pay applicable providers in accordance with timely claim payment requirements in the MCP’s contract with DHCS. Further guidance to MCPs will be provided in a future All Plan Letter (APL).

DHCS will develop actuarially sound managed care rates that take into account the projected costs of these reimbursement obligations.

## **PARTICIPATION IN PUBLIC PROVIDER IGT PROGRAM**

### Voluntary Participation by Public Funding Entities

Pursuant to W&I Code section 14105.945(h), the nonfederal share of expenditures for the PP-GEMT IGT program will consist of voluntary IGT of funds provided by funding entities, including eligible providers and their affiliated governmental entities, and other public funding entities pursuant to W&I Code section 14164. After finalizing the list of participating funding entities for a given rating period, the collection amounts for each funding entity will be based on the projected trips for each funding entity as a percentage of the projected trips across all participating funding entities. FFS trips will be projected based on the most recent available paid claims data. Managed Care trips will be based on an actuarial analysis which will include historical trips and information that may inform future trips. To calculate the collection amounts, the proportional percentage for each funding entity will be applied to the total estimated nonfederal share of projected expenditures associated with the PP-GEMT IGT program, inclusive of expenditures for trips by providers electing not to voluntarily participate in the

program. A ten-percent administrative fee will be assessed and included in the collection amount for each entity. This fee will be retained by DHCS for administrative costs associated with the PP-GEMT IGT Program.

**Certification by each Public Funding Entity**

DHCS will require public funding entities participating in the PP-GEMT IGT program that submit an IGT Certification Form to certify that the funds are eligible to be used as the nonfederal share in support of this program in accordance with all applicable state and federal laws. The IGT Certification Form, shall be sent to each participating entity no later than 45 days prior to the certification and accompanying IGT collection due date.

**Invoicing Schedule**

IGT invoices will be sent 45 days prior to the collection due date by DHCS to each funding entity along with the IGT Certification Form. Participating funding entities will have 45 calendar days to provide funds from the date the Certification Form and invoice are received.

Table 1: Schedule of IGT Funds Collection and Managed Care Payment

<b>INVOICE/CERTIFICATION FORM SENT TO FUNDING ENTITY</b>	<b>MC &amp; FFS COLLECTION QUARTER</b>	<b>MC &amp; FFS COLLECTION DATE</b>	<b>MC CAPITATION MONTH</b>	<b>MC PAYMENT (CASH) MONTH</b>
November/December 2022	Jan-March 2023	1/15/2023	Jan 2023	Feb 2023
			Feb 2023	March 2023
			March 2023	April 2023
February/March 2023	April-June 2023	4/15/2023	April 2023	May 2023
			May 2023	June 2023
			June 2023	July 2023
May/June 2023	July-Sept 2023	7/15/2023	July 2023	Aug 2023
			Aug 2023	Sept 2023
			Sept 2023	Oct 2023
August/September 2023	Oct-Dec 2023	10/15/2023	Oct 2023	Nov 2023
			Nov 2023	Dec 2023
			Dec 2023	Jan 2024

## **GEMT Certified Public Expenditure Program**

If the PP-GEMT IGT program is implemented effective January 1, 2023, DHCS will notify providers via e-mail regarding the due date for the final cost report submission under the GEMT Certified Public Expenditure (CPE) program. Close-out activities for the GEMT CPE program, such as interim and final reconciliations, will continue after the effective date of the PP-GEMT IGT program (proposed effective January 1, 2023). In accordance with the State Plan, Supplement 18 to Attachment 4.19-B, interim reconciliations will occur within two years of receipt of the as-filed cost report. Within three years of the postmark date of the cost report, the cost report will be audited and final reconciliations performed. For questions regarding the GEMT CPE program, please reach out to DHCS Safety Net Financing Division (SNFD) at [GEMT@dhcs.ca.gov](mailto:GEMT@dhcs.ca.gov).

## **Reconciliations**

For both Managed Care and FFS, reconciliations will be done for each rate year. Reconciliations leading to payments or future offsets would also include the 10% administrative fee.

## **Consequences of Delinquent Payment or Nonpayment**

If a public funding entity fails to transfer its collection amount by the designated collection deadline, DHCS will send a notice of delinquency to the public funding entity.

DHCS reserves the right to terminate the public funding entity from the PP-GEMT IGT program if DHCS and the public funding entity are unable to resolve delinquent payments within 45 days after the date of the notice of delinquency.

In the event that DHCS does not receive sufficient voluntary IGT contributions for purposes of funding the nonfederal share of expenditures for the PP-GEMT IGT program, DHCS shall determine that the program is no longer financially and programmatically supportive of the Medi-Cal program. In this event, the PP-GEMT IGT program will cease to be operative on the first day of the Medi-Cal managed care rating period beginning on or after the date of such determination.<sup>4</sup> Participating eligible providers will be consulted before DHCS makes a determination regarding the viability and continuation of the PP-GEMT IGT program.

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<sup>4</sup> W&I Code § 14105.945(j).



PPL 22-001  
Page 6  
May 26, 2022

If you have any questions regarding this Policy Letter, please contact  
[AB1705@dhcs.ca.gov](mailto:AB1705@dhcs.ca.gov).

Sincerely,

*Rafael Davtian*  
Division Chief

# Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer Program FAQ

## GEMT QAF Program

**Q: By Qualify Assurance Fee (QAF) payment, does that mean collection of QAF fees?**

A: Yes, this is the collection of the QAF fees.

**Q: If a provider opts to not participate in Public Provider-Ground Emergency Medical Transportation Intergovernmental Transfer (PP-GEMT IGT) Program, will they be required to participate in the QAF Program?**

A: No. Once the PP-GEMT IGT Program implements, public providers will no longer be eligible to participate in the GEMT QAF Program.

**Q: How are the PP-GEMT IGT fee-for-service (FFS) collection amounts different from what we currently pay for GEMT QAF?**

A: The PP-GEMT IGT collection amount is the non-federal share of expenditures for the PP-GEMT IGT Program based on the projected trips. Using data available at this time to analyze service A0429 Basic Life Support, the PP-GEMT IGT collection amount is anticipated to be approximately \$321.95 per transport in comparison to the current GEMT QAF rate for SFY 2021-22 of \$33.42 per transport. The estimated PP-GEMT IGT collection amount includes the 10 percent administration fee. Please note that the figures are estimates offered for illustrative purposes only and the PP-GEMT IGT collection amount is subject to change depending on provider participation. The higher the participation, then the lower the PP-GEMT IGT collection per transport will be for each funding entity.

**Q: What are providers supposed to do if a Medi-Cal Managed Care Organization pays the QAF on transports with 2023 dates of service?**

A: If you continue to receive historical Add-On Supplemental Payment amounts for 2023 service, contact your Managed Care Plan (MCP) and notify them or point them to that error and discrepancy and hopefully this will be sufficient to resolve. MCPs should be informed of the PP-GEMT IGT Program.

## Eligibility

### **Q: Who is eligible for the PP-GEMT IGT Program?**

A: Following implementation, a public provider is eligible for the PP-GEMT IGT Program if they continually meet all of the following requirements during the entirety of any Medi-Cal managed care rating period:

- Provides emergency medical transports to Medi-Cal beneficiaries,
- Is enrolled as a Medi-Cal provider for the period being claimed, and
- Is owned or operated by the state, a city, county, city and county, fire protection district, special district, community services district, health care district, or a federally recognized Indian tribe.

Additional details regarding eligibility are explained in [Assembly Bill 1705 section 14105.945](#).

### **Q: Would you please elaborate further about reviewing non-contracted services contracts to be eligible for the PP-GEMT IGT Program.**

A: As part of the managed care (MC) delivery system, MCPs must reimburse eligible **non-contracted** public providers of GEMT services at the FFS rate, including any applicable FFS add-on amount (“Rogers Rate”) for specified GEMT services. Thus, only non-contracted providers are eligible to receive the PP-GEMT IGT add-on through the Rogers Rate. Qualifying emergency ambulance transports must be billed using specific Current Procedural Terminology (CPT) codes. MCPs may negotiate reimbursement rates with ambulance providers; however, as noted above, MCPs are required to pay non-contracted GEMT providers enhanced reimbursement for specific CPT codes.

## Participation

### **Q: Is the PP-GEMT IGT Program and the associated reimbursement methodology voluntary?**

A: The PP-GEMT IGT Program is mandatory for public providers, though enrolling as a funding entity is voluntary. The PP-GEMT IGT Program is a new program authorized by the Legislature, and is mandated as the only supplemental payment program for public providers of GEMT services. This reimbursement methodology applies to all public GEMT providers effective January 1, 2023, pending federal approval. For periods during which the new PP-GEMT IGT Program is in effect, public GEMT providers will be excluded from all other GEMT supplemental payment programs currently available, including the GEMT QAF Program and the GEMT Certified Public Expenditure (CPE) Supplemental Reimbursement Program.

**Q: Why would a public provider want to participate as a funding entity and want this PP-GEMT IGT Program to succeed? What benefit does the Program have compared to the existing QAF and CPE Programs?**

A: In enacting AB 1705, the Legislature sought to ensure that all public GEMT providers serving Medi-Cal beneficiaries receive sufficient reimbursement. Per transport, the total reimbursement under the new PP-GEMT IGT Program is expected to be higher than what was received historically under existing GEMT supplemental reimbursement programs, but the provider contribution through the IGTs is also expected to be higher than QAF payments when compared on a per transport basis. Moreover, the new Program will apply to both FFS and managed care providers. For reference, the GEMT CPE Supplemental Reimbursement Program only applies to trips covered under the Medi-Cal fee-for-service (FFS) delivery system. The vast majority of GEMT trips currently fall within the managed care (MC) delivery system. The current proportion of managed care trips to fee-for-service trips is expected to continue to increase as additional populations shift into managed care under CalAIM. However, public GEMT providers that contract with MCPs for a lower level of reimbursement will be paid at their negotiated rate.

The non-federal share of the PP-GEMT IGT Program is intended to be funded through voluntary contributions by eligible public providers and their affiliated governmental entities or other public entities, as permitted by federal law for federal fund matching. Contributions from funding entities (i.e. participation in the collection portion of the program as a funding entity) are voluntary; however, if DHCS determines that the projected amount of voluntary contributions is not sufficient to support implementation of the Program, the Program would not be continued in future rating periods.

If the Program ends, public GEMT providers would revert to reimbursement under existing programs, including the GEMT CPE Supplemental Payment Program and GEMT-QAF.

**Q: How do I let DHCS know that I want to participate in this program?**

A: Eligible providers are able to express interest in participating as a funding entity by emailing the PP-GEMT IGT Program at [AB1705@DHCS.ca.gov](mailto:AB1705@DHCS.ca.gov). DHCS has extended the deadline for expressing interest in the CY 2023 year to October 1, 2022. When reaching out, interested providers will need to outline the following information:

- Legal name of participating funding entity
- All applicable email contacts (including titles)
- Any National Provider Identifiers (NPI) associated with your Funding Entity

DHCS will use this information to calculate your estimated contribution amount (i.e. the non-federal share of projected costs plus administrative fee).

**Q: If we miss the participation deadline, will providers have the opportunity to opt in as a funding entity at a later time?**

A: Yes. You can submit your required information after the deadline. However, DHCS strongly recommends meeting the extended deadline of October 1, 2022 in order to ensure the program will successfully fund the non-federal share of expenditures and remain functioning into CY 2024.

**Q: Can you explain how the Letter of Intent works? Do public providers need to fill in the estimated collection dollars?**

A: After providers submit the requested participation information to the Department, DHCS will use the information to calculate an estimated contribution amount (i.e. non-federal share of projected costs plus administrative fee), which will be included on a Letter of Intent (LOI) and sent back to the funding entity for completion. Please note, the Department will not have an estimated non-federal share calculation until we receive a final list of participating providers. To see a sample LOI, please visit our webpage [here](#).

Note: This amount is estimated to the best of the Department's ability and may change at the time of invoicing.

**Q: Will public providers need to provide data such as cost reports or transports to DHCS to determine the amount included on the collection invoice? How is that amount calculated?**

A: No. The collection amounts will be based on the projected number of FFS and managed care transports for each funding entity as a percentage of the projected transports across all participating funding entities. FFS trips will be projected based on the most recent available paid claims data. Managed care trips will be based on an actuarial analysis, which will include historical trips and information that may inform future trips. The proportional percentage for each funding entity will be applied to the total estimate non-federal share of projected expenditures, inclusive of expenditures for transports by providers electing not to voluntarily participate in the PP-GEMT IGT Program. A 10 percent administrative fee will also be assessed on each IGT fund transfer.

### **IGT Funding, Collection and Invoicing**

**Q: What does it mean that the PP-GEMT IGT Program will end when it “is no longer financially and programmatically supportive of the Medi-Cal program”?**

A: The non-federal share of the PP-GEMT IGT Program is intended to be funded through voluntary contributions by eligible public providers and their affiliated governmental entities or other public entities, as permitted by federal law for federal fund matching. Contributions from funding entities (i.e. participation in the collection portion of the program as a funding entity) are voluntary; however, if DHCS determines that the projected amount of voluntary contributions is not sufficient to support implementation of the Program, the Program would end, and not be continued in future rating periods.

If the Program ends, public GEMT providers would revert to reimbursement under existing programs, including the GEMT CPE Supplemental Payment Program and GEMT QAF Program.

**Q: Who is eligible to sign the IGT Certification?**

A: An authorized representative on behalf of the funding entity may sign the IGT Certification.

**Q: Will there be a reconciliation process for collection amounts? If so, how will it work?**

A: For both managed care and FFS, reconciliations will be conducted for each rating period. In the event of under/over contributions, future collections will be evaluated for potential adjustments. Please note that reconciliations are retrospective and therefore the first reconciliation for CY 2023 collections will occur no earlier than CY 2024.

**Add-on Calculation**

**Q: What is the add-on amount for eligible providers?**

A: The PP-GEMT IGT Program proposed add-on for CY 2023 is \$946.92 per transport, pending federal approval. The managed care delivery system includes this add-on amount in MCP capitation rates.

**Q: How is the add-on calculation amount determined?**

A: DHCS calculated an initial statewide add-on increase amount for calendar year 2023 pursuant to Welfare and Institutions Code section 14105.945(d), based on the difference between:

- (a) the weighted average reimbursement paid pursuant to the applicable base Medi-Cal FFS payment fee schedule for an emergency medical transport, and
- (b) the weighted average cost directly associated with providing a Medi-Cal emergency medical transport under the Medi-Cal program by an eligible provider.

The average cost data was drawn from the most recently audited cost reports of eligible providers available at the time the add-on amount was developed, which are the 2017-18 audited reports. The proposed add-on amount was adjusted to account for inflation and trend. For subsequent calendar years, DHCS, in consultation with participating eligible providers, may adjust the statewide add-on increase amount to account for inflation, trend adjustments, or other material changes, in accordance with federal law and actuarial standards.

The managed care delivery system includes the add-on amount in managed care plans' capitation rates. Actuarially sound rates are based on projected number of applicable trips for a given rating period.

### Reimbursement

**Q: What is the Rogers rate?**

A: The Rogers rate is the threshold for which MCPs must reimburse non-contracted eligible providers of GEMT services. The Rogers rate is equal to the FFS rate including any applicable FFS Add-On amounts.

**Q: If we submit for the GEMT Cost Reporting program through DHCS and with this, we receive some reimbursements, will our reimbursements affect how much we would receive in PP-GEMT amount?**

A: Public providers will no longer be able to participate in the GEMT CPE Supplemental Reimbursement Program once the PP-GEMT IGT Program implements. Therefore, reimbursements from the GEMT CPE Supplemental Reimbursement Program would not affect the new PP-GEMT Program, as they are separate and distinct and any payments received will be for different time periods.

### Rate Range

**Q: How is the Voluntary Rate Range Program (VRRP) related to the PP-GEMT IGT Program? Is this a separate program from the PP-GEMT IGT?**

A: The PP-GEMT IGT Program may reduce undercompensated costs available to be reported on the VRRP declaration documents and therefore may impact available participation room at the provider level; however, this impact and other programmatic considerations are still being evaluated by DHCS. Regardless, VRRP will continue as a separate program from the PP-GEMT IGT Program. Please note that the VRRP is implemented on an annual basis **at the discretion of the State and is voluntary** whereas the PP-GEMT IGT Program is a mandatory program that is statutorily required. Additional information regarding VRRP timing is forthcoming.

The background features a purple-tinted image of a medical stethoscope on the right and a line graph on the left. The graph has a vertical axis with numerical markers at 3, 6, 9, 12, and 15. The line graph shows a fluctuating upward trend. The text is centered in white, bold, uppercase letters.

**PUBLIC PROVIDER  
GROUND EMERGENCY MEDICAL  
TRANSPORT (PP-GEMT)  
INTERGOVERNMENTAL TRANSFER  
(IGT) PROGRAM**



# BACKGROUND

- » In accordance with Assembly Bill (AB) 1705 (Chapter 544, Statutes of 2019) the PP-GEMT IGT program will be implemented on January 1, 2023.
- » Upon implementation, public providers of ground emergency medical transport, as defined in Welfare and Institutions (W&I) Code section 14105.945, will transition out of the GEMT Quality Assurance Fee (QAF) program and GEMT Certified Public Expenditure (CPE) program and into the PP-GEMT IGT program.
- » Through the PP-GEMT IGT program, eligible public providers will receive supplemental reimbursement through an add-on payment.

# ELIGIBILITY

W&I Code §§ 14105.945

- » A provider must continually meet all of the following requirements during the entirety of any Medi-Cal managed care rating period following implementation:
  - » Provides emergency medical transports to Medi-Cal beneficiaries,
  - » Is enrolled as a Medi-Cal provider for the period being claimed, and
  - » Is owned or operated by the state, a city, county, city and county, fire protection district, special district, community services district, health care district, or a federally recognized Indian tribe.
  - » For more information, visit [Assembly Bill 1705 Medi-Cal: emergency medical transportation services](#)

# OVERVIEW OF STEPS

- » Close Out Steps (of current QAF program)
- » Confirming Funding Entities
- » IGT Funding Collection
- » Reimbursement (FFS and MC delivery system requirements)
- » Provider Payment

# GEMT QAF PROGRAM CLOSEOUT

- » Once the PP-GEMT IGT program is implemented, public providers will no longer be eligible to participate in the GEMT QAF program.
- » Public providers will no longer be assessed the GEMT QAF prospectively and will not be eligible to receive the GEMT QAF add-on, effective January 1, 2023.

# GEMT QAF PROGRAM CLOSEOUT

- » Public Providers will be responsible for submitting transport data and QAF payments for dates of service through December 31, 2022.
- » Below are the last two quarters Public Providers will participate in the GEMT QAF program, including the transport and QAF payment due dates:

Quarter	Transport Data Due Date	QAF Payment Due Date
Quarter 3: Dates of Service July 1, 2022 through September 30, 2022	11/14/2022	1/1/2023
Quarter 4: Dates of Service October 1, 2022 through December 31, 2022	2/14/2023	4/1/2023

# ADDITIONAL GEMT QAF INFORMATION

- » For additional information on the GEMT QAF program closeout, please visit the [GEMT QAF website](#)
- » If you have any questions, please contact GEMT QAF at:  
[GEMTQAF@dhcs.ca.gov](mailto:GEMTQAF@dhcs.ca.gov)

# GEMT CERTIFIED PUBLIC EXPENDITURE (CPE) PROGRAM CLOSEOUT

## » Topics:

- » Why is the GEMT CPE program closing?
- » Final GEMT cost report
- » Interim Payments
- » Interim Settlements
- » Final Reconciliation
- » Administrative Costs
- » Resources

# WHY IS THE GEMT CPE PROGRAM CLOSING?

- » Welfare and Institutions Code Section 14105.94(i) requires the GEMT CPE program become inoperative during the entirety of the Medi-Cal managed care rating period in which the AB 1705 Public Provider Ground Emergency Medical Transportation (PP-GEMT) Intergovernmental Transfer (IGT) program is implemented.
- » To the extent the AB 1705 PP-GEMT Program is implemented on January 1, 2023, the GEMT CPE program will sunset on December 31, 2022.
  - » Close out activities for the GEMT CPE program, such as interim and final settlements, will continue after the GEMT CPE program's sunset date.



