



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, October 18, 2022, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing and consider the following items:

1. *President Hoberg called meeting to order at 7:12 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Director Stephanie Cline and Madelyn Martinelli, Vice President Rob Bostock, President Devin Hoberg. Absent: Director Jim Comisky. Also present: Chief Paul Duncan Office, Battalion Chief Brian York, Clerk Karin Collett, and Board Clerk Gloria Fong.*
4. **MARTINELLI/CLINE MOTION** to approve agenda. *AYES: Bostock, Cline, Martinelli, Hoberg. ABSENT: Comisky. NOES: None. MOTION CARRIED.*
5. Consideration of approval of videoconference option under AB 361. Board will consider approval of findings that there remains a State proclaimed COVID 19 health emergency and local officials continue to impose or recommend measures to promote social distancing.
BOSTOCK/CLINE MOTION to approve COVID item. *AYES: Martinelli, Cline, Bostock, Hoberg. ABSENT: Comisky. NOES: None. MOTION CARRIED.*
6. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

None.

7. Communications:
 - 7.a. Fire Sirens: *No activity to report.*
 - 7.b. Fire Safe Council: *No activity other than item attached to agenda packet.*
 - 7.c. Volunteer Association: *Todd right now biggest step is getting recruits. Had 8 applicants and 4 slots given by Napa. Because of the populas and the different counties of 25 to 26. Send other four through occu-med in case another spot opens. Plus side is had one or two for whatever reason, drop out.*
 - 7.d. Chief's Report

Two items came up after notes written. Trees at 64 to be dealt with 5 trees to be removed in whole due to bug kill and infested. This is the PG&E service provided because trees are threat and obstructing power lines. The other item bos had a

resolution for the county to change some interim regulation for cannibas building, trying to get cannibas industry to have drying on site and county fire chiefs are adamantly against it because it gets around the receipt of fire mitigation fees. No structure inside the fire district thousands for fire district and millions county wide. Temp ag is for storing of harvest building without power. And a whole that don't meet road standards. The window for this year has passed. Reason for fees is for impact and new development.

7.e. Finance Report. Nothing to add

7.f. Directors' activities report

Cline touched base with Chief and declined because of trees. One of properties almost contracted and other there were too many dead trees. Feels cool that PG&E is providing tree removal service. Looking forward to FDAC conference 24 through 26, where she can network and received the fire dept app which is for a cost.

Bostock no report

Martinelli Chief wink sent someone over to clean up at station 64 and it looks great, neighbor blew leaves a couple of days ago, she Thompson water sealed picnic bench. Benches taken out of prather plaza and moved to the pool. Loch Lomond firewise meeting to get office staff the contact info.

Hoberg a member of community approached him about some of growth against repeater and some other places that if fire wouldn't take out communications.

8. Regular Items:

8.a. Review of director applicant(s) and consideration for recommendation of one nominee to 4-year term expiring December 2026 to Lake County Board of Supervisors for appointment. Placed on the agenda by Staff Services Analyst Gloria Fong.

Matt is looking forward to position if appointed. Working closely with pg&e and other non govt and govt entities. Have lot to contribute. Moved up from Sonoma on horse ranch where he born and raised in 2018.

CLINE/BOSTOCK MOTION to approve application and be submitted as nominee to BOS using letter in agenda packet pending criteria is met. AYES: Bostock, Cline, Martinelli, Hoberg. ABSENT: Comisky. NOES: None. **MOTION CARRIED.**

8.b. Consideration for Resolution No. 2022-23-15, A Resolution Accepting First Amendment to Agreement with Wittman Enterprises, LLC for Ambulance Billing and Collection Services. Placed on the agenda by Staff Services Analyst Gloria Fong.

Bostock/martinelli MOTION to approve res 8b as written. AYES: Bostock, Martinelli, Cline, Hoberg. ABSENT: Comisky. NOES: None. **MOTION CARRIED.**

8.c. Consideration for PG&E Agreement for an Energy Efficiency Retrofit Program Upgrade of Fire Station Lighting and authorize Board President to execute agreement. Placed on agenda by Chiefs Paul Duncan and Mike Wink.

Survey by this company who does energy efficient work of all fire station. Changing out led through pg&e grant all light fixtures changed and pays off over the course of 9 years. External bulbs not led. Don't see change in power bill for 9 year. Return on investtment is paying off grant that pg&e. The \$30 thousand is

before the change, addition to make functionality at station better \$46,924, \$25 miscellaneous and \$16 for cost of grant.

Based on savings we received paid back with savings wash for fire district and

Cline/Bostock MOTION to approve resagenda. AYES: Martinelli, Cline, Bostock, Hoberg. ABSENT: Comisky. NOES: None. MOTION CARRIED.

8.d. Consideration for audit services for FYE 2021, 2022 and authorize Board President and Chief to execute engagement letter. Placed on the agenda by Staff Services Analyst Gloria Fong.

Cline/Hoberg MOTION to approve audit service 2021, 2022 . AYES: Martinelli, Cline, Hoberg. ABSTAIN: Bostock. ABSENT: Comisky. NOES: None. MOTION CARRIED.

9. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

9.a. September 20, 2022, Regular Meeting Minutes

9.b. Warrants

9.b.1. October

9.b.2. September – corrected

9.c. Resolutions

9.c.1. Resolution No. 2022-23-12, A Resolution Appropriating Contingencies for Middletown Station 60 Commercial Door Repairs

9.c.2. Resolution No. 2022-23-13, A Resolution Transferring, Establishing and Appropriating Over-Realized / Unanticipated Revenues from Fire Mitigation Fees (for new Engine 6011, balance of amount approved at April 19, 2022 meeting)

9.c.3. Resolutions No. 2022-23-14, A Resolution Appropriating Contingencies for Middletown Station 60 Information Technology (IT) Upgrade

Bostock/cline MOTION to approve consent items. AYES: Martinelli, Bostock, Cline, Hoberg. ABSENT: Comisky. NOES: None. MOTION CARRIED.

10. ***Cline/MARTINELLI MOTION to adjourn meeting at 8:03 p.m. All in attendance are in favor of motion.***

Respectfully submitted by
Karin Collett, Office Technician:

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Karin Collett
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READ AND APPROVED BY
DEVIN HOBERG, President – Board of Directors:

DocuSigned by:
Devin Hoberg
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