



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING AGENDA**

7:00 P.M., May 19, 2020

Middletown Fire Station, 21095 Highway 175

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *President Martinelli called meeting to order at 7:07 p.m.*
- A2. *Battalion Chief Wink led pledge of allegiance.*
- A3. *Present: Directors Eric Redford, Devin Hoberg, and Rob Bostock, Vice President Jim Comisky, and President Madelyn Martinelli. Also present: Division Chief Paul Duncan, Battalion Chief Mike Wink and Board Clerk Gloria Fong.*
- A4. **HOBERG/COMISKY MOTION** to approve agenda. *AYES: Comisky, Redford, Hoberg, Bostock, Martinelli. NOES: None. MOTION CARRIED.*

**B. CITIZENS' INPUT: None**

**C. COMMUNICATIONS:**

**C1. Reports:**

**C1.1. Fire Sirens**

*In their absence, Battalion Chief Wink reports:*

- *Thrift shop is closed due to COVID-19*
- *Wish list items are being finished out before starting on new one.*

**C1.2. SL Fire Safe Council**

*Battalion Chief reports the council started on their 1<sup>st</sup> ZOOM Meeting.*

**C1.3. Volunteer Firefighters' Association**

*In their absence, Battalion Chief Wink reports:*

- *Annual wildland refresher training continues over the past weeks while maintaining social distancing, and most being done online.*
- *Annual dinner fundraiser still postponed, maybe to the fall.*

**C1.4. Chief's Report**

*Paul Duncan introduced himself as new division chief and fire chief for district, reports:*

**Operations**

- *COVID-19 making operations challenging*
  - *More to come with fire season, base camp, and other logistical issues*
- *Second Round of FF Hiring – To conclude 5/23/2020*
- *All stations staffed as of the 25<sup>th</sup> of May*
  - *2<sup>nd</sup> Engine with Peak Staffing schedule for June 15<sup>th</sup>*
- *Limited Term Fire Captains returned on the 18<sup>th</sup>*

- *Dispatch level changes to more reflect fuels and limited crew availability*
  - *Augmenting the Aircraft, Engines and Dozers*
- *Crew staffing currently at 3 crews staffed with 11-13 inmates at KON*
  - *CDCR is working to get more inmates*
  - *Camp program changes are still in discussion phase*

**Facilities**

- *Boggs Mountain*
  - *Upgrading landing pads for the new Firehawk are underway*
  - *Breaking ground for the new Resource Management Building*

**Fuels Projects**

- *Bottle Rock Fuels Project*
  - *Making great progress*
  - *Hope to have the skid-steer masticator on the project soon*

**Budget**

- *State Budget – Still waiting to hear what the May Revise will look like*
- *Proposed 10% cut in all State Personnel Pay*
  - *Currently in the bargaining process with all State Bargaining Units*

**Chief**

- *He's working with a transition with Chief Wink and outgoing Chief Bertelli.*
- *Chief Shana Jones is also in attendance for tonight's agenda discussion.*

C1.5. Financial Report

*Gloria Fong reports:*

- *The fire district received just over \$8,000 from the CARES Act Provider Relief and some information from our ambulance billers was included in the packet.*
- *Finance information is included under tonight's agenda item.*

C2. Directors' Activity and Committee Report

- *Bostock – no activity to report*
- *Comisky – no report other than working with FDAC. He asked for 10 second moment of silence for firefighters injured in Los Angeles.*
- *Hoberg – no activity to report*
- *Redford – had taken oath*
- *Martinelli – no other activity other than photo album for newly remodeled Station 64.*

**TIMED ITEMS**

D. REGULAR ITEM:

D1. Consideration for 2020-2021 Recommended Budget. Placed on the agenda by Gloria Fong.

*Prepared for the Board is recommended budget for fiscal year 2020-2021. The amounts are primarily same as this year's adopted. This will allow District to start the fiscal year until Board is presented with adopted at the August meeting.*

*Noted is the inclusion of \$3.045 million Cal Fire agreement. The Board is reminded the agreement is at top step. Invoicing is always at actual.*

Chief Shana Jones informed the Board the three-year agreement for Schedule A and Amador totals \$11,280,581, contains all in previous agreement including utilities and vehicles, updates with incorporated December 19<sup>th</sup>'s approval to convert 2 fire apparatus engineers to fire captain paramedics, communication operator position is updated from ½ to full based on call volume, overall need in communication process that now includes emergency medical dispatch where we it did not in the past. .

Contract cost is worst case scenario and top step for every individual. Routinely actual comes in under the contract. The three-year contract before the Board has already been reviewed by Sacramento.

Actual costs for current three-year contract is about \$300,000 under the \$9.2 million contract amount.

**COMISKY/BOSTOCK MOTION** to accept D1 with the inclusion of resolution to accept CAL FIRE agreement for fiscal years 2020 through 2023. AYES: Redford, Comisky, Hoberg, Bostock, Martinelli. NOES: None. **MOTION CARRIED.**

E. CONSENT CALENDAR:

E1. Minutes presented: April 21, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. May warrants

E2.2. April – corrected

**HOBERG/BOSTOCK MOTION** to approve consent calendar without minutes. AYES: Comisky, Hoberg, Bostock, Redford, Martinelli. NOES: None. **MOTION CARRIED.**

F. **COMISKY/HOBERG MOTION** to adjourn the meeting at 7:39 p.m. All members in attendance are in favor of the motion

Respectfully submitted by: \_\_\_\_\_

  
Gloria Fong  
Board Clerk

READ AND APPROVED BY: \_\_\_\_\_

  
MADELYN MARTINELLI  
President – Board of Directors