# FINAL GEMT CPE COST REPORT

- » The final GEMT CPE cost report, which will cover dates of service July 1, 2022, through December 31, 2022, will be due by May 31, 2023, (5 months after the close of the date of service period).

# INTERIM PAYMENTS

- » Upon receipt of the GEMT CPE cost reports, interim payments for the final GEMT CPE cost reporting period (July 1, 2022 through December 31, 2022) are estimated to begin in July 2023 through September 2023.
  - » Per State Plan Amendment 09-024, GEMT CPE program's interim supplemental payments for each provider is based on the provider's completed annual cost report. DHCS will make adjustments to the as-filed cost report based on the results of most recently retrieved California Medicaid Management Information Systems (CA-MMIS) report.

# INTERIM SETTLEMENTS

- » Per State Plan Amendment 09-024, within 2 years of receipt of the as-filed cost report, DHCS will conduct interim settlements.
  - » For the final GEMT CPE cost reporting period of July 1, 2022, through December 31, 2022, interim settlements are estimated to occur July 2025 through September 2025.
- » During interim settlements, DHCS will make adjustments to the as-filed cost report based on the reconciliation results of the most recently retrieved CA-MMIS report and determine any overpayments or underpayments.
  - » Providers will be required to remit overpaid funds to DHCS within 60 days of receipt of the demand letter, if applicable.

# FINAL RECONCILIATION

- » Per State Plan Amendment 09-024, DHCS will settle the provider's cost report as audited within 3 years of the postmark date of the GEMT CPE cost report and perform final settlements.
  - » For the final GEMT CPE cost reporting period of July 1, 2022 through December 31, 2022, final audits are estimated to occur through May 31, 2026, (subject to change depending on the submission dates of the GEMT CPE cost reports).
- » Based on the audited average cost per transport and updated CA-MMIS reports, DHCS will compute the final settlement amount and make adjustments for any overpayments or underpayments.
  - » Providers will be required to remit overpaid funds to DHCS within 60 days of receipt of the demand letter, if applicable.

# ADMINISTRATIVE COSTS

- » In order to participate in the GEMT CPE program, providers must agree to reimburse DHCS for administrative costs associated with overseeing the program. The provider's allocated share of DHCS administrative costs will be collected by the host entity, Sacramento Metropolitan Fire District.
- » Welfare and Institutions Code 14105.94(i) specifies DHCS may conduct any necessary and remaining administrative duties related to any time period during which the GEMT CPE program remained operative, even after it becomes inoperative, and may receive all compensation for those activities until paid in full.
- » Sacramento Metropolitan Fire District will continue to reimburse DHCS for administrative costs.
  - » Sacramento Metropolitan Fire District will reach out to each participating provider to recoup that provider's portion of the administrative costs.

# WANT MORE GEMT CPE INFORMATION?

- » Please visit DHCS' webpage for the [GEMT CPE program](#)
- » Join email distribution list at [List Subscription](#)
- » Email questions to [GEMT@dhcs.ca.gov](mailto:GEMT@dhcs.ca.gov)
- » Email administrative cost questions to [GEMT@metrofire.ca.gov](mailto:GEMT@metrofire.ca.gov)

# PARTICIPATING IN PP-GEMT IGT

- » Send an email to [AB1705@dhcs.ca.gov](mailto:AB1705@dhcs.ca.gov) with information below by 08/01/2022.
  - » Legal name of participating funding entity
  - » All applicable email contacts (including titles)
  - » Any National Provider Identifiers (NPI) associated with your Funding Entity
- » DHCS will use the information provided to calculate an estimated non-federal share which will be included on a Letter of Intent (LOI) and sent back to the funding entity for completion.

# IGT FUNDING & COLLECTION

- » The non-federal share of expenditures for the PP-GEMT IGT program will consist of voluntary IGT funds provided by funding entities.
  - » Funding entities are eligible providers and their affiliated governmental entities, and other public funding entities pursuant to W&I Code section 14164.
- » The non-federal share costs of implementing the PP-GEMT IGT program will be supported by IGT contributions from participating providers to DHCS.
  - » A 10% administrative fee retained by DHCS will be assessed and included in the collection amount for each entity in order to support health care coverage costs and costs associated with administering the program.



# INSUFFICIENT IGT

- » Per W&I Code Section 14105.945(j), this section shall cease to be operative on the first day of the Medi-Cal managed care rating period beginning on or after the date the department determines, after consultation with participating eligible providers, that implementation of this section is no longer financially and programmatically supportive of the Medi-Cal program.
- » The department shall make this determination if the projected amount of non-federal share funds available for an applicable Medi-Cal managed care rating period is insufficient to support implementation of this section in the subject Medi-Cal managed care rating period. The department shall post notice of the determination on its internet website.

# ADD-ON AMOUNT

- » Eligible ground emergency medical transport public providers will receive an add-on reimbursement to their Medi-Cal fee-for-service (FFS) payment schedule.
- » DHCS developed the add-on increase based on the difference between:
  - » The weighted average reimbursement paid pursuant to the applicable base Medi-Cal FFS payment fee schedule for an emergency medical transport, and
  - » The weighted average cost directly associated with providing a Medi-Cal emergency medical transport under the Medi-Cal program by an eligible provider.
- » The average cost data was drawn from the most recently audited cost reports, which is the FY 2017-18 audited cost reports.

# ADD-ON AMOUNT

Procedure Code	Procedure Code Description	Current Fee Schedule Rate*	Medi-Cal PP-GEMT IGT Add-on	Resulting Payment Amount
A0225	NEONATAL EMERGENCY TRANSPORT	\$179.92	\$946.92	\$1126.84
A0427	ALS1-EMERGENCY	\$118.20	\$946.92	\$1065.12
A0429	BLS-EMERGENCY	\$118.20	\$946.92	\$1065.12
A0433	ALS 2	\$118.20	\$946.92	\$1065.12
A0434	SPECIALTY CARE TRANSPORT	\$118.20	\$946.92	\$1065.12

- These are the base rate associated with these codes, but are subject to further adjustments pursuant to the State Plan

# Collection Process

1. Invoice
2. IGT Certification Form
3. Payment Request Memo

# INVOICING

- » DHCS will send IGT invoice to each funding entity 45 calendar days prior to the collection due date.
- » For convenience purposes, DHCS intends to send one combined invoice for MC and FFS together, and collect one combined payment per entity.

# TIMELINE

Invoices/ Certification Form	MC & FFS Collection Quarter	FFS Service Period	MC & FFS Collection Date	MC Capitation Month	MC PAYMENT (CASH) MONTH
November/ December 2022	Jan-March 2023	Jan-March 2023	1/15/2023	Jan 2023 Feb 2023 Mar 2023	Feb 2023 Mar 2023 Apr 2023
February/ March 2023	April-June 2023	April-June 2023	4/15/2023	Apr 2023 May 2023 Jun 2023	May 2023 Jun 2023 Jul 2023
May/June 2023	July-Sept 2023	July-Sept 2023	7/15/2023	Jul 2023 Aug 2023 Sep 2023	Aug 2023 Sep 2023 Oct 2023
August/ September 2023	Oct-Dec 2023	Oct-Dec 2023	10/15/2023	Oct 2023 Nov 2023 Dec 2023	Nov 2023 Dec 2023 Jan 2024

# IGT CERTIFICATION

- » The IGT Certification will be sent to funding entities along with the invoice.
- » This document certifies that the Public Entity is making this IGT to DHCS as a voluntary contribution to the non-federal share of Medi-Cal expenditures for purposes of Assembly Bill 1705 pursuant to Section 14105.945 of the W&I, relating to Medi-Cal.
- » The IGT certification will need to be completed and returned to DHCS two weeks prior to the collection due date.

# PAYMENT REQUEST

- » Upon DHCS receiving your signed IGT certification, you will be emailed a Payment Request Memo.
- » This memo provides instructions as to where you can submit payment.
- » You may send a single payment for both the managed care and fee for service amounts due.



# REIMBURSEMENT

## » Fee-For-Service Delivery System:

- » The PP-GEMT IGT add-on will be provided on a per-transport basis at the time the providers receive reimbursement for the base transport through the Medi-Cal Fiscal Intermediary.

## » Managed Care Delivery System:

- » MCPs are required to reimburse non-contracted providers of emergency services at the fee-for-service (FFS) rate including any applicable FFS “add-on amount” (i.e., “Rogers Rates”).
- » In managed care, the add-on will be built into managed care plans' rates based on the projected number of applicable trips for a given rating period.

# MANAGED CARE PROVIDER PAYMENT

- » DHCS Develops MCP Rates
  - » MC PP-GEMT IGT add-on is built into MCP rates
- » MCP Payments
  - » MC payments are paid out on a capitation basis to MCPs
- » Provider Payments
  - » MCPs pay non-contracted GEMT providers at the Rogers Rates

# RESOURCES

» General Mailbox

» [AB1705@DHCS.CA.GOV](mailto:AB1705@DHCS.CA.GOV)

» Webpage

» [PPGEMTIGT](#)

## SOUTH LAKE COUNTY: QAF ESTIMATES

Vang, Judy

Wed 8/24/2022 5:06 PM

To: Fong, Gloria

**Warning:** this message is from an external user and should be treated with caution.

Hi Gloria,

It was great speaking with you today in regards to the QAF program. Please see the estimates below:

CY 2018	QAF \$25.23	Mcal/Mcal HMOs FY 07.18 - 06.19	Add-on Amt \$220.80	<b>Additional Revenue of...</b>
433	\$ 10,924.59	99	\$ 21,859.20	<b>\$ 10,934.61</b>

CY 2019	QAF \$26.07	Mcal/Mcal HMOs 07.19 - 06.20	Add-on Amt \$220.80	<b>Additional Revenue of...</b>
449	\$ 11,328.27	103	\$ 22,742.40	<b>\$ 11,414.13</b>

CY 2020	QAF \$32.30	Mcal/Mcal HMOs 07.20 - 06.21	Add-on Amt \$220.80	<b>Additional Revenue of...</b>
392	\$ 12,661.60	114	\$ 25,171.20	<b>\$ 12,509.60</b>

CY 2021	QAF \$33.42	Mcal/Mcal HMOs 07.21 - 06.22	Add-on Amt \$220.80	<b>Additional Revenue of...</b>
478	\$ 15,974.76	112	\$ 24,729.60	<b>\$ 8,754.84</b>

Here is the definition for each column:

**CY** – this column is the total number of calls from Q1 – Q4 of each calendar year that were reported to the QAF program.

**QAF** – this column is an estimate of what your agency would have paid to the QAF program. The calculation is the total number of calls in the CY column multiplied by the QAF.

**Mcal/Mcal HMOs** – this column counts the total number of accounts that were identified as Medi-Cal or Medi-Cal HMO for the FY. We are using FY as the \$220.80 add on is paid based on the FY.

**Add on Amt** – this column estimates how much the \$220.80 add-on amount will bring in when each claim is paid correctly by Mcal/Mcal HMOs.

**Additional revenue of** – this column is an estimate of what your agency received that is considered additional revenue. This is calculated by taking the total from the Add-on column and subtracting from that the total from the QAF column.

From my estimates here it looks like your agency is on the winning side of this program. I hope this helps. The QAF program is ending this year as the new PP GEMT IGT program is starting up in Jan 2023. DHCS will be hosting another training webinar on the new program next month. If you were not on their listserv for the invite, let me know and I will forward the invite.

Let me know if you have any other questions!

Thanks,

Judy

Judy Vang, CAC, CADS  
**Wittman Enterprises, LLC** | Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
916.471.5139 (Direct Fax)  
[www.webillems.com](http://www.webillems.com)



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Estimates of the PP-GEMT IGT based on #s provided in Wittman Enterprises' email:

\$321.95 per transport Amt / \$946.92 Add-on Amt

CY 2018	QAF \$25.23	Mcal/Mcal HMOs FY 07.18 - 06.19	Add-on Amt \$220.80	<b>Additional Revenue of...</b>
433	\$ 10,924.59	99	\$ 21,859.20	<b>\$ 10,934.61</b>
	139,404.35		93,745.08	(45,659.27)
CY 2019	QAF \$26.07	Mcal/Mcal HMOs 07.19 - 06.20	Add-on Amt \$220.80	<b>Additional Revenue of...</b>
449	\$ 11,328.27	103	\$ 22,742.40	<b>\$ 11,414.13</b>
	144,555.55		97,532.76	(121,813.15)
CY 2020	QAF \$32.30	Mcal/Mcal HMOs 07.20 - 06.21	Add-on Amt \$220.80	<b>Additional Revenue of...</b>
392	\$ 12,661.60	114	\$ 25,171.20	<b>\$ 12,509.60</b>
	126,204.40		107,948.88	(101,033.20)
CY 2021	QAF \$33.42	Mcal/Mcal HMOs 07.21 - 06.22	Add-on Amt \$220.80	<b>Additional Revenue of...</b>
478	\$ 15,974.76	112	\$ 24,729.60	<b>\$ 8,754.84</b>
	153,892.10		106,055.04	(129,162.50)



Craig R. Fechter, CPA, MST

August 11, 2022

(1976 - 2022)

The Board of Directors  
Gloria Fong, Staff Services Analyst  
South Lake County Fire Protection District  
21095 Highway 175  
Middletown, California 95461

We are pleased to confirm our understanding of the services we are to provide South Lake County Fire Protection District for the years ended June 30, 2022 and 2021.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the disclosures, which collectively comprise the basic financial statements of South Lake County Fire Protection District as of and for the years ended June 30, 2022 and 2021. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement South Lake County Fire Protection District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to South Lake County Fire Protection District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual Comparisons

We have also been engaged to report on supplementary information other than RSI that accompanies South Lake County Fire Protection District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Schedules of Revenues – General Fund
- 2) Schedules of Expenditures – General Fund

RECEIVED  
SOUTH LAKE COUNTY FIRE

AUG 16 2022

3445 American River Drive, Suite A | Sacramento, CA 95864 | ph 916-333-5360 | fax 916-333-5370

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Member of the American Institute of Certified Public Accountants  
and California Society of CPAs

21095 HIGHWAY 175  
MIDDLETOWN, CA 95461

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.



We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk of material misstatement as part of our audit planning:

- There are two cash accounts that are held separately with an outside financial institution that are not reported in the County's accounting system.
- Balance related to the Ambulance Billing process including valuation of the net amounts due.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of South Lake County Fire Protection District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

#### **Other Services**

We will also prepare the financial statements of South Lake County Fire Protection District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will assist in the maintenance and updating of the capital asset depreciation schedule based on guidance and approval of management.

Additionally, we will prepare the annual Financial Transactions Report with the State Controller's Office in January 2023.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement and reporting services previously defined. We, in our sole professional

judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole. You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Electronic Communication, Client Portal Agreement and File Exchange Processes**

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that email communication from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

As part of our commitment to protecting your sensitive information, Fechter & Company works with Thomson Reuters to provide secure, encrypted, file transfer portals (Firm's Client Portal). All documents you prepare for our use in completing the services outlined in this engagement letter (Word, Excel and PDF files) should be transmitted to Fechter & Company through this portal system and all sensitive files will be transmitted through this system. In addition, we will publish all issued financial statements to this portal area for your use as long as you remain a client with Fechter & Company or as required by the terms of our engagement letters.

By using any features of the Firm's Client Portal, the District consents to the following terms and conditions and acknowledges that the Firm is relying on your consent in allowing you to use the Firm's Client Portal. Your continued use of the Firm's Client Portal after the posting of any amended terms and conditions shall constitute your agreement to be bound by any such changes. The Firm may modify, suspend, discontinue, or restrict the use of any portion of the Firm's Client Portal, including the availability of any portion of the content at any time, without notice or liability.

The Firm will use its best reasonable efforts to provide availability of the Client Portal Service 24X7. The Firm shall not be responsible for any error, omission, interruption, deletion, defect, delay in operation or transmission, communications line failure, theft or destruction, or unauthorized access to the Client Portal. The Firm is not responsible for any problems or technical malfunctions of any telephone or fiber network or lines, computer online systems, servers or providers, computer equipment, software, failure of any email to be received by the Firm on account of technical problems or traffic congestion on the Internet or any website, or any combination thereof, including any injury or damage to the District's computers or peripherals related to downloading any materials from the Client Portal.

Documents are encrypted before being passed over the Internet and while being stored on the Portal and a username and password are required to access files. In addition, documents added to the Portal are scanned for viruses before being uploaded. All files are maintained behind firewalls to protect against outside intruders. *The Firm will use its best efforts to make the Client Portal secure from unauthorized access. However, the District recognizes that no completely secure system for electronic data transfer has yet been devised.*

### **Logon Accounts and Their Security.**

- a. The Firm will set up individual logon accounts for those of the District's employees who need access to the Client Portal. Each account will have access only to those document areas requested by Client. (The Firm strongly recommends that Client establish a policy that logon information not be shared with others.) In order to maintain security, the District agrees to designate a single individual as the authorized person to contact the Firm to request employee logons. The initial designee is listed below. Your username will be your email address, all passwords will be established by the user at the time of initial logon.
  
- b. You acknowledge that the use of username and password is an adequate form of security. You are solely responsible for (1) authorizing, monitoring, controlling access to, and maintaining the strict confidentiality of your username and password; (2) not allowing another person to use your username or password; (3) any charges or damages that may be incurred as a result of your neglect to maintain the strict confidentiality of your username and password; and (4) promptly informing the Firm in writing of any need to deactivate a username due to security concerns or otherwise. The Firm is not liable for any harm related to the misuse or theft of usernames or passwords, disclosure of usernames or passwords, or your authorization to allow another person or entity to access and use the Firm's Client Portal using your username or password. You shall immediately notify the Firm of any unauthorized use of your username or password and any breach of confidentiality. Until the Firm receives this notification from you, you will be held liable for any harm ensuing from the use of your username on the Firm's Client Portal.

**Termination of Logon Account.** The District agrees to notify the Firm via email at [support@fechtercpa.com](mailto:support@fechtercpa.com) in writing when an individual logon account is to be terminated. The Firm will make every effort to confirm and terminate access within 3 business days. However, the District cannot be assured that access has been terminated until the requester receives an email confirmation of termination.

**No Unlawful or Prohibited Use.** As a condition of your use of the Client Portal website, you warrant to the Firm that you or your approved users will not use the Firm's Client Portal website for any purpose that is unlawful or prohibited by these terms, conditions, and notices. You may not use the Firm's Client Portal website in any manner that could damage, disable, overburden, or impair the Firm's website or interfere with any other party's use of the Client Portal website. You may not obtain or attempt to obtain any materials or information through any means not intentionally made available or provided for through the Client Portal website.

**Information Disclosure.** The Firm reserves the right at all times to disclose any information as necessary to satisfy any applicable law, regulation, legal process, or governmental request, or to edit, refuse to post, or to remove any information or materials, in whole or in part, in the Firm's sole discretion.

**Client's Responsibility.** You must at your own cost (a) provide for your own access to the Internet and pay any services fees, connection charges, and online services usage associated with such access and (b) provide all equipment necessary for you to make such connection to the Client Portal, including a computer and modem.

