



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES
7:00 P.M., March 19, 2019, Middletown Fire Station

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *President Hoberg called the meeting to order at 7:05 p.m.*
- A2. *Battalion Chief Hannan led the pledge of allegiance.*
- A3. *Present: Directors Rob Bostock, Madelyn Martinelli, and Jim Comisky, Vice President Reg Garcia, and President Devin Hoberg. Also present: Battalion Chief Jake Hannan and Board Clerk Gloria Fong.*
- A4. **BOSTOCK/COMISKY MOTION** to approve agenda. **AYES:** Comisky, Bostock, Martinelli, Garcia, Hoberg. **NOES:** None. **MOTION CARRIED.**

- B. CITIZENS' INPUT:** *Roberta Adams, who lives in Cobb, is present to voice her concerns. She is bothered about how Measure L happened and feels it was not communicated. She is concerned with receiving care from personnel who work three days. She has researched this, knows it is unhealthy for the firefighters, and wants the Board to consider changing their work schedule to two days.*

C. COMMUNICATIONS:

C1. Reports:

- C1.1. Fire Sirens: *no report*
- C1.2. SL Fire Safe Council: *no report*
- C1.3. Volunteer Firefighters' Association:

Association President Todd Fenk reports:

- *Paid Call Firefighter (pcf) Captain Cory Smith has been actively establishing himself in his role.*
- *Invites all to attend Open House April 27th.*
- *Invites all to attend the Association dinner fundraiser June 15th. One of the things they do with funds raised is give scholarships to students.*
- *The association is considering getting lights to assist in structure fires.*
- *Three new pcfs are attending the academy in Napa.*

C1.4. Chief's Report:

Battalion Chief Jake Hannan reports:

- *Recent unorthodox fire with problem in the robust construction of the structure took several hours to get through what they needed. Fire flow was sufficient despite comments that water pressure and supply were deficient. The start of the fire is under investigation.*

- *Cal Fire is to hire firefighters to begin up staffing with one engine beginning April 15th, an additional engine for total of two by June 3, then three by June 17th for peak staffing. By June 15th, fixed wing aircraft is to be staffed.*
- *Waste oil tank removal has been relocated to Five Star Towing in Middletown.*
- *No update on status of the FEMA grant for SCBAs. Two personnel attended training to service the MSA SCBAs.*
- *Snowcat parts arrived and in the process to start needed repairs. We will not be sending folks to training March 25th.*
- *MAHA Guenoc Valley is in tonight's agenda under the MOU. This is being worked on to advertise Guenoc Valley fire consultant position.*
- *Station 60 recently hosted Colusa fire academy with 19 students for five days.*
- *Staff to rescheduling Rescue Systems 1 training again that was cancelled twice.*
- *Swift water rescue is being scheduled to keep 10 responders appropriately trained.*

C1.5. Financial Report

Gloria reports:

- *Budget summary reflects revenue and expenditures for just under ¾ of the fiscal year.*
- *Summary of hours paid last pay period is 621.75 and year to date is 6993.75.*
- *Wittman ambulance summary show revenue received remains at about 25% of billed.*
- *Lake County Formation Agency Commission's budget is supported by agencies, counties and cities. Our share is about \$4,000 which isn't a huge impact.*
- *Senate Bill 523 authorized the collection of the quality assurance fee for the Ground Emergency Medical Transport program. It is believed the impact will be minimal, assuming it is a per transport fee as indicated in their website.*
- *Wire transfer for 2017-18 Intergovernmental Transfer program is required by April 1st.*
- *Mandi Huff has accepted position with Lakeport Fire. We will be looking to filling her vacancy. Congratulations to her.*

C2. Directors' Activity and Committee Report:

Director Garcia has no activity to report.

Director Bostock has no activity to report other than he'd been on vacation.

Director Comisky has no activity to report other than mentioning Sonoma County's regionalization. None of this affects us other than Geyserville District, which is adjacent to us.

Director Martinelli was unable to attend last Cobb Area Council meeting.

Director Hoberg has no activity to report.

TIMED ITEMS

D. REGULAR ITEM:

DISCUSSION & POSSIBLE ACTION RE:

- D1. PUBLIC HEARING – Resolution No. 2018-19 14, A Resolution of the Board of Directors of the South Lake County Fire Protection District Adopting a Fire Protection System Study, Fire Protection Standards, and a Capital Fire Facilities and Equipment Plan. Placed on the agenda by Gloria Fong.

GARCIA/MARTINELLI MOTION to adopt as written. **AYES:** Bostock, Garcia, Martinelli, Comisky, Hoberg **NOES:** None. **MOTION CARRIED.**

- D2. PUBLIC HEARING – Resolution No. 2018-19 15, A Resolution of the Board of Directors of the South Lake County Fire Protection District Making Findings and Request Imposition of the Fire Mitigation Fees Pursuant to the Lake County Fire Mitigation Fee Ordinance. Placed on the agenda by Gloria Fong.

MARTINELLI/COMISKY MOTION to accept D2. **AYES:** Garcia, Martnelli, Bostock, Comisky. Hoberg, **NOES:** None. **MOTION CARRIED.**

- D3. PUBLIC HEARING (1st reading) – Consideration for Resolution No. 2018-19 16 A Resolution Directing Fire Chief, or Designee, to Certify and Request County of Lake to Collect Special Tax on the 2019-2020 County Tax Rolls. Placed on the agenda by Gloria Fong.

BOSTOCK/COMISKY MOTION to accept resolution and move this to 2nd reading at the next meeting. **AYES:** Garcia, Martnelli, Bostock, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED.**

- D4. Consideration for revisions to Memorandum of Understanding by and between South Lake County Fire Protection District and South Lake County Volunteer Association Inc. for paid call personnel. Placed on the addenda by Battalion Chief Mike Wink.

Director Martinelli recalled Board's requesting reimbursements be addressed in the MOU and will like to see cost estimates. The Board requests this be tabled for additional information of the negotiated items.

- D5. Consideration for purchase and installation of station generators. Placed on the agenda by Battalion Chief Wink.

Tabled for more information. Board previously requested staff recommendations.

E. CONSENT CALENDAR

- E1. Minutes presented: February 19, 2019 – Regular Meeting

- E2. Warrants presented:

E2.1. March warrants

E2.2. February warrants - corrected

- E3. Budget Transfers of \$2,500 from Professional & Specialized Service (acct 795.23-80) to Membership (acct 795.20-00).

BOSTOCK/GARCIA MOTION to approve consent calendar. **AYES:** Martinelli, Bostock Garcia, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED.**

- F. **GARCIA/COMISKY MOTION** to adjourn the meeting at 8:24 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by: 
Gloria Fong
Board Clerk

READ AND APPROVED BY: 
DEVIN HOBERG
President – Board of Directors