



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING MINUTES**

7:00 P.M., June 16, 2020

Middletown Fire Station, 21095 Highway 175

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *President Martinelli called meeting to order at 7:10 p.m.*
- A2. *Chief Duncan lead pledge of allegiance.*
- A3. *Present: Directors Eric Redford, Rob Bostock, Devin Hoberg, Vice President Jim Comisky, and President Madelyn Martinelli. Also present: Chief Paul Duncan, Battalion Chief Mike Wink, and Board Clerk Gloria Fong.*
- A4. *Administration of Oath of Office to Eric Redford appointed May 12, 2020 by Lake County Board of Supervisors to hold office until December 2020 "must stand for Election November 3, 2020 for 2-year unexpired term" to fill vacancy created by resignation of Reg Garcia, who resigned from office on February 13, 2020, and whose 4-year term of office expires in December 2022.*
- A5. **HOBERG/COMISKY MOTION** to approve agenda. *AYES: Hoberg, Redford, Bostock, Comisky, Martinelli. NOES: None. **MOTION CARRIED.***

**B. CITIZENS' INPUT: None**

**C. COMMUNICATIONS:**

**C1. Reports:**

**C1.1. Fire Sirens**

*Reported on second page of Chief's report is that they plan to re-open "House of Bargains" on July 14<sup>th</sup>.*

**C1.2. SL Fire Safe Council: No report.**

**C1.3. Volunteer Firefighters' Association**

*Association President Fenk reports:*

*Annual firemen's dinner originally scheduled for June is on hold until next year.*

*Association is meeting to start discussion for small raffle to keep in public eye.*

*COVID situation as far as response been exceptional.*

*Vehicle fire training, testing and week or two for completion of certs is what remains to get new recruits ready for response. He hopes to hold badge pinning at July Board meeting.*

*The Type 6 is reported in in Chief's report.*

C1.4. Chief's Report

*Chief Duncan read from his written report provided in the agenda packet.*

C1.5. Financial Report

*Analyst Fong read from her report provided in the agenda packet.*

C2. Directors' Activity and Committee Report

*Director Bostock has no activity to report.*

*Director Hoberg has no district business to report.*

*Director Comisky participated in rewrite of Director and Fire Chief curriculum that hasn't been done in 10 years. While employed with Sonoma County Fire he was involved with preparation of Directors book and is looking into one for this Board.*

*Battalion Chief Wink expanded on this, explaining the nexus with what Director Comisky is working on was talked about over the years. We don't have some sort of MOU or MOA with guidelines for Directors when in extreme situations like Valley Fire, where Directors put in excessive hours to be able to be reimbursed or compensated. This is partially planning for setting up Board for success and provide some sort of compensation above and beyond, which Board agreed to have Director Comisky continue.*

*Director Martinelli's activity has been with Cobb Area Council.*

- C3. Written Communications: *Chief Duncan read redacted copy of seizure call kudos that's included in the agenda packet. FAE/Paramedic Tony Dozier, Recruit Nik Vargas, and FAE/Paramedic Smith responded to this incident. Chief Duncan will make sure the Sonoma Lake Napa staff also receives a copy of this.*

**TIMED ITEMS**

**D. REGULAR ITEM:**

- D1. Consideration for duty statements for additions / changes and Memorandum of Understanding By and Between South Lake County Fire Protection District and South Lake County Volunteer Firefighters Association Inc. for Paid-Call Personnel. Placed on agenda by Association President Todd Fenk.

*Association President Fenk informed the Board that this is for the EMS position we'd been going back and forth on and moving forward with.*

**COMISKY/BOSTOCK MOTION** to accept duty statements and additions, changes provided for D1. **AYES:** Redford, Bostock, Comisky, Hoberg, Martinelli. **NOES:** None. **MOTION CARRIED.**

- D2. Consideration for Resolution No. 2019-20-12, A Resolution Requesting the Board of Supervisors and the Registrar of Voters consent to and order the consolidation with such other elections as may be held on Tuesday, November 3, 2020, anywhere within the territory of the district for three (3) full four-year terms of office expiring December 2020 and one (1) two-year unexpired term of office expiring December 2022. Placed on agenda by Gloria Fong.

**COMISKY/HOBERG MOTION** to approve D2 as submitted. **AYES:** Bostock, Hoberg, Redford, Comisky, Martinelli **NOES:** None. **MOTION CARRIED.**

- D3. Consideration for Resolution No. 2019-20-13, A Resolution Establishing Fiscal Year 2020-2021 Appropriations Limit. Placed on agenda by Gloria Fong

*Item is tabled to July meeting.*

D4. Consideration for Surplus of 1966 Sonoma Kitchen/Trailer. Placed on agenda by Chief Paul Duncan.

*Chief Duncan read his information that is provided in the agenda packet.*

**HOBERG/MARTINELLI MOTION** to surplus Sonoma Kitchen, sold to Kelseyville Fire for \$2,000 and for our use when needed. **AYES:** Comisky, Redford, Hoberg, Bostock, Martinelli. **NOES:** None. **MOTION CARRIED.**

E. CONSENT CALENDAR:

E1. Minutes presented:

E1.1. April 21, 2020 – Regular Meeting

E1.2. May 19, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. June – preliminary

E2.2. May – corrected

**HOBERG/BOSTOCK MOTION** to approve consent calendar. **AYES:** Bostock, Redford, Hoberg, Bostock, Comisky, Martinelli. **NOES:** None. **MOTION CARRIED.**

F. **COMISKY/HOBERG MOTION** to adjourn the meeting at 8:11 p.m. All members in attendance are in favor of the motion

Respectfully submitted by: \_\_\_\_\_

  
Gloria Fong  
Board Clerk

READ AND APPROVED BY: \_\_\_\_\_

  
MADELYN MARTINELLI  
President – Board of Directors