**Dispute Resolution.** The parties agree that any dispute between the District and the Firm relating to this Agreement, or the breach of it, shall, if negotiations and other discussions fail, be first submitted to mediation in accordance with the applicable rules for resolving professional accounting and related services disputes of the America Arbitration Association. If the parties are unable to resolve the dispute through mediation within 60 days from the date notice is first given from one party to the other as to the existence of such a dispute and the demand to mediate, then they may proceed to resolve the matter by arbitration if this agreement provides that the particular dispute is subject to arbitration, or by whatever other lawful means are available to them if this agreement does not provide for arbitration of the particular dispute. Costs of any mediation proceeding shall be shared equally by all parties.

**WARRANTIES.** THE FIRM MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE EFFICACY OF THE SECURITY OF THE CLIENT PORTAL. THE CONTENT AND SERVICES ARE PROVIDED ON AN "AS IS" BASIS AND THE FIRM SPECIFICALLY DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, WARRANTIES OF MERCHANTABILITY, OR WARRANTIES AGAINST INFRINGEMENT. THE FIRM, ITS AFFILIATES, EMPLOYEES, AND AGENTS SHALL NOT BE LIABLE FOR ANY DAMAGES OR LOSSES, INCLUDING, WITHOUT LIMITATION, INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL, OR PUNITIVE DAMAGES, RESULTING FROM OR CAUSED BY THE PORTAL, ITS CONTENT, OR SECURITY SERVICES PROVIDED HEREIN. THE FIRM DOES NOT WARRANT THAT THE CLIENT PORTAL'S FUNCTIONS WILL BE UNINTERRUPTED OR ERROR-FREE, THAT DEFECTS WILL BE CORRECTED, OR THAT THE FIRM'S CLIENT PORTAL OR THE SERVER THAT MAKES IT AVAILABLE ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS.

IF YOU ARE DISSATISFIED WITH ANY PORTION OF THE PORTAL, INFORMATION, DOCUMENTS, OR COMMUNICATIONS ON THE PORTAL, OR WITH ANY OF THESE TERMS AND CONDITIONS OF USE, YOUR SOLE AND EXCLUSIVE REMEDY IS TO CEASE USING THE PORTAL AND THE INFORMATION, DOCUMENTS, OR COMMUNICATIONS YOU OBTAINED FROM THE PORTAL.

**Term and Termination.** This Agreement and the services contemplated by it may be terminated by either the Firm or Client with or without cause and with or without notice at any time. The Firm may at any time terminate in whole or in part the Firm's Client Portal without notice or liability.

Authorized person to contact the Firm to request employee logon User IDs:

**Name:** Gloria Fong

**Title:** Staff Services Analyst

**Email:** Gloria.Fong@fire.ca.gov

Should you desire to use alternate methods of transmission for sensitive documents and chose not to use the Firm's Client Portal System, you may opt out by signing the following release.

We acknowledge that we have opted out of the requirement to use the Firm's Client Portal System and therefore we agree to release Fechter and Company from all liability as a result any interception of, or loss of data as a result of using alternate document transmittal methods.

Management signature:

Governance signature:

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**COVID -19 Considerations**

The safety and health of both your staff and our staff is of utmost importance to us, therefore, we will work with you to develop a plan to perform the audit work that complies with the current local restrictions and your concerns.

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

Scott A. German, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately December 13, 2022 and to issue our reports approximately by February 10, 2022.

Our fee for the audit will be \$23,000 plus \$2,000 for the submission of the Financial Transaction Report to the State Controller's Office. Our standard hourly rates, should any hourly fees be incurred, vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.

You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. mileage and audit processing fees as actually incurred. The fees and expenses will be billed as follows and are due and payable upon presentation:

Due with the with the executed engagement letter	\$ 4,000
Due following completion of fieldwork	18,000
Due upon issuance of the final audited financial statements	1,000
Upon completion of annual Financial Transactions Report	2,000
<b>Total engagement fees</b>	<b>\$ 25,000</b>

Expenses will be billed as incurred with the following completion of fieldwork and final issuance invoices.

The above fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered as noted above and are payable on presentation.

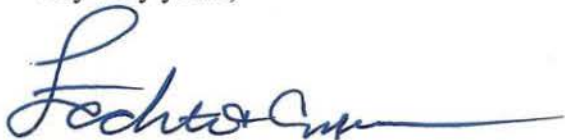
**Reporting**

We will issue a written report upon completion of our audit of South Lake County Fire Protection District's financial statements. Our report will be addressed to the Board of Directors of South Lake County Fire Protection District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to South Lake County Fire Protection District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

We remind you that we are licensed by the California Board of Accountancy and will alert you in writing should any change in our license status during the term of this engagement.

Very truly yours,



Fechter & Company  
Certified Public Accountants

**RESPONSE:**

This letter correctly sets forth the understanding of South Lake County Fire Protection District.

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** August 26, 2022

**TO:** Board of Directors

**FROM:**   
Gloria Fong  
Staff Services Analyst

**SUBJECT:** Resolution No. 2022-23-08. A Resolution Amending Conflict of Interest Code

For the Board's consideration is subject resolution that constitutes the biennial review of the Conflict of Interest Code, along with required transmittal to the Office of Auditor-Controller/County Clerk.



1 **BOARD OF DIRECTORS, SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**  
2 **COUNTY OF LAKE, STATE OF CALIFORNIA**

3  
4 **RESOLUTION NO. 2022-23 08**

5  
6 **A RESOLUTION AMENDING THE CONFLICT OF INTEREST CODE**

7  
8 **WHEREAS**, The Political Reform Act, Government Code §81000, et seq., requires state and  
9 local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political  
10 Practices Commission has adopted California Code of Regulations, Title 2, §18730, that contains the  
11 terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may  
12 be amended by the Fair Political Practices Commission to conform to amendments in the Political  
13 Reform Act after public notice and hearings.

14 **NOW, THEREFORE, BE IT RESOLVED** the South Lake County Fire Protection District  
15 Board of Directors adopts the terms California Code of Regulations, Title 2, §18730 and any  
16 amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by  
17 reference and constitute the Conflict of Interest Code for the South Lake County Fire Protection  
18 District (District), which is to remain in full force and effect until amended, along with the following  
19 designated positions and disclosures:

20 Designated Officers: Board of Directors (5 members)

21 Fire Chief

22 Assistant Fire Chief

23 Battalion Chief

24 Disclosures: 1) All income, investments, interests, and business positions in any business  
25 entity which does now or is likely to do business within the District; 2) All interests in real property or  
26 interests (or business positions) in any business, which owns real property, if the property is located  
27 within the District or within two miles of its boundaries; 3) All income and investment interests, and  
28 business positions in any business entity or source of income which are contractors or  
29 subcontractors engaged in the performance of work or services of the type utilized by the  
30 department or District for which the designated employee is Director, Manager, or Employee; 4) All  
31 income and investment interests, and business positions in any business entity or source of income  
32 which does business with the District or has done business with the District during the two years  
33 prior to the time a statement is required to be filed hereunder which manufacture or sell supplies,  
34 books, machinery, or equipment of the type utilized by the department or District in which the  
35 designated employee is Director, Manager or an Employee; and

36 Pursuant to section 4 of the standard Code, designated officer shall file Statements of

37 Economic Interest (Form 700) with the County of Lake County Clerk, with a copy retained by the filing  
38 officer, who is the Clerk to the Board, who will make statements available for public inspection and  
39 reproduction, pursuant to Government Code §81008.

40 **THIS RESOLUTION** was introduced and adopted by the Board of Directors of the South  
41 Lake County Fire Protection District at a regular meeting held on the 20<sup>th</sup> day of September,  
42 2022 by the following vote:

43 AYES:

44 NOES:

45 ABSENT OR NOT VOTING:

46

47 BY: SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT  
48 DEVIN HOBERG, President, Board of Directors

49

50 ATTEST: Gloria Fong, Clerk to the Board of Directors



County of Lake  
Office of Auditor-Controller/County Clerk  
255 N Forbes St  
Lakeport, Ca 95453  
Phone: 707-263-2311  
Fax: 707-263-2310

Cathy Saderlund  
Auditor-Controller/County Clerk  
Jenavive Herrington  
Assistant Auditor-Controller  
Marcy Harrison  
Chief Deputy Auditor-Controller

**To:** South Lake County Fire Protection District  
**From:** Cathy Saderlund  
County Clerk/Auditor-Controller  
Kristopher Allen  
Deputy County Clerk  
**Date:** June 28, 2022  
**Subject:** 2022 Biennial Review of Conflict of Interest Code for Statement of Economic Interest Form 700 Filer Positions and Disclosure Categories

RECEIVED  
SOUTH LAKE COUNTY FIRE

JUL 15 2022

21095 HIGHWAY 175  
MIDDLETOWN CA 95461

The Political Reform Act requires every agency to review its Conflict of Interest Code biennially and to notify to code reviewing body if their current code is accurate, or alternatively, that their code must be amended. A Conflict of Interest Code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

Attached please find a copy of the 2022 Local Agency Biennial Notice, Exhibit A—a list of positions required to file under your current Conflict of Interest Code and your current filers, and Exhibit B—your disclosure categories.

Review Exhibit A to insure all positions that should be filing a Form 700 are listed. The Form 700 should only be required for positions that make or participate in making governmental decisions. Positions that are strictly manual, clerical, or ministerial in nature should not be designated. Cross through any positions that need to be removed, write-in any position name changes, and add any new positions that need to file. Included with Exhibit A is a list of current filers for your agency—review and make any corrections necessary on the page. If someone has left the agency, but is listed on the form, please write the date they left their position.

Review Exhibit B to ensure the disclosure categories are appropriate for the positions. Different positions can have different disclosure requirements. Only the highest positions where the duties are so broad that narrowing down the disclosure categories is not possible should be required to disclose everything. It is important that only the assets and income that can be affected by the decisions they make for their position are required.

After review, return the 2022 Local Agency Biennial Notice and the Exhibits with or without any changes to the Auditor's office at:

255 N Forbes St Rm 209  
Lakeport, CA 95453

**This must be received by the Auditor-Controller's office no later than October 3, 2022.**

If we do not receive a response from your agency, your Biennial Review will go to the Board of Supervisors notated with "Agency Did Not Respond."

If you would like more information about the Conflict of Interest Code or Form 700, please visit [fppc.ca.gov](http://fppc.ca.gov) or contact our office at (707) 263-2311.

Attachments: Local Agency Biennial Notice, Exhibit A, and Exhibit B

## 2022 Local Agency Biennial Notice

Name of Agency: South Lake County Fire Protection District

Mailing Address: P.O. Box 1360, Middletown, CA 95461

Contact Person: Gloria Fong Phone No. (707) 987-3089 ext. 3

Email: gloria.fong@fire.ca.gov Alternate Email: \_\_\_\_\_

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

**An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) \_\_\_\_\_

**The code is currently under review by the code reviewing body.**

**No amendment is required.** (If your code is over five years old, amendments may be necessary.)

---

### Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
Signature of Chief Executive Officer

\_\_\_\_\_  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to:

Auditor-Controller-County Clerk  
255 N Forbes St  
Lakeport, CA 95453

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**



## Conflict of Interest Code EXHIBIT A

Entity: Fire Protection District

Agency: South Lake County Fire Protection District

Position	Disclosure Category	Files With
Battalion Chief	DIST-01,02,03,04	County of Lake
Director	DIST-01,02,03,04	County of Lake
Fire Chief	DIST-01,02,03,04	County of Lake
<del>Fire Marshal</del> Assistant Fire Chief	DIST-01,02,03,04	County of Lake

**Total: 4**



## List of Positions with Filer Names

Last Name	First Name	Middle Name	Position	Start Date
<b>Fire Protection District</b>				
<b>South Lake County Fire Protection District</b>				
Bostock	Rob	S.	Director	02/21/2006
Cline	Stephanie		Director	07/20/2021
Comisky	James		Director	02/17/2009
Duncan	Paul		<del>Fire Chief</del> Assistant Fire Chief	05/11/2020
Hoberg	Devin		Director	03/15/2016
Martinelli	Madelyn		Director	12/08/1999
Wink	Michael		Battalion Chief	07/16/2012

Marcucci     Mike     Fire Chief     02/14/22  
**Agency Total: 7**



# Disclosure Descriptions

## EXHIBIT B

Entity: Fire Protection District  
 Agency: South Lake County Fire Protection District

Disclosure Category	Disclosure Description
DIST-01,02,03,04	Positions designated to be in this category shall disclose as follows: (a) All income, investments, interests, and business positions in any business entity which does now or is likely to do business within the District. Positions in this category shall disclose interests in real property or interests (or business positions) in any business, which owns real property, if the property is located within the District or within two miles of its boundaries, and disclose all income and investment interests, and business positions in any business entity or source of income which are contractors or subcontractors engaged in the performance of work or services of the type utilized by the District for which the designated employee is Manager, Director, or Employee. Positions in this category shall also disclose all income and investment interests, and business positions in any business entity or source of income which does business with the District or has done business with the District during the two years prior to the time a statement is required to be filed hereunder which manufacture or sell supplies, books, machinery, or equipment of the type utilized by the District in which the designated employee is Director, Manager or an employee.



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 (707) 987-3089

**STAFF REPORT**

**To:** South Lake County Fire Protection District Board of Directors

**From:** Paul Duncan, Assistant Fire Chief

**Re:** Braking issue with Water Tender 6211

**SUMMARY**

Water Tender 6211 was delivered to the Fire District in 2006 with an exhaust brake for slowing the vehicle speed. Due to the weight and configuration of the vehicle, the exhaust brake was a marginal system for slowing the vehicle on flat terrain. Once we are adding in the terrain that the vehicle encounters within the Fire District, this system has proved to be marginal at best, and hazardous at worst.

**EXECUTIVE SUMMARY**

The request is to add a secondary vehicle 'retarder' into the drivetrain to slow the vehicle in all the different areas encountered around the Fire District.

**BACKGROUND**

When WT 6211 was ordered, the fleet manager felt that the exhaust brake would be sufficient for slowing the vehicle. After the vehicle was delivered, I had many occasions to operate the vehicle on different incidents and in various environments and found the situation to be contrary to the fleet manager assessment. I am a skilled class A driver, spending many years operating commercial and emergency vehicles in different terrain and load conditions.

In my assessment of the WT as an experienced operator, I found that with the exhaust brake engaged, and reducing the vehicle speed to 20 MPH prior to descending Highway 175 from the Cobb Station to Middletown, multiple applications of the service brake were required to keep the vehicle at a safe speed. At the bottom of the grade, the service brakes were still operational, however, very warm.

Other drivers have reported to me that while operating the WT, at the bottom of the 175 grade, the brakes were so hot that smoke was coming from the braking system, with the brakes starting to feel 'soft'. In other terms, they were approaching their thermal limit for effective braking. Different driver and lots of variables (speed starting the descent, ability to maintain a given speed, state of the brakes prior to the grade, braking style, etc.) however, still demonstrating an ineffective vehicle slowing ability.

The concern with the 175 grade is not only the grade itself, but also at the bottom there is a residential community and intersection with large trucks coming down from the Geysers. In the unfortunate circumstances where the WT descends the hill with overheated brakes and encounters a large truck coming out of the Geysers, I fear the outcome would be tragic.



The roads within the Geysers itself also presents challenges with steep terrain, and lots of braking required. The standard practice for the operators who are sent to the Geysers with WT6211, then released, is to stop at the top of Socrates Mine/Sawmill grade(s) and empty the water tank prior to descending. This is to prevent the service brakes from overheating.

In my experience with exhaust brakes, I have operated many vehicles with that type of system, and once the weight approaches the vehicle carrying capacity, the system is marginal at best. One of the companies I worked for attempted multiple retrofits to the system: Changing the type of exhaust brake; resizing the hoses operating the system; changing the valving to activate the system; even removing the engine heads, replacing all the engine valve springs. All these changes were made to improve the efficacy of the system and while some produced slight increases, they did not solve the problem.

Alternatively, in our Type 2 engines (6221/6321/6421) all are equipped with a Telma driveline electronic/magnetic retarder system that has proved not only reliable, but extremely effective in a fully loaded vehicle state. In nearly all operating conditions the Telma will fully slow the vehicle, and the service brakes can be reserved for emergency braking operations. **Never** in 6+ years of operating those engines while descending any grade within the fire district, have I experienced an overheated brake situation on any of the 3 engines noted above.

## **ANALYSIS**

Upgrading of the WT6211 exhaust brake has so far been ineffective regarding improving the effectiveness of the system. As stated above, in my experience, even after spending months of repairs, thousands in upgrades, those systems are not effective in steep terrain, with long grades, and vehicles at their weight capacity.

## **FISCAL IMPACTS**

**Installation of Telma Driveline Retarder system on WT6411 at a cost of \$23,000**

## **RECOMMENDATION**

Have the Telma driveline retarder system installed in WT6411 by AZ Bus Sales (the sole-source vendor for this product locally).



**COLTON**  
 BAR # AK 149907  
 EPA # CAL000117830  
 (800) 843-1287 • FAX (951) 781-7210

**SACRAMENTO**  
 BAR # AK 180947  
 EPA #CAL000141674  
 (800) 458-6363 • FAX (916) 391-1190

Date / Time: 8/22/2022 10:58:09AM  
 Repair Order: 60  
 Customer: N1106  
 Branch: SAC  
 Invoice Total: \$21,736.00  
 \*\*\*Credit Card\*\*\*  
 Page 1 of 2

REMIT TO: A-Z BUS SALES, INC. P.O. BOX 841135 LOS ANGELES, CA 90084-1135

**Bill To:** CAL FIRE- AUBURN  
 \*CC ONLY CC ONLY CC ONLY\*  
 10242 RIDGE RD.  
 NEVADA CITY, CA 95959  
 Shop: (530) 265-0151

**Ship To:** CAL FIRE- SOUTH LAKE COUNTY  
 SOUTH LAKE COUNTY  
 SOUTH LAKE, CA 00000

Customer P/O: QUOTE kmatranga Completion Date:

**Unit Number: 7M151352 Model Year: 2007 Make/Model: KENWORTH T300**  
**Type: Service VIN: 2NKMHZ8X07M151352**

**Task: 1 MISC MISCELLANEOUS REPAIRS Department: SVC**  
**Complaint: INSTALL REAR DIFFERENTIAL TELMA RETARDER**

V/C	Part	Description / Ref Number	U/M	Quantity	Price	Extended Price
	Frt-In	Freight charge from TELMA	Misc	1.00	1,500.00	1,500.00
		Freight charge from TELMA Quote 60				
	Misc Part	TELMA TIK13139	Misc	1.00	9,097.20	9,097.20
		UNIVERSAL 12v AD72-00 air kit				
	Misc Part	TELMA TIF01097	Misc	1.00	281.37	281.37
		1810/157 INDEX FLANGE YOKE				
	Misc Part	TELMA TIG31073	Misc	1.00	228.03	228.03
		HAND CONTROL WITH 5.25 INCH LEVER, DEUTSCH CONNECTORS				
	Misc Part	TELMA TID31021	Misc	1.00	32.96	32.96
		UNIVERSAL HAND CONTROL HARNESS W/DEUTSCH				
	SUPPLIES-U	SUPPLIES	Misc	1.00	462.50	462.50

BLUE BIRD

<b>NOTICE TO CONSUMERS: PLEASE READ          IMPORTANT INFORMATION ON BACK</b>	ORIGINAL ESTIMATE	AUTHORIZED ADDITIONS
	TERMS: CASH, CHECK OR VISA & M/C CHARGE ACCTS: NET30. A 1.5% PER MONTH FINANCE CHARGE (18% PER ANNUM) WILL BE CHARGED TO ALL PAST DUE ACCOUNTS	
	I acknowledge notice and oral approval of any additional customer or warranty work performed and/or increase in the original estimated price. I also acknowledge and approve all repairs as itemized and/or receipt of vehicle. <b>X</b>	

## **Labor Warranty**

A-Z Service Center warrants all labor in the course of vehicle repair as follows

Warranty will commence on the date labor has been completed and be in effect for a period of ninety days or four thousand miles, whichever comes first.

