



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**Tuesday, January 16, 2024, at 7:00 p.m.**  
**Located at the Middletown Fire Station Board Room,**  
**21095 Highway 175, Middletown, CA 95461**

This regular meeting is for the purpose of discussing the following items:

1. *Vice President Comisky called meeting to order at 7:01 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Madelyn Martinelli and Matthew Stephenson, Vice President Jim Comisky and President Rob Bostock (arrived at meeting just prior to Regular Item 7a). Also present: Chiefs Mike Marcucci and Paul Duncan, Battalion Chief York, Office Clerk Karin Collett, and Board Clerk Gloria Fong*
4. **CLINE/STEPHENSON MOTION** to approve agenda. **AYES:** Comisky, Cline, Martinelli, Stephenson. **NOES:** None. **ABSENT:** Bostock. **MOTION CARRIED.**
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

*None.*

6. Communications:
  - 6.a. Fire Sirens: *It was noted that their social media presence is real good job.*
  - 6.b. Fire Safe Council: *Minutes of last meeting attached to agenda packet.*
  - 6.c. Volunteer Association: *Association President Todd Fenk reports the four recruits are going through academy, the Association chartered boat on Sunday for crab trip for team building.*
  - 6.d. Chief's Report

*In addition to report, Chief Duncan reports we were approached by land owner from back side here about purchasing land and requires more investigation. Engine 6011 did go on GovDeals for auction thanks to Gloria .*
  - 6.e. Finance Report: *There are no additions other than later for the warrant list.*
  - 6.f. Directors' activities report

*Director Martinelli reports she completed wire transfer and there's an upcoming one in February.*

*Directors Stephenson and Cline have no activity to report.*

*Director Comisky reports Fire District Association of California committees he sits on are gearing up to get white paper out the ad valorem / Prop 13 situation, which is about what fire districts for last 40 years been promised but went to other areas.*

7. Regular Items:

- 7.a. Consider and approve Resolution No 2023-24-10 Approving the South Lake County Fire Protection District Fire Mitigation Fee Nexus Study and Requesting the Lake County Board of Supervisors Adopt and Implement the Proposed Fire Mitigation Fee Program on Behalf of the District. Placed on the agenda by Chief Mike Marcucci.

*Dmitry Semenov of Ridgeline reviewed with Board presentation in agenda packet and reports public hearings for Lakeport and Northshore Fire were last week, Kelseyville Fire's is tomorrow and Lake County Fire's is next week, and that it was a pleasure to work with staff on a complicated project.*

**MARTINELLI/CLINE MOTION** to approve resolution with \$2.00 per square foot for residential and \$2.61 per square foot for non residential. AYES: Comisky, Cline, Martinelli, Stephenson, Bostock. NOES: None. **MOTION CARRIED.**

- 7.b. Consider and approve Supplementary Ambulance Services Agreement with American Medical Response West (AMR) and authorize Board President to execute agreement. Placed on the agenda by Chief Mike Marcucci.

*Chief Marcucci reports that the service agreement compensation is \$500 each call or \$250 per hour in addition to patient fees, and that just off 2023 #s run in November would have brought \$2,700 in additional revenue.*

**COMISKY/CLINE MOTION** to approve 7b as submitted. AYES: Comisky, Cline, Martinelli, Stephenson, Bostock. NOES: None. **MOTION CARRIED.**

- 7.c. Consider and approve the purchase of two Gas Monitors \$8,754 to replace two leased and serviced Gas Monitors. Placed on the agenda by Chief Duncan.

*Engineer Clark reports that the gas monitors have timed out, meaning leasing them that contract expired in October, spending about \$6,000 leasing them and request instead to spend money to buy and maintain ourselves. Calibration station is exact same set up with gas supply and needs replacement of sensor once every two years. He sees them lasting 10 years and this grew from contract with Geysers.*

**STEPHENSON/CLINE MOTION** to approve 7c. AYES: Comisky, Cline, Martinelli, Stephenson, Bostock. NOES: None. **MOTION CARRIED.**

- 7.d. Consider and approve Resolution No 2023-24-11 Canceling Reserves for Participation in the State Intergovernmental Transfer Program in amount of \$242,453. Placed on the agenda by Staff Services Analyst Gloria Fong.

**COMISKY/CLINE MOTION** to pass 7d as submitted. AYES: Comisky, Cline, Martinelli, Stephenson, Bostock. NOES: None. **MOTION CARRIED.**

- 7.e. Consider and Surplus two Cardiac Monitors replaced by Zoll Cardiac Monitors recently placed into service and 2001 Ford Ambulance License 1288128 (M6011) effective when its replacement of recently purchased 2022 Ford Ambulance is in service. Placed on the agenda by Chief Duncan.

**CLINE/BOSTOCK MOTION** effective today to surplus two cardiac monitors that were replaced by Zoll cardiac monitors and the 2001 ambulance. **AYES:** Comisky, Cline, Martinelli, Stephenson, Bostock. **NOES:** None. **MOTION CARRIED.**

7.f. Election of President of the Board of Directors, Vice President of the Board of Directors, Secretary and / or Clerk to the Board of Directors for calendar year 2024. Placed on the agenda in accordance with Fire District Bylaws. (Outgoing President conducts election and adjourns tonight's meeting). Placed on the agenda by Staff Services Analyst Gloria Fong.

*President Bostock nominates Director Comisky as president, Gloria Fong as board clerk, Director Stephenson as vice president. President Bostock closed nominations and vote be taken.*

**AYES:** Comisky, Cline, Martinelli, Stephenson, Bostock. **NOES:** None. **MOTION CARRIED.**

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. Meeting Minutes - December


8.b. Warrants – December

*Additions to the warrant list are \$382.90 to AT&T for telephone charges, \$250.00 to Tanya Drew for station cleaning, and \$80.00 to Armed Force Pest Control for Station 62 pest control, \$2,000 to Tahoe Nordic Search and Rescue Team for snowcat trailer and new January total of \$1,139,329.51.*

**CLINE/MARTINELLI MOTION** approve consent calendar with mentioned adjustments. **AYES:** Comisky, Cline, Martinelli, Stephenson, Bostock. **NOES:** None. **MOTION CARRIED.**

9. **CLINE/BOSTOCK MOTION** to adjourn meeting at 8:08 pm. All in attendance are in favor of motion.

Respectfully submitted by  
Gloria Fong, Board Clerk:

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READ AND APPROVED BY  
JIM COMISKY, President – Board of Directors:

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