A-Z Service Center shall at its sole discretion repair or replace parts and components damages as a result of failure in workmanship. This warranty does not cover progressive damage.

All warranty work must be performed by A-Z Service Center, at either of its places of business located at 1900 South Riverside Avenue, Colton, CA 92324 or 3418 52nd Avenue, Sacramento, CA 92523

A-Z Service Center at its sole discretion and with prior authorization only, may allow warranty work to be performed at an alternate facility. To obtain warranty repair, the vehicle must be presented and available for repair prior to the expiration of the warranty period.

This warranty excludes damage from misuse, abuse, negligence, alterations, accident or lack of performance of normal maintenance services.

To the extent allowed by law this warranty does not cover loss of time, inconvenience, loss of the actual cash value thereof or otherwise against loss occasioned by theft, fire or vandalism while the property remains with A-Z Service Center

Customer states no articles of personal property have been left in the vehicle and A-Z Service Center is not responsible for the inspection thereof

Due to the types of repairs requested, some repairs must be subtle.

Unless an open account is approved prior to repair, all charges for repairs, including labor and materials furnished are due and payable simultaneously with delivery of the within described vehicle or prior to delivery upon the expiration of three (3) after the notice that the repairs have been completed. Notice shall be deemed to have been given the deposit in the United States mail, postage prepaid or written notification to that effect addressed to the customer at the address listed on the reverse side hereof.

If the vehicle described herein is not called for within three (3) days after such notification is given a storage charge of \$10.00 per day will be made for each day thereafter.

A-Z Service Center is authorized to deliver the vehicle described herein or any of its contents to any person presenting this receipt.

A-Z Service Center is not responsible for the unavailability of parts or delays in parts shipment beyond its control.

In addition to any and all legal remedies available I authorize A-Z Service Center to have a lien on the vehicle described herein for all charges for repairs including labor and parts, storage and/or towing, and to enforce such lien. A-Z Service Center is hereby expressly authorized to sell said vehicle at a public auction after giving twenty (20) day written notice by certified mail to the legal owner and the Department of Motor Vehicles of intent to do so. On the sale date the vehicle shall be sold to the highest bidder and the balance shall be forwarded to the Department of Motor Vehicles. Said Expenses for the sale shall also include reasonable attorney's fee, which may be necessarily incurred

If any such charges remain unpaid for thirty (30) days after such request for payment A-Z Service Center may also refer such charges to its attorneys for collection and the customer will pay a reasonable attorney's fee.

## **Parts Warranty**

Many manufactures are utilized to supply parts used in the process of vehicle repairs. We are unable to list all manufactures and their warranties on this statement. Copies of each manufactures warranty are available from the Parts Manager upon request. A-Z Service Center will make all reasonable attempts to procure warranty reimbursements for the customer within each manufactures warranty guidelines.



**COLTON**  
 BAR # AK 149907  
 EPA # CAL000117830  
 (800) 843-1287 • FAX (951) 781-7210

**SACRAMENTO**  
 BAR # AK 180947  
 EPA #CAL000141674  
 (800) 458-6363 • FAX (916) 391-1190

Date / Time: 8/22/2022 10:58:09AM  
 Repair Order: 60  
 Customer: N1106  
 Branch: SAC  
 Invoice Total: \$21,736.00  
 \*\*\*Credit Card\*\*\*  
 Page 2 of 2

**REMIT TO:** A-Z BUS SALES, INC. P.O. BOX 841135 LOS ANGELES, CA 90084-1135

**Bill To:** CAL FIRE- AUBURN  
 \*CC ONLY CC ONLY CC ONLY\*  
 10242 RIDGE RD.  
 NEVADA CITY, CA 95959  
 Shop: (530) 265-0151

**Ship To:** CAL FIRE- SOUTH LAKE COUNTY  
 SOUTH LAKE COUNTY  
 SOUTH LAKE, CA 00000

Customer P/O: QUOTE

kmatranga

Completion Date:

# Quote

**Totals**

Total Parts:	\$0.00
Total Core Chg:	\$0.00
Total Core Ret:	\$0.00
Total EHC:	\$0.00
Total Labor:	\$9,250.00
Total Miscellaneous:	\$11,602.06
<b>Invoice Subtotal:</b>	<b>\$20,852.06</b>
<b>Total Tax:</b>	<b>\$883.94</b>
<b>Invoiced Total:</b>	<b>\$21,736.00</b>

Payment Method

Credit Card



# BLUE BIRD

<p><b>NOTICE TO CONSUMERS: PLEASE READ IMPORTANT INFORMATION ON BACK</b></p>	<p>ORIGINAL ESTIMATE</p>	<p>AUTHORIZED ADDITIONS</p>
<p>TERMS: CASH, CHECK OR VISA &amp; M/C          CHARGE ACCTS: NET30. A 1.5% PER MONTH FINANCE CHARGE          (18% PER ANNUM) WILL BE CHARGED TO ALL PAST DUE ACCOUNTS</p>	<p>I acknowledge notice and oral approval of any additional customer or warranty work performed and/or increase in the original estimated price. I also acknowledge and approve all repairs as itemized and/or receipt of vehicle.</p> <p style="text-align: center;"><b>X</b></p>	

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**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** September 15, 2022

**TO:** Board of Directors

**FROM:**   
Gloria Fong  
Staff Services Analyst

**SUBJECT:** Resolution No. 2022-23-10, A Resolution Authorizing the Fire Chief to Execute Agreement for Participation in the Intergovernmental Transfer (IGT) of Public Funds Program for the January 1, 2021 through December 31, 2021 Service Period

Recommended for the Board's approval is subject resolution.

The purpose of participating is to supplement written down charges. For calendar year 2021, ambulance billing charges totaled \$1,508,610. After write downs, net charges totaled \$563,685 or about of 37.36% of billed charges. See the South Lake County Grand Totals spreadsheet attached to resolution.

The IGT return varies, depending upon the number of participants. In most years, the return is 100% or more (see IGT Part. Funds and IGT Revenue columns of the attached Ambulance Revenue Summary worksheet).

The IGT funds are placed in reserves for use of ambulance equipment including personnel. The main reason for the reserve is so they are not recycled back into general operating fund and possibly used in future participations.

**Attachments:** Ambulance Revenue Summary  
Letter of Interest  
Partnership HealthPlan of California Agreement  
Resolution No. 2022-23-10 with Ambulance Charges and DHCS Agreement

**SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**  
**Ambulance Revenue Summary (with GEMT & IGT)**

<b>YTD TOTALS</b>	<b>GEMT</b>	<b>DATE</b>	<b>IGT PART. FUNDS</b>	<b>IGT DEP DATE</b>	<b>IGT CK AMT</b>	<b>IGT REVENUE</b>	<b>TRANS AMT</b>	<b>RESERVE BAL</b>						
<b>09-10</b>	\$ 18,117.60													
<b>10-11</b>	\$ 35,390.47													
<b>11-12</b>	\$ 24,063.00													
<b>12-13</b>	\$ 24,048.00													
<b>13-14</b>	\$ 28,599.00													
<b>14-15</b>	\$ 17,428.72	10/31/2016	\$ 358,636.00	1/18/2017	712,406.04	\$ 353,770.04	353,770.00			IGT RETURN AMT				
							(166,000.00)	187,770.00		Increase Reserves (RES 2016-17-13-CPR system & accessories)				
<b>15-16</b>	\$ 2,116.52	8/23/2017	\$ 80,347.00	12/5/2017	164,796.54	\$ 84,449.54	84,449.00	272,219.00		Increase Reserves (RES 2017-18-10)				
							(132,300.00)	139,919.00		Decrease Reserves (RES 2017-18-22)				
<b>16-17</b>	\$ 616.54	4/4/2018	\$ 80,347.00	6/20/2018	159,762.67	\$ 79,415.67	79,415.00	219,334.00		Increase Reserves per FY 2019-20 Adopted Budget				
							84,449.00	303,783.00		Increase Reserves per FY 2019-20 Adopted Budget				
							25,000.00	328,783.00		Increase Reserves per FY 2019-20 Adopted Budget (2nd of 5 RHCD Grant Funds)				
<b>17-18</b>	\$ 6,068.00	3/27/2019	\$ 33,038.00	6/19/2019	53,339.48	\$ 20,301.48								
<b>18-19</b>		3/13/2020	\$ 268,384.00	5/1/2020	677,500.75	\$ 409,116.75	409,000.00	737,783.00		Increase Reserves per FY 2020-21 Adopted Budget				
							25,000.00	762,783.00		Increase Reserves per FY 2020-21 Adopted Budget (3rd of 5 RHCD Grant Funds)				
<b>19-20</b>		4/20/2021	\$ 166,857.00	7/22/2021	422,273.10	\$ 255,416.10	255,416.00	1,018,199.00		Increase Reserves per FY 2021-22 Adopted Budget				
							25,000.00	1,043,199.00		Increase Reserves per FY 2021-22 Adopted Budget (4th of 5 RHCD Grant Funds)				
							(25,226.00)	1,017,973.00		Decrease Reserves (RES 2021-22-22-50% towards Office Furniture)				
							(84,449.00)	933,524.00		Decrease per FY 2022-23 Adopted Budget (correct FY 2018-19 Adopted)				
							20,301.00	953,825.00		Increase per FY 2022-23 Adopted Budget				
<b>2nd half of CY 2020</b>		10/18/2021	\$ 86,471.00	3/16/2022	213,386.62	\$ 126,915.62	126,915.00	1,080,740.00		Decrease Reserves (RES 2021-22-24)				
							25,000.00	1,105,740.00		Increase Reserves per FY 2022-23 Adopted Budget (5th of 5 RHCD Grant Funds)				



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

November 24, 2020

Rafael Davtian  
Division Chief  
Capitated Rates Development Division  
Department of Health Care Services  
1501 Capitol Avenue, MS 4413  
P.O. Box 997413  
Sacramento, CA 95899-7413

Dear Mr. Davtian:

This letter confirms the interest of South Lake County Fire Protection District, a governmental entity, federal I.D. Number 94-2214592, in working with Partnership HealthPlan of California (hereafter, "the MCP") and California Department of Health Care Services (DHCS) to participate in the Voluntary Rate Range Program, including providing an Intergovernmental Transfer (IGT) to DHCS to be used as a portion of the non-federal share of actuarially sound Medi-Cal managed care capitation rate payments incorporated into the contract between the MCP and DHCS for the period of January 1, 2021 through December 31, 2021. This is a non-binding letter, stating our interest in helping to finance health improvements for Medi-Cal beneficiaries receiving services in our jurisdiction. The governmental entity's funds are being provided voluntarily, and the State of California is in no way requiring the governmental entity to provide any funding.

South Lake County Fire Protection District is willing to contribute approximately \$216,539 for the Calendar Year 2021 (January 1, 2021 - December 31, 2021) as negotiated with the MCP. We recognize that, unless a waiver is approved by DHCS, there will be an additional 20-percent assessment fee payable to DHCS on the funding amount, for the administrative costs of operating the voluntary rate range program.

The following individual from our organization will serve as the point of communication between our organization, the MCP and DHCS on this issue:

Gloria Fong  
21095 State Highway 175  
Middletown, CA 95461  
gloria.fong@fire.ca.gov  
(707) 987-3089 ext. 3

I certify that I am authorized to sign this certification on behalf of the governmental entity and that the statements in this letter are true and correct.

Sincerely,

SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT

Paul Duncan  
Fire Chief



## HEALTH PLAN-PROVIDER AGREEMENT

Partnership HealthPlan of California and South Lake County Fire Protection District

This Amendment is made this 21<sup>st</sup> day of August, by and between Partnership HealthPlan of California, a County Organized Health System hereinafter referred to as "PLAN", and **South Lake County Fire Protection District**, hereinafter referred to as "PROVIDER".

### RECITALS:

WHEREAS, PLAN and PROVIDER have previously entered into an Agreement effective June 1, 2015;

WHEREAS, Section 9.2 of such Agreement provides for amending such Agreement;

WHEREAS, PLAN has been created by its Boards of Supervisors to negotiate exclusive contracts with the California Department of Health Care Services and to arrange for the provision of PLAN covered health care services to PLAN beneficiaries in Lake County and PLAN is a public entity, created pursuant to Welfare and Institutions Code 14087.54 and County Code Chapters 7.2, County Code Chapters 34, County Code Chapters 2.40, County Code Chapters 2.0, 8.69, and County Code Chapters 2.0.

WHEREAS, South Lake County Fire Protection District, is a Fire District in Lake County, California, that provides fire suppression services and emergency medical services, and emergency transport services; and

WHEREAS, PLAN and PROVIDER desire to amend the Agreement to provide for Medi-Cal managed care capitation rate increases to PLAN as a result of intergovernmental transfers ("IGTs") from South Lake County Fire Protection District to the California Department of Health Care Services ("State DHCS") to maintain the availability of PLAN covered health care services to PLAN beneficiaries.

NOW, THEREFORE, PLAN and PROVIDER hereby agree as follows:

Attachment D to the Agreement is hereby deleted in its entirety and replaced with a new Attachment D as set forth herein and is incorporated into the Agreement.

## IGT MEDI-CAL MANAGED CARE CAPITATION INCREASES

### 1. IGT Capitation Increases to PLAN

#### A. Payment

Should PLAN receive any Medi-Cal managed care capitation rate increases from State DHCS where the nonfederal share is funded by the **GOVERNMENTAL FUNDING ENTITY** South Lake County Fire Protection District effective July 1, 2019 for Intergovernmental Transfer Medi-Cal Managed Care Increases ("IGT MMCIs"), PLAN shall pay to PROVIDER the amount of the IGT MMCIs received from State DHCS, in accordance with paragraph 1.E below regarding the form and timing of Local Medi-Cal Managed Care ("LMMC") IGT Payments. LMMC IGT Payments paid to PROVIDER shall not replace or supplant any other amounts paid or payable to PROVIDER by PLAN.

#### B. Health Plan Retention

##### (1) Medi-Cal Managed Care Seller's Tax

The PLAN shall be responsible to pay the applicable State Agency pursuant to the Revenue and Taxation Code Section 6175 relating to any IGT MMCIs.

(2) The PLAN shall retain up to ten percent (10%) administrative fee based on the total amount of the IGT MMCIs received from DHCS for PLAN'S administrative costs. Each provider's share of the 10% fee shall be calculated based on that provider's proportionate share of the LMMC IGT payments made by Plan in the PROVIDER'S County.

#### C. Form and Timing of Payments

PLAN agrees to pay LMMC IGT Payments to PROVIDER in the following form and according to the following schedule:

(1) PLAN agrees to pay the LMMC IGT Payments to PROVIDER using the same mechanism through which compensation and payments are normally paid to PROVIDER (e.g., electronic transfer).

(2) PLAN will pay the LMMC IGT Payments to PROVIDER no later than thirty (30) calendar days after receipt of the IGT MMCIs from State DHCS.

#### D. Consideration

(1) As consideration for the LMMC IGT Payments, PROVIDER shall use the LMMC IGT Payments for the following purposes and shall treat the LMMC IGT Payments in the following manner:

(a) The LMMC IGT Payments shall represent compensation for Medi-Cal PLAN services rendered to Medi-Cal PLAN members by PROVIDER during the State fiscal year to which the LMMC IGT Payments apply.

(2) If the retained LMMC IGT Payments, if any, are not used by PROVIDER in the State fiscal year received, retention of funds by PROVIDER will be established by demonstrating that the retained earnings account of PROVIDER at the end of any State fiscal year in which it received payments based on LMMC IGT Payments funded pursuant to the Intergovernmental Agreement, has increased over the unspent portion of the prior State fiscal year's balance by the amount of LMMC IGT Payments received, but not used.

(3) Both parties agree that none of these funds, either from the **GOVERNMENTAL FUNDING ENTITY** South Lake County Fire Protection District or federal matching funds will be recycled back to the **GOVERNMENTAL FUNDING ENTITY** South Lake County Fire Protection District general fund, the State, or any other intermediary organization. Payments made by the health plan to providers under the terms of this Amendment constitute patient care revenues.

**E. Cooperation Among Parties**

Should disputes or disagreements arise regarding the ultimate computation or appropriateness of any aspect of the LMMC IGT Payments, PROVIDER and PLAN agree to work together in all respects to support and preserve the LMMC IGT Payments to the full extent possible on behalf of the safety net in Lake County.

**F. Reconciliation**

Within one hundred twenty (120) calendar days after the end of each of PLAN's fiscal years in which LMMC IGT Payments were made to PROVIDER, PLAN shall perform a reconciliation of the LMMC IGT Payments transmitted to the PROVIDER during the preceding fiscal year to ensure that the supporting amount of IGT MMCIs were received by PLAN from State DHCS. PROVIDER agrees to return to PLAN any overpayment of LMMC IGT Payments made in error to PROVIDER within thirty (30) calendar days after receipt from PLAN of a written notice of the overpayment error, unless PROVIDER submits a written objection to PLAN. Any such objection shall be resolved in accordance with the dispute resolution processes set forth in Section 10.3 of the Agreement. The reconciliation processes established under this paragraph are distinct from the indemnification provisions set forth in Section J below. PLAN agrees to transmit to the PROVIDER any underpayment of LMMC IGT Payments within thirty (30) calendar days of PLAN's identification of such underpayment.

**G. Indemnification**

PROVIDER shall indemnify PLAN in the event DHCS or any other federal or state agency recoups, offsets, or otherwise withholds any monies from or fails to provide any monies to PLAN, or PLAN is denied any monies to which it otherwise would have been entitled, as a direct result of the LMMC IGT arising from the Intergovernmental Agreement. Recovery by PLAN pursuant to this section shall include, but not be limited to, reduction in future LMMC IGTs paid to PROVIDER in an amount equal to the amount of MMCI payments withheld or recovered from PLAN, or by an offset of any other amounts owed by PLAN to PROVIDER, including but not limited to payments for direct service rendered.

**Remittance Information**

The IGT-funded payments made by the PLAN pursuant to this Amendment only, shall be mailed to the PROVIDER at the address set forth below:

Greg Bertelli, Fire Chief  
South Lake County Fire Protection District

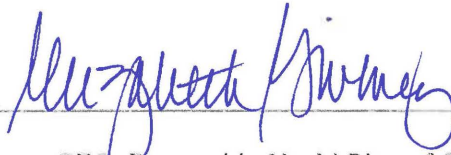
2. Term

The term of this Amendment shall commence on July 1, 2019 through June 30, 2020. PHC reserves the right to immediately terminate this IGT Amendment prior to June 30, 2024, if DHCS suspends or discontinues the IGT funding described in this Amendment. PHC will promptly provide formal notice to the provider upon said suspension or discontinuation.

All other terms and provisions of said Agreement shall remain in full force and effect so that all rights, duties and obligations, and liabilities of the parties hereto otherwise remain unchanged; provided, however, if there is any conflict between the terms of this Amendment and the Agreement, then the terms of this Amendment shall govern.

SIGNATURES

HEALTH PLAN:



Date:

8/21/19

By: Elizabeth Gibboney, CEO Partnership HealthPlan of California

PROVIDER:



Date:

7/16/19

By: Greg Bertelli, Fire Chief, South Lake County Fire Protection District

1 **BOARD OF DIRECTORS, SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**  
2 **COUNTY OF LAKE, STATE OF CALIFORNIA**

3  
4 **RESOLUTION NO. 2022-23 10**

5  
6 **A RESOLUTION AUTHORIZING THE FIRE CHIEF TO EXECUTE AGREEMENT**  
7 **FOR PARTICIPATION IN THE INTERGOVERNMENTAL TRANSFER**  
8 **OF PUBLIC FUNDS PROGRAM FOR THE**  
9 **JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 SERVICE PERIOD**  
10

11 **WHEREAS**, the South Lake County Fire Protection District, in working with Partnership  
12 HealthPlan of California (PHC) and the California Department of Health Care Services (DHCS),  
13 submitted letter of interest to participate in the Voluntary Rate Range Program, including providing  
14 an Intergovernmental Transfer (IGT) to DHCS to be used as a portion of the non-federal share of  
15 actuarially sound Medi-Cal managed care capitation rate payments incorporated into the contract  
16 between PHC and DHCS for the service period of January 1, 2021 through December 31, 2021;  
17 and,

18 **WHEREAS**, the South Lake County Fire Protection District (SLCFPD) is willing to contribute  
19 up to the maximum amount allowable for the Calendar Year 2021 (January 1, 2021 through  
20 December 31, 2021) and recognizes that unless a waiver is approved by DHCS, there will be an  
21 additional twenty percent (20%) assessment fee payable to DHCS on the funding amount, for the  
22 administrative costs of operating the Voluntary Rate Range Program and PHC shall retain up to ten  
23 percent (10%) administrative fee based on the total amount of the IGT received from DHCS for  
24 PHC's administrative costs; and,

25 **WHEREAS**, the payment SLCFPD receives will help supplement ambulance billing charges,  
26 which for Calendar Year 2021, amounts to \$610,199 in write downs for Medicare, \$303,507 in write  
27 downs for Medi-Cal, and \$31,217 for other contractual write downs, as prepared in Wittman  
28 Enterprises Ambulance Services' South Lake County Grand Totals, attached hereto.

29 **NOW, THEREFORE, BE IT RESOLVED** that the South Lake County Fire Protection District  
30 Board of Directors accepts and hereby authorizes the Fire Chief to execute the Intergovernmental  
31 Agreement Regarding Transfer of Public Funds, attached hereto.

32 **THIS RESOLUTION** was introduced and adopted by the Board of Directors of the South  
33 Lake County Fire Protection District at a regular meeting held on the 20<sup>th</sup> day of September,  
34 2022 by the following vote:

35 AYES:

36 NOES:

37 ABSENT OR NOT VOTING:

38

39 BY: SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT  
40 DEVIN HOBERG, President, Board of Directors

41

42 ATTEST: Gloria Fong, Clerk to the Board of Directors



**INTERGOVERNMENTAL AGREEMENT REGARDING  
TRANSFER OF PUBLIC FUNDS**

This Agreement is entered into between the CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES (“DHCS”) and the SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT (“GOVERNMENTAL FUNDING ENTITY”) with respect to the matters set forth below.

The parties agree as follows:

**AGREEMENT**

1. Transfer of Public Funds

1.1 The GOVERNMENTAL FUNDING ENTITY agrees to make a transfer of funds to DHCS pursuant to sections 14164 and 14301.4 of the Welfare and Institutions Code. The amount transferred shall be based on the sum of the applicable rate category per member per month (“PMPM”) contribution increments multiplied by member months, as reflected in Exhibit 1. The GOVERNMENTAL FUNDING ENTITY agrees to initially transfer amounts that are calculated using the Estimated Member Months in Exhibit 1, which will be reconciled to actual enrollment for the service period of January 1, 2021 through December 31, 2021 in accordance with Sub-Section 1.3 of this Agreement. The funds transferred shall be used as described in Sub-Section 2.2 of this Agreement. The funds shall be transferred in accordance with the terms and conditions, including schedule and amount, established by DHCS.

1.2 The GOVERNMENTAL FUNDING ENTITY shall certify that the funds transferred qualify for Federal Financial Participation pursuant to 42 C.F.R. part 433, subpart B, and are not derived from impermissible sources such as recycled Medicaid payments, Federal



money excluded from use as State match, impermissible taxes, and non-bona fide provider-related donations. Impermissible sources do not include patient care or other revenue received from programs such as Medicare or Medicaid to the extent that the program revenue is not obligated to the State as the source of funding.

1.3 DHCS shall reconcile the “Estimated Member Months,” in Exhibit 1, to actual enrollment in HEALTH PLAN(S) for the service period of January 1, 2021 through December 31, 2021 using actual enrollment figures taken from DHCS records. Enrollment reconciliation will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment figures will be considered final two years after December 31, 2021. If reconciliation results in an increase to the total amount necessary to fund the nonfederal share of the payments described in Sub-Section 2.2, the GOVERNMENTAL FUNDING ENTITY agrees to transfer any additional funds necessary to cover the difference. If reconciliation results in a decrease to the total amount necessary to fund the nonfederal share of the payments described in Sub-Section 2.2, DHCS agrees to return the unexpended funds to the GOVERNMENTAL FUNDING ENTITY. If DHCS and the GOVERNMENTAL FUNDING ENTITY mutually agree, amounts due to or owed by the GOVERNMENTAL FUNDING ENTITY may be offset against future transfers.

2. Acceptance and Use of Transferred Funds

2.1 DHCS shall exercise its authority under section 14164 of the Welfare and Institutions Code to accept funds transferred by the GOVERNMENTAL FUNDING ENTITY pursuant to this Agreement as IGTs, to use for the purpose set forth in Sub-Section 2.2.

2.2 The funds transferred by the GOVERNMENTAL FUNDING ENTITY pursuant to Section 1 and Exhibit 1 of this Agreement shall be used to fund the non-federal share

of Medi-Cal Managed Care actuarially sound capitation rates described in section 14301.4(b)(4) of the Welfare and Institutions Code as reflected in the contribution PMPM and rate categories reflected in Exhibit 1. The funds transferred shall be paid, together with the related Federal Financial Participation, by DHCS to HEALTH PLAN(S) as part of HEALTH PLAN(S)' capitation rates for the service period of January 1, 2021 through December 31, 2021, in accordance with section 14301.4 of the Welfare and Institutions Code.

2.3 DHCS shall seek Federal Financial Participation for the capitation rates specified in Sub-Section 2.2 to the full extent permitted by federal law.

2.4 The parties acknowledge that DHCS will obtain any necessary approvals from the Centers for Medicare and Medicaid Services.

2.5 DHCS shall not direct HEALTH PLAN(S)' expenditure of the payments received pursuant to Sub-Section 2.2.

3. Assessment Fee

3.1 DHCS shall exercise its authority under section 14301.4 of the Welfare and Institutions Code to assess a 20 percent fee related to the amounts transferred pursuant to Section 1 of this Agreement, except as provided in Sub-Section 3.2. GOVERNMENTAL FUNDING ENTITY agrees to pay the full amount of that assessment in addition to the funds transferred pursuant to Section 1 of this Agreement.

3.2 The 20-percent assessment fee shall not be applied to any portion of funds transferred pursuant to Section 1 that are exempt in accordance with sections 14301.4(d) or 14301.5(b)(4) of the Welfare and Institutions Code. DHCS shall have sole discretion to determine the amount of the funds transferred pursuant to Section 1 that will not be subject to a

20 percent fee. DHCS has determined that \$0.00 of the transfer amounts will not be assessed a 20 percent fee, subject to Sub-Section 3.3.

3.3 The 20-percent assessment fee pursuant to this Agreement is non-refundable and shall be wired to DHCS simultaneously with the transfer amounts made under Section 1 of this Agreement. If at the time of the reconciliation performed pursuant to Sub-Section 1.3 of this Agreement, there is a change in the amount transferred that is subject to the 20-percent assessment in accordance with Sub-Section 3.1, then a proportional adjustment to the assessment fee will be made.

4. Amendments

4.1 No amendment or modification to this Agreement shall be binding on either party unless made in writing and executed by both parties.

4.2 The parties shall negotiate in good faith to amend this Agreement as necessary and appropriate to implement the requirements set forth in Section 2 of this Agreement.

5. Notices. Any and all notices required, permitted, or desired to be given hereunder by one party to the other shall either be sent via secure email or submitted in writing to the other party personally or by United States First Class, Certified or Registered mail with postage prepaid, addressed to the other party at the address as set forth below:

\* Any required signature(s) on any documents must be in compliance with California Government Code section 16.5 and any other applicable state or federal regulations.

To the GOVERNMENTAL FUNDING ENTITY:

Paul Duncan, Fire Chief  
South Lake County Fire Protection District  
21095 State Highway 175  
P.O. Box 1360  
Middletown, CA 95461  
[paul.duncan@fire.ca.gov](mailto:paul.duncan@fire.ca.gov)

With copies to:

Gloria Fong, Staff Services Analyst  
South Lake County Fire Protection District  
21095 State Highway 175  
P.O. Box 1360  
Middletown, CA 95461  
[gloria.fong@fire.ca.gov](mailto:gloria.fong@fire.ca.gov)

Jeff Ingram, Director, FP&A  
Partnership Health Plan of California  
4665 Business Center Drive  
Fairfield, CA 94534  
[jingram@partnershiphp.org](mailto:jingram@partnershiphp.org)

To DHCS:

Vivian Beeck  
California Department of Health Care Services  
Capitated Rates Development Division  
1501 Capitol Ave., MS 4413  
Sacramento, CA 95814  
[Vivian.Beeck@dhcs.ca.gov](mailto:Vivian.Beeck@dhcs.ca.gov)

6. Other Provisions

6.1 This Agreement contains the entire Agreement between the parties with respect to the Medi-Cal payments described in Sub-Section 2.2 of this Agreement that are funded by the GOVERNMENTAL FUNDING ENTITY, and supersedes any previous or

contemporaneous oral or written proposals, statements, discussions, negotiations or other agreements between the GOVERNMENTAL FUNDING ENTITY and DHCS relating to the subject matter of this Agreement. This Agreement is not, however, intended to be the sole agreement between the parties on matters relating to the funding and administration of the Medi-Cal program. This Agreement shall not modify the terms of any other agreement, existing or entered into in the future, between the parties.

6.2 The non-enforcement or other waiver of any provision of this Agreement shall not be construed as a continuing waiver or as a waiver of any other provision of this Agreement.

6.3 Sections 2 and 3 of this Agreement shall survive the expiration or termination of this Agreement.

6.4 Nothing in this Agreement is intended to confer any rights or remedies on any third party, including, without limitation, any provider(s) or groups of providers, or any right to medical services for any individual(s) or groups of individuals. Accordingly, there shall be no third party beneficiary of this Agreement.

6.5 Time is of the essence in this Agreement.

6.6 Each party hereby represents that the person(s) executing this Agreement on its behalf is duly authorized to do so.

7. State Authority. Except as expressly provided herein, nothing in this Agreement shall be construed to limit, restrict, or modify the DHCS' powers, authorities, and duties under Federal and State law and regulations.

8. Approval. This Agreement is of no force and effect until signed by the parties.

9. Term. This Agreement shall be effective as of January 1, 2021 and shall expire as of June 30, 2024 unless terminated earlier by mutual agreement of the parties.

**SIGNATURES**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, on the date of the last signature below.

THE SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Paul Duncan, Fire Chief

THE STATE OF CALIFORNIA, DEPARTMENT OF HEALTH CARE SERVICES:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Rafael Davtian, Division Chief, Capitated Rates Development Division

Exhibit 1

<b>Health Plan:</b>	<b>Partnership Health Plan of California</b>		
<b>Rating Region:</b>	<b>All Rating Regions</b>		
<b>Service Period</b>	<b>1/2021 - 12/2021</b>		
Rate Category	Contribution PMPM	Estimated Member Months*	Estimated Contribution (Non-Federal Share)
Child - non MCHIP	\$ 0.01	1,835,590	\$ 18,356
Child - MCHIP	\$ 0.01	817,276	\$ 8,173
Adult - non MCHIP	\$ 0.04	1,045,291	\$ 41,812
Adult - MCHIP	\$ 0.03	28,224	\$ 847
ACA Optional Expansion	\$ 0.01	2,202,804	\$ 22,028
SPD	\$ 0.11	490,034	\$ 53,904
SPD/Full-Dual	\$ 0.03	836,710	\$ 25,101
LTC	\$ 0.51	1,763	\$ 899
LTC/Full-Dual	\$ 0.32	37,393	\$ 11,966
OBRA	\$ 0.07	1,738	\$ 122
WCM	\$ 0.20	83,465	\$ 16,693
Estimated Total		7,380,288	\$ 199,901

\* Note that Estimated Member Months are subject to variation, and the actual total Contribution (Non-Federal Share) may differ from the amount listed here.



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

**Tuesday, August 16, 2022, at 7:00 p.m.**  
**Located at the Middletown Fire Station Board Room,**  
**21095 Highway 175, Middletown, CA 95461**

**This regular meeting is for the purpose of discussing and considering the following items:**

1. *President Hoberg called meeting to order at 7:12 p.m.*
2. *Director Comisky led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Jim Comisky and Madelynn Martinelli, Vice President Rob Bostock, President Devin Hoberg. Also present: Unit Chief Mike Marcucci, Office Clerk Karin Collett, and Board Clerk Gloria Fong.*
4. ***CLINE/BOSTOCK MOTION*** to approve agenda. *AYES: Cline, Comisky, Martinelli, Bostock, Hoberg. NOES: None. MOTION CARRIED*
5. Consideration of approval of videoconference option under AB 361. Board will consider approval of findings that there remains a State proclaimed COVID 19 health emergency and local officials continue to impose or recommend measures to promote social distancing.

***MARTINELLI/BOSTOCK MOTION*** to approve. *AYES: Comisky, Cline, Martinelli, Bostock, Hoberg. NOES: None. MOTION CARRIED.*

6. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

*None.*

7. Communications:

7.a. Fire Sirens: *From what he's heard from his wife, who is a member, Director Comisky reports that they're appreciative of support the Board has shown financially, getting things done to the building. They will be making couple of minor asks. The amount of money in last several years they've given to the district is astronomical and have just purchased are helopods, which are mentioned under tonight's chief's report.*

7.b. Fire Safe Council: *None other than July 6<sup>th</sup> meeting minutes attached to agenda packet.*

7.c. Volunteer Association: *Association President Todd Fenk reports it's time to start application process for new recruits. There are 8 applications, which is more than double last year. All have been contacted and interviews to be scheduled 3<sup>rd</sup> week*



*of September. Cap of which Napa County allows is 5 or 6. On dinner it's been pushed out to May in 2023 and have reached out to casino to start planning, and also contacted Hidden Valley Greenview for price comparison. The Association is also talking with Pro Shop to possibly host a fundraiser golf tournament.*

7.d. Chief's Report:

*Chief Duncan is attached to Sulpher Bank fire.*

*Chief Marcucci is in attendance via zoom and adds that Lake County is moving into red flag tomorrow morning for thunderstorm and potential dry lightning. The unit is in midst of moving resources around to be able to support Lake, into Napa County, potentially into Sonoma, and has all 31 engines in place, 4 hand crews and 4 dozers.*

7.e. Finance Report: *Staff Services Analyst (SSA) Fong has nothing to add to report other than responding to Director Bostock's question of when chairs are to arrive, which was August 26 and now pushed out to September.*

7.f. Directors' activities report:

*Director Martinelli has no activity to report.*

*Director Bostock has no activity to report.*

*Director Cline has nothing other than looking to recruit neighbor, who was volunteer firefighter before.*

*Director Comisky reports Senate Bill 443, Fire Districts Association of California, and Cal Chiefs activities have dwindled, and met with LEMSA Director about starting a survey on the emergency medical services in the area.*

*Director Hoberg has no activity to report.*

*Piggy backing on Director Cline's report, SSA Fong reports one incumbent as filed for the two available seats and it would behoove the Board to start recruiting so both will be appointed if no one should filed by extended deadline of August 17<sup>th</sup>.*

8. Regular Items:

8.a. **PUBLIC HEARING:** Consideration for approval of Resolution No. 2022-23-04, A Resolution Certifying and Requesting County of Lake to Collect Special Tax (Direct Assessments) on the 2022-2023 County Tax Rolls. Placed on the agenda at the request of Staff Services Analyst Gloria Fong.

*Consumer Price Index (CPI) was set in March, but rolls don't come to us until July. CPI is set based on last year's roll then is noticed again when roll is received and due to Auditor-Controller August 10<sup>th</sup> per revenue and tax code. This is another public hearing so if there is group who opposes, it may articulate opposition twice a year.*

*Assessments totaling \$2.06 million for 8762 parcels were submitted by the August 10<sup>th</sup> deadline and this is follow up.*

**CLINE/MARTINELLI MOTION** to pass 8a for special assessment as written. Cline, Martinelli, Comisky, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- 8.b. **PUBLIC HEARING:** Consideration for approval of Resolution No. 2022-23-05, A Resolution Adopting Budget for Fiscal Year 2022-2023. Placed on the agenda at the request of Staff Services Analyst Gloria Fong.

*This was on last month's agenda and minor changes were made and highlighted. Basically, nothing has changed on expense side other than contingencies lowered in order to increase general reserves by the amount taken from back from 2018-19 to balance the budget, and this is half of that.*

*Aside from this there is \$192,000 overpayment of one of the Cal Fire quarterly invoices that will be presented during budget adoption. General reserves can only be adopted during budget time and not any other time of the year.*

*With \$452,447 included for reserves, the resolution adopts budget of \$5,633,445.*

**COMISKY.CLINE, MOTION** to approve as presented. Martinelli, Cline, Comisky, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- 8.c. Consideration for approval of Resolution 2022-23-07, A Resolution Establishing the 2022-2023 Appropriations Limit. Placed on the agenda at the request of Staff Services Analyst Gloria Fong.

*This is requirement every year normally done in May when the Department of Finance publishes price and population information.*

*It's been a struggle past few years because the way Measure L was written, which is to include increase to appropriations limit, but no dollar amount specified. The missing amount for the resolution is \$4,885,149.*

**CLINE/BOSTOCK MOTION** approve 8c as written with amount of stated. Cline, Martinelli, Comisky, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- 8.d. Consideration for Lake Local Agency Formation Commission (LAFCO) Special District Alternate Member Nomination Ballot. Placed on the agenda at the request of LAFCO Executive Officer John Benoit.

*LAFCO is the body to oversee annexation and dissolution, if financially feasible.*

*Seeing there is no interest, no action is taken.*

- 8.e. Consideration for Letter of Support to Annexation of Areas within County Service Area (CSA) 40 (areas of the Geothermal Area) to Northern Sonoma County Fire Protection District (NSCFPD). Placed on the agenda at the request of Director Jim Comisky.

*Director Comisky was contacted and has been working with North County when it was Geyserville and such. NSCFPD wants annexed into their district CSA 40 that covers steam wells. As we all know whenever there is a fire, medical emergency, or technical rescue we are always the first ones to arrive. What this will lend itself to is like auto aid agreement with Napa County Fire for response down Butts Canyon and over Mount Saint Helena, that might give us ability to NSCFPD compensating us for using our resources. They've supported us and as such Director Comisky recommends supporting the annexation.*

**CLINE/MARTINELLI MOTION** to approve 8e as written. Comisky, Cline, Bostock, Martinelli, Hoberg. NOES: None. **MOTION CARRIED.**

8.f. Consideration for Station 60 (Middletown Fire Station) IT Upgrade (to hardware of \$3,000 and Nova System installation and programming of \$9,500. Placed on the agenda at the request of Chief Paul Duncan.

**CLINE/BOSTOCK MOTION** to approve 8f. Cline, Bostock, Comisky, Martinelli, Hoberg. NOES: None. **MOTION CARRIED.**

8.g. Consideration for Agreement for hosting On-Site Certified Ambulance Documentation Specialist Course. Placed on the agenda at the request of Chief Paul Duncan.

*SSA Fong informed the Board that there hasn't been a documentation presentation since early 2000s. It will also be beneficial to anyone who does billing, so office staff will be sitting in as well.*

**COMISKY/CLINE MOTION** to approve 8g as submitted. Bostock, Comisky, Martinelli, Cline, Hoberg. NOES: None. **MOTION CARRIED.**

8.h. Consideration for removal of six trees at Station 62 (Cobb Fire Station). Placed on the agenda at the request of Chief Mike Wink.

*Fire Apparatus Engineer Matt Brooks adds that the couple of trees are leaning toward neighbor, that are of danger to them and the station. Some are completely dead or dying and this has been progressing for past few years.*

**COMISKY/BOBSTOCK MOTION** approve 8h with low bid of \$5,000. Comisky, Martinelli, Cline, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

9. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

9.a. July 19, 2022, Regular Meeting Minutes

9.b. Warrants

9.b.1. August

9.b.2. July – corrected

9.c. Budget Transfer

*Correction to consent calendar is 9c where Resolution 2022-23-06 Resolution is attached to agenda packet instead of Budget Transfer. The resolution is rolling over unexpended funds from Grant Award Board accepted last year fiscal year.*

**BOSTOCK/CLINE MOTION** approve consent calendar with correction. Martinelli, Comisky, Cline, Bostock, Hoberg. NOES: None. **MOTION CARRIED**

10. **COMISKY/MARTINELLI MOTION** to adjourn meeting at 8:07 p.m. All in attendance are in favor of motion.

*Respectfully submitted by  
Karin Collett, Office Technician:*

**READ AND APPROVED BY**  
**DEVIN HOBERG, President – Board of Directors:**

South Lake County  
 Fire Protection District  
 Cost Accounting Management System  
 Invoice Audit Trail

Detail Report by Vendor, Invoice  
 Run Date: 09/16/2022 05:08:09pm By: GF

Selection Criteria:  
 Include Inv Batch No: 09/20/22

Report Template:  
 AP Invoice Report Board Warrant List  
 \\Southlake\Lsladmin\Wincams\Lslfiles\Report\Criteria\AP Invoice Report Board Warrant List.rst

Invoice	Voucher No	Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
8518OCT2022		ARBA	GROUP LIFE FOR PCFS	ATKINS	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	COLLETT	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	COLLINS	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	COSTA	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	DANIELS	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	DELONG	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	DUNCAN, H	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	EMERSON	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	FANUCCHI	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	FENK, H	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	FENK, T	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	FRAYER	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	HESS	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	LANNING	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	LEUZINGER	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	LOPEZ	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	MIINCH	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	MYERS	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	NEWSOM	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	SCALFARO	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	SMITH, C	03-30	G	8.32	
		ARBA	GROUP LIFE FOR PCFS	SMITH, N	03-30	G	8.32	
18775524		AT&T	TELEPHONE CHGS ME 09/12/22	STA 64 TELEPHONE CHGS	30-00	T4	27.48	
		AT&T	TELEPHONE CHGS ME 09/12/22	STA 62 TELEPHONE CHGS	30-00	T2	58.04	
		AT&T	TELEPHONE CHGS ME 09/12/22	STA 63 TELEPHONE CHGS	30-00	T3	58.22	
		AT&T	TELEPHONE CHGS ME 09/12/22	STA 60 TELEPHONE CHGS	30-00	T0	192.14	
		AT&T	TELEPHONE CHGS ME 09/12/22	FS TELEPHONE CHGS	30-00	TF	25.80	
000738		BIG VALLEY ELECTRIC	REMOVE,ADD LIGHTING TO GYM AREA	STA 62 LABOR	18-00	62	500.00	
		BIG VALLEY ELECTRIC	REMOVE,ADD LIGHTING TO GYM AREA	STA 62 MATERIALS	18-00	62	655.22	
000739		BIG VALLEY ELECTRIC	NEW LIGHTING TO APPARATUS BAY	STA 64 LABOR	18-00	64	500.00	
		BIG VALLEY ELECTRIC	NEW LIGHTING TO APPARATUS BAY	STA 64 MATERIALS	18-00	64	556.76	

Invoice	Voucher No	Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
000749		BIG VALLEY ELECTRIC	REMOVE,ADD LIGHTING TO APP BAY	STA 64 MATERIALS	18-00	64	526.22	
		BIG VALLEY ELECTRIC	REMOVE,ADD LIGHTING TO APP BAY	STA 64 LABOR	18-00	64	500.00	
369 YB080122		CALLAYOMI CO WATER DISTRICT	6" FIRE LINE	STA 60 ANNUAL	30-00	WF	792.00	
80 082922		CALLAYOMI CO WATER DISTRICT	WATER USAGE	STA 60 (25090)	30-00	W0	502.32	
81 082922		CALLAYOMI CO WATER DISTRICT	WATER USAGE	FS (2324)	30-00	WF	46.55	
062922-2		CARPET MAN	CARPET REPL (50% BAL DUE)	STA 60 UPPER & LOWER	61-60	60	12,250.00	RES 2022-23-10
062922-3		CARPET MAN	CARPET REPL FURNITURE MOVE	STA 60 5 BUNK ROOMS	61-60	60	375.00	RES 2022-23-10
		CARPET MAN	CARPET REPL FURNITURE MOVE	STA 60 4 OFFICES	61-60	60	400.00	RES 2022-23-10
		CARPET MAN	CARPET REPL FURNITURE MOVE	STA 60 TRAINING ROOM	61-60	60	100.00	RES 2022-23-10
		CARPET MAN	CARPET REPL FURNITURE MOVE	STA 60 KITCHENETTE	61-60	60	75.00	RES 2022-23-10
		CARPET MAN	CARPET REPL FURNITURE MOVE	STA 60 LOBBY	61-60	60	100.00	RES 2022-23-10
10124		CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	SENIOR PROGRAM MANAGER	62-74	60	357.50	RES 2022-23-06
		CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	PROJECT COORDINATOR	62-74	60	275.00	RES 2022-23-06
		CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	PROGRAM MANAGER	62-74	60	560.00	RES 2022-23-06
		CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	ADMINISTRATIVE MANAGER	62-74	60	65.00	RES 2022-23-06
		CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	MILEAGE FOR MEETING WITH B1417	62-74	60	45.88	RES 2022-23-06
185 082322		COBB AREA WATER DISTRICT	WATER USAGE	STA 62 BI-MONTHLY (8000)	30-00	W2	160.76	
120		COBB FOREST STEWARDS	AIR CURTAIN FUNDS 21L-024	SEED FUNDING - ACI PROGRAM	28-30	GA	10,000.00	RES 2022-23-09
15541782-2		CUSTOM WINDOW COVERINGS BY GAY LYNN	WINDOW COVERING REPL (50% BAL DUE)	STA 60 VERTICAL BLINDS (29)	18-00	60	3,646.43	
		CUSTOM WINDOW COVERINGS BY GAY LYNN	WINDOW COVERING REPL (50% BAL DUE)	STA 60 MINI BLIND (1)	18-00	60	51.50	
928919		BOBBY DOCKINS	PARTS TO BRING NEW E6011 INTO SVC	E6011 SEAL KIT MATCH UP & MAKE(2)	62-74	60	160.00	RES 2022-23-XX
HORSTSEP2022		BARBARA HORST	OPEB REIMBURSEMENT	HEALTH/DENTAL/VISION	03-30	R	580.23	
8640		COASTAL MOUNTAIN ELECTRIC	ELECTRICAL REPAIRS	STA 60 SUPPLY & INSTALL FLOOR BOXES	18-00	60	10,846.00	
2200820 101522		LAKE COUNTY SPECIAL DISTRICTS	SEWER USAGE	STA 60 BI-MONTHLY BASE	30-00	S0	32.60	
2202596 101522		LAKE COUNTY SPECIAL DISTRICTS	SEWER USAGE	fs BI-MONTHLY BASE	30-00	S0	32.60	
1235896		LIFE ASSIST INC	EMS SUPPLIES	ORDER 58220245-1	19-40	MS	2,316.32	
1237452		LIFE ASSIST INC	EMS SUPPLIES	ORDER 57221536-2	19-40	MS	1.72	

Invoice	Voucher No	Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
1238658		LIFE ASSIST INC	EMS SUPPLIES	ORDER 09220563-1	19-40	MS	259.40	
1242096		LIFE ASSIST INC	EMS SUPPLIES	ORDER 58223229-1	19-40	MS	2,940.96	
1244662		LIFE ASSIST INC	EMS SUPPLIES	ORDER 58224792-1	19-40	MS	3,613.54	
1244666		LIFE ASSIST INC	EMS SUPPLIES	ORDER 58224876-1	19-40	MS	360.80	
1245063		LIFE ASSIST INC	EMS SUPPLIES	ORDER 58224792-2	19-40	MS	9.75	
132		DENNIS MAHONEY DENNIS MAHONEY	LANDSCAPE, IRRIGATION MAINTENANCE LANDSCAPE, IRRIGATION MAINTENANCE	STA 60 08/04/22 INSTALLATION (WOOD STA 60 08/25/22 WEED, IRRIGATION CH	18-00 18-00	60 60	220.00 90.00	
133		DENNIS MAHONEY DENNIS MAHONEY DENNIS MAHONEY	LANDSCAPE MAINTENANCE LANDSCAPE MAINTENANCE LANDSCAPE MAINTENANCE	STA 64 08/12/22 ROOF, GUTTER CLEAN STA 60 08/13/22 CLEAN OUT, 2 DUMP R STA 60 08/19/22 CLEAN OUT, 2 DUMP R	18-00 18-00 18-00	64 64 64	300.00 450.00 450.00	
2022-1389		NAAC INC	CADS COURSE (DEPOSIT)	HOST CADS (UP 50 PARTICIPANTS)	28-30	T	5,000.00	
594-2		NOVA SYSTEMS	IT UPGRADE (50% BAL DUE)	STA 60 IT UPGRADE	12-00	60	4,719.90	
699137074150822		PG&E PG&E PG&E PG&E PG&E	ELECTRIC CHGS ELECTRIC CHGS ELECTRIC CHGS ELECTRIC CHGS ELECTRIC CHGS	STA 60 (4753.9200KWH) STA 62 (3648.3881KWH) STA 63 (3489.3070KWH) STA 64 (452.8275KWH) FS (1020.3135KWH)	30-00 30-00 30-00 30-00 30-00	E0 E2 E3 E4 EF	1,708.90 1,248.66 1,197.99 176.15 366.44	
0707222515		PUMP POD USA	HELOPOD 1 (HELICOPTER DIP SOURCE)	DECALS & SALES TAX	62-74	60	4,472.50	2022 FIRE SIREN WISH LIST
0707222516		PUMP POD USA	HELOPOD 1 (HELICOPTER DIP SOURCE)	DECALS & SALES TAX	62-74	60	4,472.50	2022 FIRE SIREN WISH LIST
0815222522		PUMP POD USA PUMP POD USA	HELOPOD TRANSPORT/DELIVERY/TRNG HELOPOD TRANSPORT/DELIVERY/TRNG	HELOPOD 1 HELOPOD 2	62-74 62-74	60 60	2,200.00 2,200.00	
3165695		NICK BARBIERI TRUCKING, LLC NICK BARBIERI TRUCKING, LLC NICK BARBIERI TRUCKING, LLC NICK BARBIERI TRUCKING, LLC NICK BARBIERI TRUCKING, LLC NICK BARBIERI TRUCKING, LLC NICK BARBIERI TRUCKING, LLC NICK BARBIERI TRUCKING, LLC NICK BARBIERI TRUCKING, LLC	ULTRA LOW SULFUR DIESEL #2 ULTRA LOW SULFUR DIESEL #2 ULTRA LOW SULFUR DIESEL #2 ULTRA LOW SULFUR DIESEL #2 ULTRA LOW SULFUR DIESEL #2 ULTRA LOW SULFUR DIESEL #2 ULTRA LOW SULFUR DIESEL #2 ULTRA LOW SULFUR DIESEL #2 ULTRA LOW SULFUR DIESEL #2	STA 62 DIESEL #2 (13% clear diesel STA 62 FEDERAL EXCISE TAX (13% clea STA 62 FUEL SURCHARG (7.25% sales t STA 62 REGULATORY COMPLIANCE FEE (7 STA 62 STATE EXCISE TAX (not taxed) STA 62 CLIMATE FEE (13% clear diese STA 62 FEDERAL OIL SPILL TAX (13% c CREDIT/BILLED CAL FIRE	30-00 30-00 30-00 30-00 30-00 30-00 30-00 30-00 30-00	P2 P2 P2 P2 P2 P2 P2 P2 P2	3,206.21 138.41 8.07 21.40 195.28 3.23 1.21 -3,573.81	
1049		ROGER ANTHONY CONSTRUCTION ROGER ANTHONY CONSTRUCTION	OPENING WITH BAR TOP OPENING WITH BAR TOP	STA 62 MATERIAL STA 62 LABOR (20HR)	18-00 18-00	62 62	504.85 1,200.00	
107		BRANDON SKINNER	LIGHTING REPLACEMENT	STA 60 LABOR	18-00	60	800.00	

Invoice	Voucher No	Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
		BRANDON SKINNER	LIGHTING REPLACEMENT	STA 60 LIGHTS,WIRE,BOXES,CONNECTORS	18-00	60	450.00	
P222301X93010		STATE OF CA GOV OFFICE OF EMRGCY SV	RADIO REPAIR	M6311 RADIO ANTENNAS	28-48	63	736.00	
WITT001 2207043		WITTMAN ENTERPRISES	AMBULANCE BILLING JUL 2022	AMBULANCE BILLING SVC	23-80	AB	2,864.61	
1677011		US BANK	VARIOUS (SEE ATTACHED)		VARIOUS		10,009.74	
01542		U.S.BANK	VARIOUS (SEE ATTACHED)		VARIOUS		26,400.77	
						TOTAL	126,978.79	

Invoice	Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
1677011		AMAZON	EMERGENCY COMMUNICATION DEVICE	REFLECTIVE SIGNAL MIRROR (30)	11-00	P	119.42	
30128147 071622		MEDIACOM	INTERNET SVC	STA 63 INTERNET SVC	30-00	I3	-81.93	
30128147 071622C		MEDIACOM	INTERNET SVC	STA 63 INTERNET SVC	30-00	I3	81.23	
64000601694		LES SCHWAB LES SCHWAB	PARTS TO BRING NEW E6011 INTO SVC PARTS TO BRING NEW E6011 INTO SVC	E6011 TIRES, 385/65R-22.5/18 XYZ3 ( E6011 TIRES, 12R-22.5/16 XDN2 (4)	62-74 62-74	60 60	2,718.62 4,652.37	RES 2022-23-XX RES 2022-23-XX
7412215		AMAZON AMAZON AMAZON AMAZON	CEREMONIAL SUPPLIES CEREMONIAL SUPPLIES CEREMONIAL SUPPLIES CEREMONIAL SUPPLIES	UNIFORM WHITE GLOVES (36 PAIRS) WHISTLE W/CLIP & LANYARD (36 SET) MOURNING BAND (100) UNIFORM WHITE GLOVES (36 PAIRS)	11-00 11-00 11-00 11-00	U U U U	57.88 91.10 164.39 57.87	
885796/5		RAINBOW AMERICA'S COUNTRY STORE	BULK PROPANE	STA 63 BULK PROANE	30-00	P3	15.40	
9704219		AMAZON	EMERGENCY COMMUNICATION DEVICE	REFLECTIVE SIGNAL MIRROR (20)	11-00	P	79.61	
ORD14989729		MAKESTICKERS.COM	EVACUATION TERMINOLOGY STICKER	GLOSSY RECTANGLE 7.99x4.00 (100)	28-30	PE	109.78	
ORD618658710		SCANMIX CORPORATION	CUSTOM SLCF CEREMONIAL BELL	BRONZE BELL SLCF1925	28-30	60	1,944.00	
						SUBTOTAL	10,009.74	
01542		WALMART	COFFEE	STA 60 COFFEE	13-00	60	34.90	
01705		WALMART	TRADE FOR FIRE HOSE FITTING RENTAL	STA 60 PRINTER INK	22-70	60	282.27	
02-116796 083122		SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 62 REFUSE/RECYCLE COLL	30-00	G2	75.86	
02-152940 083122		SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 60 REFUSE/RECYCLE COLL	30-00	G0	165.47	
02-601722 083122		SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 63 REFUSE/RECYCLE COLL	30-00	G3	66.19	
099712		US POSTAL SERVICE US POSTAL SERVICE	TRACK MAILING,REPLENISH MAIL SUPPLY TRACK MAILING,REPLENISH MAIL SUPPLY	STA 60 CERT RTN RECEIPT STA 60 STAMPS	22-71 22-71	60 60	9.17 60.00	
1120130477		FERRELLGAS	PROPANE FILL	STA 63 (107.60GAL)	30-00	P3	257.02	
1120278232		FERRELLGAS	PROPANE FILL	STA 62 (150GAL)	30-00	P2	356.43	
14862		FIREHOSE SUPPLY FIREHOSE SUPPLY FIREHOSE SUPPLY FIREHOSE SUPPLY FIREHOSE SUPPLY	FITTINGS TO SUPPORT INSTALLATION FITTINGS TO SUPPORT INSTALLATION FITTINGS TO SUPPORT INSTALLATION FITTINGS TO SUPPORT INSTALLATION FITTINGS TO SUPPORT INSTALLATION	HELOPOD 1 FEMALE TO MALE ADAPTER HELOPOD 2 FEMALE TO MALE ADAPTER HELOPOD 1 4" RUBBER FIRE HOSE HELOPOD 2 4" RUBBER FIRE HOSE HELOPOD 1 MALE TO MALE ADAPTER HELOPOD 2 MALE TO MALE ADAPTER	62-72 62-72 62-72 62-72 62-72 62-72	60 60 60 60 60 60	210.92 210.92 1,000.25 1,000.25 379.51 379.52	
1721		MIDDLETOWN COPY & PRINT MIDDLETOWN COPY & PRINT	MAPS MAPS	SIGNS GRAPHICS	28-30 28-30	60 60	1,390.77 441.51	
195227		DC CUSTOMS, INC	NAVIGATION SYSTEM INSTALL	U6421 INSTALLATION OF NAVIGATION SY	17-00	64	1,979.67	



Invoice	Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
2205009097		PRINOTH LTD	SNOWCAR PARTS	GASKET	17-00	60	27.50	
		PRINOTH LTD	SNOWCAR PARTS	TIRE-WHEEL "DURO Z034)	17-00	60	1,251.75	
		PRINOTH LTD	SNOWCAR PARTS	SCREW-HEX CAP	17-00	60	51.08	
		PRINOTH LTD	SNOWCAR PARTS	SUSPENSION ARM WELDED	17-00	60	1,614.36	
241982		ALLSTAR FIRE EQUIPMENT INC	WILDLAND HOSE REPLACEMENT	1.5"x100' COUPLED SINGLE JACKET (30	28-30	60	4,826.25	
24501		PAPERWORLD	CHECK STOCK CHANGE FR 3PRT TO 1PRT	AP CHECK (250 BEG #10722)	22-70	60	163.60	
26260728		MATHESON TRI-GAS INC	MEDICAL OXYGEN RENTAL	OX M250 (4)	19-40	O	132.06	
		MATHESON TRI-GAS INC	MEDICAL OXYGEN RENTAL	HAZARDOUS MATERIAL USE	19-40	O	6.50	
27315301		QUILL LLC	PRINTING & STORAGE SUPPLIES	STA 60 HP 62XL BLACK INK	22-70	60	73.10	
		QUILL LLC	PRINTING & STORAGE SUPPLIES	STA 60 BOXES (24)	22-70	60	60.92	
2878208		KELSEYVILLE LUMBER	CLEANING SUPPLIES	STA 60 LYSOL ALL PURPOSE CLEANER	14-00	60	4.92	
		KELSEYVILLE LUMBER	CLEANING SUPPLIES	STA 60 PUMICE SCOURING STICK	14-00	60	6.41	
		KELSEYVILLE LUMBER	CLEANING SUPPLIES	STA 60 LYSOL DISINFECTANT SPRAY	14-00	60	9.32	
		KELSEYVILLE LUMBER	CLEANING SUPPLIES	STA 60 DAP BONDEX CONCRETE PATCH 1G	14-00	60	70.77	
		KELSEYVILLE LUMBER	CLEANING SUPPLIES	STA 60 TIDE LAUNDRY DETERGENT	14-00	60	11.79	
3006142657		STERICYCLE INC	MEDICAL WASTE COLL 08/22/22	MEDICAL WASTE DISPOSAL	19-40	MW	0.13	
3006171911		STERICYCLE INC	MEDICAL WASTE MB 09/01/22	MEDICAL WASTE DISPOSAL	19-40	MW	94.96	
30128147 091622		MEDIACOM	INTERNET SVC	STA 63 INTERNET SVC	30-00	I3	81.93	
30165883 092622		MEDIACOM	INTERNET SVC	STA 62 INTERNET SVC	30-00	I2	81.93	
		MEDIACOM	INTERNET SVC	STA 62 OVERAGE	30-00	I2	30.00	
30173705 092622		MEDIACOM	INTERNET SVC	STA 60 INTERNET SVC	30-00	I0	67.99	
447170		HARDESTERS	HVAC FILTER REPL	STA 63 FILTER 14X11 (11)	18-00	63	47.96	
458876		HARDESTERS	CLEANING SUPPLIES	STA 63 JET DRY LIQUID	18-00	63	6.92	
		HARDESTERS	CLEANING SUPPLIES	STA 63 CASCADE PLATINUM	18-00	63	17.05	
458929		HARDESTERS	TOILET SEAT REPL	STA63 TOILET SEAT (2)	18-00	63	72.91	
46111		JOHNSTON THOMAS	LEGAL EXPENSE ME 08/20/22	LEGAL EXPENSE	23-80	SP	252.00	
473161		HARDESTERS	PAINT SUPPLIES	FS - LINZER CHIP BRUSH	18-00	FS	5.13	
		HARDESTERS	PAINT SUPPLIES	FS - PUTTY KNIFE	18-00	FS	4.92	
473426		HARDESTERS	HOST CHIEFS MEETING	17 MEALS @ 11.99 EA	13-00	60	182.46	
474607		HARDESTERS	KITCHEN TABLE REPAIR	STA 62 ADAPTORS / FASTENERS	18-00	62	18.79	
474789		HARDESTERS	STATION REPL SUPPLIES	STA 62 BBQ PELLETS	14-00	62	21.40	
		HARDESTERS	STATION REPL SUPPLIES	STA 62 GARDEN HOSE REPL	14-00	62	28.94	
475955		HARDESTERS	PICTURE HANG SUPPLIES	STA 64 PICTURE FRAME KIT	18-00	64	16.08	
		HARDESTERS	PICTURE HANG SUPPLIES	STA 64 TIE DOWN 12' GRN	18-00	64	10.71	
476778		HARDESTERS	VEHICLE CHARGER FOR TABLETS	M6211 USBA USBC CABLE	28-48	62	12.86	

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		HARDESTERS	VEHICLE CHARGER FOR TABLETS	M6311 USBA USBC CABLE	28-48	63	12.86	
		HARDESTERS	VEHICLE CHARGER FOR TABLETS	M6211 MOBILE USB CHARGE 24	28-48	62	20.37	
476974		HARDESTERS	HOST CHIEFS MEETING	INCLUDED #473426 PER MEAL COST	13-00	60	21.29	
477555		HARDESTERS	WEED EATER STRING	STA 60 WEED EATER TRIMMER LINE	27-00	60	20.37	
50050000 083122		HIDDEN VALLEY LAKE CSD	WATER/SEWER	STA 63 WATER (437)	30-00	W3	75.16	
		HIDDEN VALLEY LAKE CSD	WATER/SEWER	STA 63 SEWER	30-00	W3	109.14	
7510654		AMAZON	HAND HELD RADIO BATTERIES	STA 60 AA ENERGIZER INDUSTRIAL	17-00	60	49.99	
		AMAZON	HAND HELD RADIO BATTERIES	STA 63 AA ENERGIZER INDUSTRIAL	17-00	63	49.99	
		AMAZON	HAND HELD RADIO BATTERIES	STA 60 UNDELIVERABLE CREDIT	17-00	60	-49.99	
		AMAZON	HAND HELD RADIO BATTERIES	STA 63 UNDELIVERABLE CREDIT	17-00	63	-49.99	
75268		ARMED FORCE PEST CONTROL	PEST CONTROL	STA 62 GENERAL PEST & RODENT BAITI	18-00	62	80.00	
76188		ARMED FORCE PEST CONTROL	PEST CONTROL	STA 62 GENERAL PEST & RODENT BAITIN	18-00	62	80.00	
76338		ARMED FORCE PEST CONTROL	PEST CONTROL	STA 63 GENERAL PEST	18-00	63	90.00	
89801		ICE WATER CO	HYDRATION FOR STATIONS	STA 60 5 GAL (3)	13-00	60	21.60	
		ICE WATER CO	HYDRATION FOR STATIONS	STA 62 5 GAL (2)	13-00	62	14.40	
		ICE WATER CO	HYDRATION FOR STATIONS	STA 63 5 GAL (2)	13-00	63	14.40	
89802		ICE WATER CO	HYDRATION FOR STATIONS	STA 60 5 GAL (1)	13-00	60	7.53	
		ICE WATER CO	HYDRATION FOR STATIONS	STA 62 5 GAL (1)	13-00	62	7.53	
		ICE WATER CO	HYDRATION FOR STATIONS	STA 63 5 GAL (1)	13-00	63	7.54	
91231148835		PERFORMANCE MECHANICAL	HVAC SERVICE	STA 62 SERVICE CALL	18-00	62	129.00	
		PERFORMANCE MECHANICAL	HVAC SERVICE	STA 62 HVAC REPAIRS	18-00	62	66.00	
95013877646CR		SLEEP NUMBER CORPORATION	BASE/FRAME RETURNED	STA 62 FRAME RETURNED	18-00	62	-150.15	
95013877790CR		SLEEP NUMBER CORPORATION	BASE/FRAME RETURNED	STA 63 FRAME RETURN	18-00	63	-150.15	
		SLEEP NUMBER CORPORATION	BASE/FRAME RETURNED	STA 63 BASE RETURN (3)	18-00	63	-720.71	
969184		LAKE PARTS INC	PARTS TO BRING NEW E6011 INTO SVC	E6011 PARTS TO PUT IN SERVICE	62-74	60	5,518.87	RES 2022-23-XX
9781034		AMAZON	HAND HELD RADIO BATTERIES	STA 60 AA ENERGIZER INDUSTRIAL	17-00	60	53.61	
		AMAZON	HAND HELD RADIO BATTERIES	STA 63 AA ENERGIZER INDUSTRIAL	17-00	63	53.61	
9914455272		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6012 BOOSTER EXTENDER	12-00	60	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6211 BOOSTER EXTENDER	12-00	62	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6311 BOOSTER EXTENDER	12-00	63	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6011 EXTENDER	12-00	60	16.02	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	B1417 TABLET	12-00	A	16.02	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	B1418 TABLET	12-00	A	16.02	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6011 TABLET	12-00	60	16.02	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	E1487 TABLET	12-00	A	16.02	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	ME6311 TABLET	12-00	63	0.48	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6012 CELL PHONE	12-00	60	0.48	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	OES359 CELL PHONE	12-00	60	0.48	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	SPARE CELL PHONE	12-00	60	0.48	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6011 CELL PHONE	12-00	60	0.48	

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		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6211 CELL PHONE	12-00	62	0.48	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6311 CELL PHONE	12-00	63	38.05	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6211 TABLET	12-00	62	48.41	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6311 TABLET	12-00	63	48.41	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	E6031 TABLET	12-00	60	48.41	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	E6231 TABLET	12-00	60	48.41	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	M6012 SPARE TABLET	12-00	60	48.41	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	D1403 TABLET	12-00	A	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	B1418 TABLET	12-00	A	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	B1417 TABLET	12-00	A	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	DIRECTOR TABLET	12-00	60	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	DIRECTOR TABLET	12-00	60	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	DIRECTOR TABLET	12-00	60	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	DIRECTOR TABLET	12-00	60	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	DIRECTOR TABLET	12-00	60	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	OFFICE TABLET	12-00	60	38.01	
		VERIZON WIRELESS	CELLULAR SVC ME 09/26/22	OFFICE TABLET	12-00	60	38.01	
99372		BOBS VACUUM	CLEANING SUPPLIES	STA 62 S FOLD TOWELS (1CS)	14-00	62	35.29	
		BOBS VACUUM	CLEANING SUPPLIES	STA 62 TOILET PAPER (1CS)	14-00	62	85.79	
		BOBS VACUUM	CLEANING SUPPLIES	STA 62 EXPRESS LAUNDRY (3GAL)	14-00	62	41.67	
		BOBS VACUUM	CLEANING SUPPLIES	STA 62 AJAX SOAP (2)	14-00	62	8.55	
99373		BOBS VACUUM	CLEANING SUPPLIES	STA 63 S FOLD TOWELS (2CS)	14-00	63	70.57	
		BOBS VACUUM	CLEANING SUPPLIES	STA 63 LAUNDRY SOAP (2GAL)	14-00	63	27.78	
		BOBS VACUUM	CLEANING SUPPLIES	STA 63 ZIPLOCK 1 GAL BAGS	14-00	63	31.05	
		BOBS VACUUM	CLEANING SUPPLIES	STA 63 33X40 CLEAR BAGS (1CS)	14-00	63	46.11	
99374		BOBS VACUUM	CLEANING SUPPLIES	STA 60 S-FOLD TOWELS (2CS)	14-00	60	70.57	
99430		BOBS VACUUM	CLEANING SUPPLIES	STA 60 BLUE MOP HEADS (2)	14-00	60	32.15	
		BOBS VACUUM	CLEANING SUPPLIES	STA 60 YELLOW MOP HANDLE	14-00	60	13.89	
		BOBS VACUUM	CLEANING SUPPLIES	STA 60 AIR FRESHNERS (2)	14-00	60	8.56	
		BOBS VACUUM	CLEANING SUPPLIES	STA 60 DAWN DISH SOAP (1GAL)	14-00	60	22.74	
		BOBS VACUUM	CLEANING SUPPLIES	STA 60 CHLOROX 4IN1	14-00	60	7.49	
99475		BOBS VACUUM	CLEANING SUPPLIES	STA 60 URINAL CAKES (4)	14-00	60	8.58	
INV166137131		ZOOM VIDEO COMMUNICATIONS INC	BOARD MTG REMOTE ACS ME 10/10/22	STANDARD PRO	23-80	SP	14.99	
INV625508		LN CURTIS & SONS	CHAINSAW PPE	36" ORANGE SAWBUCK UL CHAPS	11-00	P	289.04	
		LN CURTIS & SONS	CHAINSAW PPE	40" ORANGE SAWBUCK UL CHAPS	11-00	P	311.99	
		LN CURTIS & SONS	CHAINSAW PPE	30OZ ALUMINUM FUEL BOTTLE	11-00	P	162.08	
		LN CURTIS & SONS	CHAINSAW PPE	SMALL 70N SHORT CUFF FUSION STRUCTU	11-00	P	169.82	
		LN CURTIS & SONS	CHAINSAW PPE	MED 70W SHORT CUFF FUSION STRUCTURA	11-00	P	169.82	
		LN CURTIS & SONS	CHAINSAW PPE	LARGE/XL76N SHORT CUFF FUSION STRUC	11-00	P	169.82	
		LN CURTIS & SONS	CHAINSAW PPE	XL 82N SHORT CUFF FUSION STRUCTURAL	11-00	P	169.84	
INV628468		LN CURTIS & SONS	HOSE CLAMP REPAIR KIT	FF1S REPAIR KIT WITH NEOPRENE AND P	27-00	60	110.00	
ORD22502964		WALMART	FAN REPLACEMENT	COMFORT ZONE 20" HIGH VELOCITY SLIM	14-00	60	217.07	
RNT9425608		FERRELLGAS	PROPANE TANK RENTAL	STA 60 YB 08/01/22	30-00	P0	50.00	
RNT9425609		FERRELLGAS	PROPANE TANK RENTAL	STA 62 YB 08/01/22	30-00	P2	50.00	

Invoice	Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
RNT9425610		FERRELLGAS	PROPANE TANK RENTAL	STA 63 YB 08/01/22	30-00	P3	50.00	
RNT9425611		FERRELLGAS	PROPANE TANK RENTAL	STA 64 YB 08/01/22	30-00	P4	50.00	
						SUBTOTAL	26,400.77	

South Lake County  
 Fire Protection District  
 Cost Accounting Management System  
 Invoice Audit Trail

Detail Report by Vendor, Invoice  
 Run Date: 08/17/2022 02:13:33pm By: GF

Selection Criteria:  
 Include Inv Batch No: 08/16/22

Report Template:  
 AP Invoice Report Board Warrant List  
 \\Southlake\Lsladmin\Wincams\Lslfiles\Report\Criteria\AP Invoice Report Board Warrant List.rst

	Voucher No	Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
522908	10699	ACTION SANITARY	PORTABLE TOILET SERVICE	STA 60 CUSTOMER OWNED	18-00	60	50.00	
8518SEP2022	10700	ARBA	GROUP LIFE FOR PCFS	ATKINS	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	CHASE (JUN-AUG)	03-30	G	-24.96	
	10700	ARBA	GROUP LIFE FOR PCFS	COLLETT	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	COLLINS	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	COSTA	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	DANIELS	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	DELONG	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	DUNCAN, H	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	EMERSON	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	FANUCCHI	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	FENK, H	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	FENK, T	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	FRAYER	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	HESS	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	LANNING	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	LEUZINGER	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	LOPEZ	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	MIINCH	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	MYERS	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	NEWSOM	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	SCALFARO	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	SMITH, C	03-30	G	8.32	
	10700	ARBA	GROUP LIFE FOR PCFS	SMITH, N	03-30	G	8.32	
22-0148	10701	ARCHILOGIX	ARCHITECTURAL SERVICES ME 07/31/22	STA 63 PROGRAMMING,SCHEMATIC DESIGN	23-80	SP	1,068.75	
18639919	10702	AT&T	TELEPHONE CHGS ME 08/12/22	STA 64 TELEPHONE CHGS	30-00	T4	28.53	
	10702	AT&T	TELEPHONE CHGS ME 08/12/22	STA 62 TELEPHONE CHGS	30-00	T2	61.34	
	10702	AT&T	TELEPHONE CHGS ME 08/12/22	STA 63 TELEPHONE CHGS	30-00	T3	60.37	
	10702	AT&T	TELEPHONE CHGS ME 08/12/22	STA 60 TELEPHONE CHGS	30-00	T0	200.26	
	10702	AT&T	TELEPHONE CHGS ME 08/12/22	FS TELEPHONE CHGS	30-00	TF	26.85	

	Voucher No	Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
1466206	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	PERSONNEL SERVICES	23-80	CF	1,500.68	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	WORKERS COMP - SAFETY	23-80	CF	0.00	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	UNEMPLOYMENT INSURANCE	23-80	CF	0.00	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	OPERATING EXPENSE	23-80	CF	2,913.75	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	ADMINISTRATION	23-80	CF	311.42	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	WORKERS COMP - MISC	23-80	CF	0.00	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	RETIREMENT	23-80	CF	0.00	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	BENEFITS	23-80	CF	21.76	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	WC - POF	23-80	CF	0.00	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	STATEWIDE PRO RATA	23-80	CF	221.38	
	10705	CAL FIRE	175100 Q4 (AMADOR)-ACTUAL FY21-22	ADMIN STATE PRO RATA	23-80	CF	0.00	
80 072822	10706	CALLAYOMI CO WATER DISTRICT	WATER USAGE	STA 60 (12070)	30-00	W0	426.42	
81 072822	10706	CALLAYOMI CO WATER DISTRICT	WATER USAGE	FS (2754)	30-00	WF	49.06	
04-00521663	10708	COUNTY OF LAKE SOLID WASTE	GARBAGE DISPOSAL	STA 60 (800)	30-00	G0	26.81	
04-00522275	10708	COUNTY OF LAKE SOLID WASTE	GARBAGE DISPOSAL	FS (2240 LB)	30-00	GF	75.06	
CLEAN07182280822	10719	TANYA DREW	STATION CLEANING	STA 60 07/18/22	18-00	60	250.00	
	10719	TANYA DREW	STATION CLEANING	STA 60 08/08/22	18-00	60	250.00	
FASIS-2023-0435	10710	FASIS	EMPLOYMENT ASSISTANCE PROGRAM	PCFS FY 2022-2023 (23)	03-30	E	2,254.92	
HORSTAUG2022	10703	BARBARA HORST	OPEB REIMBURSEMENT	HEALTH/DENTAL/VISION	03-30	R	580.23	
LANNING20220811	10717	ROBERT LANNING	REIMB COMPANY OFFICER 2A TUITION	7/11-7/14 2022 COMPANY OFFICER 2A C	28-30	T	180.00	
1226031	10711	LIFE ASSIST INC	EMS SUPPLIES	ORDER #57220433-1	19-40	MS	2,574.73	
1229279	10711	LIFE ASSIST INC	EMS SUPPLIES	ORDER #57220433-2	19-40	MS	36.25	
1232512	10711	LIFE ASSIST INC	EMS SUPPLIES	ORDER #57221536-1	19-40	MS	1,920.64	
31 072022	10712	LOCH LOMOND MUTUAL WATER	WATER USAGE	STA 64 BI-MONTHLY	30-00	W4	125.00	
131	10709	DENNIS MAHONEY	LANDSCAPE, IRRIGATION MAINTENANCE	STA 60 07/07/22 WEED, IRRIGATION	18-00	60	100.00	
	10709	DENNIS MAHONEY	LANDSCAPE, IRRIGATION MAINTENANCE	STA 60 07/14/22 WEED, IRRIGATION	18-00	60	100.00	
	10709	DENNIS MAHONEY	LANDSCAPE, IRRIGATION MAINTENANCE	STA 60 07/30/22 INSTALLATION (WOOD	18-00	60	220.00	
6	10713	MASON TAN	STRIPING & DECALS	05/22 E6061 DECAL DOOR, M6011 STRIP	17-00	60	200.00	
	10713	MASON TAN	STRIPING & DECALS	05/29 E6061 STRIPE CAB	17-00	60	200.00	
	10713	MASON TAN	STRIPING & DECALS	06/12 E6061 STRIPE BED & DECALS ON	17-00	60	100.00	

	Voucher No	Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
	10713	MASON TAN	STRIPING & DECALS	06/12 M6311 REMOVE BADGE, U6321 STR	17-00	63	100.00	
	10713	MASON TAN	STRIPING & DECALS	06/26 U6021 REMOVE DECAL & STRIPE	17-00	60	200.00	
3905853REIM	10707	CAROL OLSEN	REIMB FLOOR MATS PURCHASE	FS 36X60 ANTIFATIGUE RUBBER MAT (3)	18-00	FS	193.03	
G0435501	10714	PETERSON	10 TON MINI EXCAVATOR W/ACCESSORIES	BALANCE DUE-EXCAVATOR W/MULCHER,THU	62-74	60	89,584.16	RES 2021-22-16 5GG20109
699137074150721	10715	PG&E	ELECTRIC CHGS	STA 60 (4000.5200KWH)	30-00	E0	1,519.24	
	10715	PG&E	ELECTRIC CHGS	STA 62 (2898.9683KWH)	30-00	E2	1,030.09	
	10715	PG&E	ELECTRIC CHGS	STA 63 (3242.7190KWH)	30-00	E3	1,138.84	
	10715	PG&E	ELECTRIC CHGS	STA 64 (382.8760KWH)	30-00	E4	153.47	
	10715	PG&E	ELECTRIC CHGS	FS (1026.5660KWH)	30-00	EF	364.14	
02-257329	10716	QUACKENBUSH MRRCF	PALLET DISPOSAL	WOOD PALLETS(3)-OPER, FORCE MULTIPL	30-00	G0	6.00	
103	10704	BRANDON SKINNER	ELECTRICAL REPAIRS	STA 60 LABOR, MATERIAL- 2 LED LIGHT	18-00	60	800.00	
PPE073122	10718	SOUTH LAKE COUNTY FIRE PROTECTION D	PAYROLL	PAYROLL	09-00	00	21,319.78	
02-116796 073122	10720	U.S.BANK	VARIOUS (SEE ATTACHED)	VARIOUS (SEE ATTACHED)			22,350.56	
						TOTAL	155,051.60	

	Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
02-116796 073122	10720	SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 62 REFUSE/RECYCLE COLL	30-00	G2	75.86	
02-152940 073122	10720	SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 60 REFUSE/RECYCLE COLL	30-00	G0	165.47	
02-601722 073122	10720	SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 63 REFUSE/RECYCLE COLL	30-00	G3	66.19	
079499	10720	US POSTAL SERVICE	POSTAGE	MIKE HILL'S NAME TAG TO CPT DOZIER	22-71	60	4.60	
0958632	10720	AMAZON	COFFEE SUPPLIES TRAINING BUREAU	COFFEE MATE VARIETY (2-100CT)	28-30	TB	61.20	CAL FIRE TRAINING BUREAU
	10720	AMAZON	COFFEE SUPPLIES TRAINING BUREAU	COFFEE SUPPLY VARIETY (1-48CT)	28-30	TB	51.01	CAL FIRE TRAINING BUREAU
	10720	AMAZON	COFFEE SUPPLIES TRAINING BUREAU	28-OUNCE GROUND ROAST (8)	28-30	TB	187.67	CAL FIRE TRAINING BUREAU
118345	10720	CASCADE FIRE EQUIPMENT COMPANY	HOSE ADAPTER	WT6211 HOSE THREAD REDUCERS	17-00	62	102.22	
130670	10720	LEES SPORTING GOODS	SLCF APPARREL	BLANK NAME TAGS (12)	11-00	U	130.50	
	10720	LEES SPORTING GOODS	SLCF APPARREL	NAME TAGS - WITH NAMES (5)	11-00	U	65.25	
	10720	LEES SPORTING GOODS	SLCF APPARREL	LG/XL DARK NAVY HATS (24)	11-00	U	508.17	
	10720	LEES SPORTING GOODS	SLCF APPARREL	SM/MED DARK NAVY HATS (12)	11-00	U	254.08	
	10720	LEES SPORTING GOODS	SLCF APPARREL	BEANIES (24)	11-00	U	325.47	
	10720	LEES SPORTING GOODS	SLCF APPARREL	REMOVE EMBROIDER NAME (1)	11-00	U	10.87	
148368	10720	STAR GARDENS	LANDSCAPE MATERIALS	SHRUBS	18-00	60	102.93	
	10720	STAR GARDENS	LANDSCAPE MATERIALS	4' GRASS	18-00	60	11.99	
	10720	STAR GARDENS	LANDSCAPE MATERIALS	420 POTTING SOIL	18-00	60	13.73	
1713	10720	MIDDLETOWN MAIL & MORE	VECTOR IMAGE FILES	SCLFPD VECTOR IMAGE FILES	28-30	PE	150.00	
1714	10720	MIDDLETOWN MAIL & MORE	MAP BOOKS	MAP BOOK	28-30	PE	146.29	
184099/5	10720	RAINBOW AMERICA'S COUNTRY STORE	POLE SAW PARTS	STA 62 POLE SAW PARTS	18-00	62	84.72	
26069624	10720	MATHESON TRI-GAS INC	MEDICAL OXYGEN RENTAL	OX M250 (4)	19-40	O	132.06	
	10720	MATHESON TRI-GAS INC	MEDICAL OXYGEN RENTAL	HAZARDOUS MATERIAL USE	19-40	O	6.50	
26671212	10720	QUILL LLC	PRINTING & WRITING SUPPLIES	STA 60 HP952XL BLK/CLR (4PK)	22-70	60	129.76	
	10720	QUILL LLC	PRINTING & WRITING SUPPLIES	STA 60 SHARPIE (5PK)	22-70	60	6.42	
	10720	QUILL LLC	PRINTING & WRITING SUPPLIES	STA 60 PAPER LETTER (2-5REAMS)	22-70	60	40.74	
2855617	10720	KELSEYVILLE LUMBER	FINISH CARPORT	FS - PAINT BRUSH 4"	18-00	FS	13.92	
	10720	KELSEYVILLE LUMBER	FINISH CARPORT	FS - TRIMMER LINE	18-00	FS	53.61	
	10720	KELSEYVILLE LUMBER	FINISH CARPORT	FS - ASPHALT RESURFACER BLK	18-00	FS	144.76	
	10720	KELSEYVILLE LUMBER	FINISH CARPORT	FS - ASPHALT FILLER/SEALER BLK	18-00	FS	42.89	
29007A	10720	SUPPLYCACHE.COM	POCKET GUIDES	INCIDENT RESPONSE PCFS / STAFF (30)	22-70	60	341.63	
3006116698	10720	STERICYCLE INC	MEDICAL WASTE COLL 07/18/22	MEDICAL WASTE DISPOSAL	19-40	MW	0.27	
3006133042	10720	STERICYCLE INC	MEDICAL WASTE MB 08/01/22	MONTHLY CHARGE	19-40	MW	94.96	
30128147 081622	10720	MEDIACOM	INTERNET SVC	STA 63 INTERNET SVC	30-00	I3	82.63	
30165883 082622	10720	MEDIACOM	INTERNET SVC	STA 62 INTERNET SVC	30-00	I2	81.93	
	10720	MEDIACOM	INTERNET SVC	STA 62 INTERNET SVC OVERAGE	30-00	I2	10.00	



	Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
30173705 082622	10720	MEDIACOM	INTERNET SVC	STA 60 INTERNET SVC	30-00	10	67.99	
4010651	10720	AMAZON	FOOD,UTENSIL SUPPLIES	STA 60 SILVERWARE SET	13-00	60	57.43	
	10720	AMAZON	FOOD,UTENSIL SUPPLIES	E6061 BUCKET/ FREEZE DRIED FOOD	13-00	60	171.31	
	10720	AMAZON	FOOD,UTENSIL SUPPLIES	WT6211 BUCKET/ FREEZE DRIED FOOD	13-00	62	171.31	
	10720	AMAZON	FOOD,UTENSIL SUPPLIES	FS SHORTBREAD COOKIES	13-00	60	26.19	
	10720	AMAZON	FOOD,UTENSIL SUPPLIES	FS HEALTHY SNACK PACKAGE	13-00	60	37.28	
	10720	AMAZON	FOOD,UTENSIL SUPPLIES	FS COOKIES, CHIPS, CANDIES SNACK PK	13-00	60	70.55	
4078668	10720	AMAZON	EQT (SWITCH) FOR IT UPGRADE	UBIQUITI UNIFI SWITCH 48-PORT POE	12-00	60	1,092.49	
458901	10720	HARDESTERS	WUI KITS PARTS	OES359 PAPER PNCH 1 HL SLV 5	28-30	60	4.92	
	10720	HARDESTERS	WUI KITS PARTS	E6221 PAPER PNCH 1 HL SLV 5	28-30	62	4.92	
	10720	HARDESTERS	WUI KITS PARTS	OES359 STAPLE 1/2 T-50 125	28-30	60	5.41	
	10720	HARDESTERS	WUI KITS PARTS	E6221 STAPLE 1/2 T-50 125	28-30	62	5.39	
	10720	HARDESTERS	WUI KITS PARTS	E6231 STAPLE 1/2 T-50 125	28-30	62	5.39	
	10720	HARDESTERS	WUI KITS PARTS	E6321 STAPLE 1/2 T-50 125	28-30	63	5.39	
	10720	HARDESTERS	WUI KITS PARTS	DUCT TAPE	28-30	60	6.42	
	10720	HARDESTERS	WUI KITS PARTS	OES359 HARD ID TAG	28-30	60	3.21	
	10720	HARDESTERS	WUI KITS PARTS	E6221 HARD ID TAG	28-30	62	3.21	
	10720	HARDESTERS	WUI KITS PARTS	E6321 HARD ID TAG	28-30	63	3.21	
4624	10720	HEDGE APPLIANCE SERVICE	ICE MACHINE SERVICING	STA 60 ROUTINE MAINTENANCE	18-00	60	175.00	
475200	10720	HARDESTERS	WUI KITS PARTS	E6031 HT50 HEAVY DUTY TACK STAPLER	28-30	60	90.13	
475277	10720	HARDESTERS	GARAGE OPENER BATTERY REPL	STA 62 BATTERIES 2032 (4PK)	18-00	62	13.93	
476056	10720	HARDESTERS	WUI KITS PARTS	E6231 HT50 HEAVY DUTY TACK STAPLER	28-30	62	100.92	
477598	10720	HARDESTERS	WEED CONTROL	STA 60 WALK BEHIND ECHO RENTAL	18-00	60	40.54	
477613	10720	HARDESTERS	WEED CONTROL	STA 60 WALK BEHIND ECHO RENTAL RETU	18-00	60	91.10	
477813	10720	HARDESTERS	WUI KITS PARTS	E6061, OES359 STAPLES, PAPER PNCH	28-30	60	42.00	
478427	10720	HARDESTERS	PLUMBING REPAIR	STA 60 HOSE BIB	18-00	60	72.87	
478552	10720	HARDESTERS	KITCHEN LIGHT BULB REPL	STA 62 DIRECT WIRE TUBE 410	18-00	62	85.75	
478646	10720	HARDESTERS	BEDROOM LIGHT BULB REPL	STA 60 BULB-CIRC (2)	18-00	60	21.43	
4865037	10720	AMAZON	EQT (ROUTER) FOR IT UPGRADE	UBIQUITI UNIFI DREAM MACHINE SE (UD	12-00	60	653.23	
50050000 073022	10720	HIDDEN VALLEY LAKE CSD	WATER/SEWER	STA 63 WATER (422)	30-00	W3	74.50	
	10720	HIDDEN VALLEY LAKE CSD	WATER/SEWER	STA 63 SEWER	30-00	W3	109.14	
6689046	10720	RECORD BEE	LEGAL PUBLICATION	NOH FY 22-23 BUDGET, SPECIAL TX RPT	24-00	00	69.12	
6781007	10720	AMAZON	EQT (WI-FI) FOR IT UPGRADE	UBIQUITI UNIFI 6 LONG-RANGE ACCESS	12-00	60	915.48	
71845	10720	ROSALES MARKET	FIRE SIRENS MBRSHIP MTG	MEALS (24 @9.34)	13-00	60	224.17	
75070	10720	ARMED FORCE PEST CONTROL	PEST CONTROL	STA 63 RODENT BAIT STATIONS	18-00	63	20.00	

	Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
75129	10720	ARMED FORCE PEST CONTROL	PEST CONTROL	STA 63 TREE SPRAYING-ANTS	18-00	63	650.00	
89356	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 60 5 GAL (1)	13-00	60	7.53	
	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 62 5 GAL (1)	13-00	62	7.53	
	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 63 5 GAL (1)	13-00	63	7.54	
89357	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 60 5 GAL (2)	13-00	60	14.60	
	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 62 5 GAL (2)	13-00	62	14.60	
	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 63 5 GAL (1)	13-00	63	7.30	
89358	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 60 5 GAL (2)	13-00	60	14.60	
	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 62 5 GAL (1)	13-00	62	7.30	
	10720	ICE WATER CO	HYDRATION FOR STATIONS	STA 63 5 GAL (2)	13-00	63	14.60	
91231147837	10720	PERFORMANCE MECHANICAL	HVAC FILTERS	STA 60 10X20X1 FILTER REPLACE FROM	18-00	60	54.00	
95013877646	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (4)	STA 62 NEW TWIN LONG C2 360 SMART B	18-00	62	2,387.96	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (4)	STA 62 TWIN LONG 360 INTEGRATED BAS	18-00	62	1,025.21	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (4)	STA 62 360 INT FRAME W/LEGS TXL (4)	18-00	62	320.38	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (4)	STA 62 360 REMOTE, MATTRESS ONLY 5	18-00	62	170.72	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (4)	STA 62 TOTAL ENCASEMENT MATTRESS SE	18-00	62	356.94	
95013877790	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 63 TWIN LONG C2 360 SMART BED (	38-00	63	2,036.03	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 63 TWIN LONG BASE (3)	38-00	63	780.94	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 63 360 INT FRAME W/LEGS TXL (3)	38-00	63	244.05	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 63 360 REMOTE 5 BUTTON (3)	38-00	63	130.04	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 63 MATTRESS ENCASEMENT (3)	38-00	63	271.90	
95013878064	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 60 TWIN LONG C2 360 SMART BED (	38-00	60	2,036.03	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 60 TWIN LONG BASE (3)	38-00	60	780.94	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 60 360 INT FRAME W/LEGS TXL (3)	38-00	60	244.05	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 60 360 REMOTE 5 BUTTON (3)	38-00	60	130.04	
	10720	SLEEP NUMBER CORPORATION	TWIN BED REPL (3)	STA 60 MATTRESS ENCASEMENT (3)	38-00	60	271.90	
9912123098	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6012 BOOSTER EXTENDER	12-00	60	38.01	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6211 BOOSTER EXTENDER	12-00	62	38.01	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6311 BOOSTER EXTENDER	12-00	63	38.01	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6011 EXTENDER	12-00	60	16.02	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	B1417 TABLET	12-00	A	16.02	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	B1418 TABLET	12-00	A	16.02	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6011 TABLET	12-00	60	16.02	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	E1487 TABLET	12-00	A	16.02	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	ME6311 TABLET	12-00	63	0.48	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6012 CELL PHONE	12-00	60	0.48	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	OES359 CELL PHONE	12-00	60	0.48	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	SPARE CELL PHONE	12-00	60	0.48	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6011 CELL PHONE	12-00	60	0.48	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6211 CELL PHONE	12-00	62	0.48	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6311 CELL PHONE	12-00	63	38.05	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6211 TABLET	12-00	62	48.41	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6311 TABLET	12-00	63	48.41	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	E6031 TABLET	12-00	60	48.41	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	E6231 TABLET	12-00	60	48.41	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	M6012 SPARE TABLET	12-00	60	48.41	
	10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	D1403 TABLET	12-00	A	38.01	

Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	B1418 TABLET	12-00	A	38.01	
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	B1417 TABLET	12-00	A	38.01	
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	DIRECTOR TABLET	12-00	60	38.01	
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	DIRECTOR TABLET	12-00	60	38.01	
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	DIRECTOR TABLET	12-00	60	38.01	
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	DIRECTOR TABLET	12-00	60	38.01	
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	DIRECTOR TABLET	12-00	60	38.01	
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	OFFICE TABLET	12-00	60	38.01	
10720	VERIZON WIRELESS	CELLULAR SVC ME 08/26/22	OFFICE TABLET	12-00	60	38.01	
INV161608448	10720 ZOOM VIDEO COMMUNICATIONS INC	BOARD MTG REMOTE ACS ME 09/10/22	STANDARD PRO	23-80	SP	14.99	
INVPR108691	10720 LEXIPOL	GRANT RESEARCH & CONSULTING	FALL 2022 FEMA GRANT	23-80	SP	1,250.00	
					SUBTOTAL	22,350.56	

1 **BOARD OF DIRECTORS, SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**  
2 **COUNTY OF LAKE, STATE OF CALIFORNIA**

3  
4 **RESOLUTION NO. 2022-23 09**

5  
6 **A RESOLUTION APPROPRIATING CONTINGENCIES**  
7 **FOR COBB FOREST STEWARDS AIR CURTAIN INCINERATOR DROPOFF PROGRAM**

8  
9 **WHEREAS, GOVERNMENT CODE 29125**, provides that transfers and revisions from  
10 contingencies may be available for specific appropriation by a four-fifths vote of the Board at a  
11 noticed public hearing held as part of any regular or special meeting of which all members have had  
12 reasonable notice; and,

13 **WHEREAS**, South Lake County Fire Protection District (SLCFPD) recognizes the Cobb  
14 Forest Stewards Air Curtain Incinerator Dropoff Program (Project) will provide a valuable service  
15 that will benefit the community by working towards the goal of efficiently reducing the load of  
16 hazardous fuels throughout the area; and,

17 **WHEREAS**, SLCFPD Board of Directors approved Resolution No. 2021-22-30 to accept the  
18 Memorandum of Understanding for the Project; and,

19 **WHEREAS**, letter of request was sent to County of Lake District 5 Supervisor Jessica Pyska  
20 for 'Seed Funding' and SLCFPD received \$10,000.

21 **NOW, THEREFORE, BE IT RESOLVED AND DIRECTED THAT** the South Lake County  
22 Fire Protection District Board of Directors authorizes the following appropriation:

23 Decrease 357-9557-795.90-91 Contingencies \$10,000

24 Increase 357-9557-795.28-30 Special Dept Supplies & Services \$10,000

25 **THIS RESOLUTION** was introduced and adopted by the Board of Directors of the South  
26 Lake County Fire Protection District at a regular meeting held on the 20<sup>th</sup> day of September,  
27 2022 by the following vote:

28 AYES:

29 NOES:

30 ABSENT OR NOT VOTING:

31  
32 BY: SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT  
33 DEVIN HOBERG, President, Board of Directors

34  
35 ATTEST: Gloria Fong, Clerk to the Board of Directors

1 **BOARD OF DIRECTORS, SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**  
2 **COUNTY OF LAKE, STATE OF CALIFORNIA**

3  
4 **RESOLUTION NO. 2022-23 09**

5  
6 **A RESOLUTION APPROPRIATING CONTINGENCIES**  
7 **FOR MIDDLETOWN STATION 60 CARPET REPLACEMENT**  
8

9 **WHEREAS, GOVERNMENT CODE 29125**, provides that transfers and revisions from  
10 contingencies may be available for specific appropriation by a four-fifths vote of the Board at a  
11 noticed public hearing held as part of any regular or special meeting of which all members have had  
12 reasonable notice; and,

13 **WHEREAS**, South Lake County Fire Protection District (SLCFPD) recognizes the carpet  
14 from 1989 at the Middletown fire station 60 is in need of replacement; and,

15 **WHEREAS**, SLCFPD Board of Directors was presented bids and approved at its June 21,  
16 2022 meeting the Carpet Man bid in the amount of \$24,500.

17 **NOW, THEREFORE, BE IT RESOLVED AND DIRECTED THAT** the South Lake County  
18 Fire Protection District Board of Directors authorizes the following appropriation:

19 Decrease 357-9557-795.90-91 Contingencies \$24,500

20 Increase 357-9557-795.61-60 Buildings & Improvements \$24,500

21 **THIS RESOLUTION** was introduced and adopted by the Board of Directors of the South  
22 Lake County Fire Protection District at a regular meeting held on the 20<sup>th</sup> day of September,  
23 2022 by the following vote:

24 AYES:

25 NOES:

26 ABSENT OR NOT VOTING:

27  
28 BY: SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT  
29 DEVIN HOBERG, President, Board of Directors  
30

31 ATTEST: Gloria Fong, Clerk to the Board of Directors