



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

Tuesday, August 17, 2021 at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *President Comisky called meeting to order at 7:04 p.m.*
- A2. *Battalion Chief Wink led pledge of allegiance.*
- A3. *Present: Directors Rob Bostock (lost power right as roll call began and returned during regular item D1 discussion), Madelyn Martinelli, Stephanie Cline, Vice President Devin Hoberg and President Jim Comisky. Also present: Chief Paul Duncan, Battalion Chief Mike Wink and Office Technician Karin Collett.*
- A4. **MARTINELLI / CLINE MOTION** to approve agenda. AYES: Cline, Martinelli, Hoberg, Comisky. NOES: None. **MOTION CARRIED**

B. CITIZENS' INPUT: None

C. COMMUNICATIONS:

C1. Reports:

C1.1. Fire Sirens: *Battalion Chief Wink reports:*

We were able to get a local artesian to get a little A/C installed at their cash register, so they have cooling station now. We will be working through the rest of the summer to get their awning put on the front of the building and giving them more security improvements. They continue to be very busy and happy to be here.

C1.2. SL Fire Safe Council: *Agenda included in packet.*

C1.3. Volunteer Firefighters' Association: No report

C1.4. Chief's Report

Since the report, we had a 127-acre Coyote Fire. Operations went very well with a lot of assistance from Mendocino, Colusa, Yolo Counties and some Lake County departments. The fire was stopped before the Hidden Valley Lake subdivision. The goats did a fantastic job to help slow the fire, and properties that were mowed had very low fire activity. Thank you to Battalion Chiefs Wink and Hannan.

Battalion Chief Wink discovered through social media a spot fire about a ¼ mile away in the subdivision (Firethorn) that landed in an open area that had been mowed. Locals took a hose to it and when he and Chief Duncan went to look for it during the firefight, it couldn't be found. It was because this very small fire had been put out by someone who hadn't evacuated, which made a huge difference.

Director Martinelli commented on the Zonehaven program and how she doesn't like it. Chief Duncan explained what this program is and how it works, and that this is a County program.

C1.5. Financial Report

Bypass C1.5 to be picked up with Gloria at next meeting.

C2. Directors' Activity and Committee Report

Hoberg – No activity to report

Cline- No activity to report other than being on the COVID frontlines at Club Kaiser and being unsure of her duties.

Martinelli – She thanked the Volunteer Firefighters Association for renewing our REACH membership and commented on the increase of her personal insurance for fire suppression and structure protecting services.

Comisky – He's been very engaged with the Office of Emergency Services (OES) from FDAC, meeting with the Governor, who was a no show, met with the Director of OES to try to iron out how the local government can better serve by the State.

TIMED ITEMS

D. REGULAR ITEM:

- D1. Consideration for Resolution No 2021-22-02, A Resolution Certifying and Requesting County of Lake to Collect Special Tax (Direct Assessments) on the 2021-2022 County Tax Rolls. Placed on the agenda by Staff Services Analyst Gloria Fong.

Director Cline asked if this is already an ongoing tax assessment, which Director Martinelli responded yes, this must be approved every year, and this is the breakdown by property type.

Battalion Chief Wink added that it is process we must follow, to send to tax board or assessments won't be collected.

Director Hoberg's concern is the increase of 1.4%. He had made several promises to the community that it wouldn't raise unless absolutely needed. He wanted to make sure that it's being raised because it's needed and wanted to know if we are looking at the overall expenditures to see where costs can be cut.

Chief Duncan responded with page number 25, where the justification in cost is, with all line items and the reasoning. State employee salaries were reduced across the board, now restored, increasing the cost.

The Board expressed desire to see a budget workshop before the budget meeting, to go over line items so they are better prepared.

MARTINELLI/CLINE MOTION to approve D1. AYES: Bostock, Hoberg, Martinelli, Cline, Comisky. **MOTION CARRIED**

- D2. Consideration for Resolution No 2021-2022-02, A Resolution Adopting Budget for Fiscal Year 2021-2022. Placed on the agenda by Staff Services Analyst Gloria Fong.

The Board again expressed desire to hold budget workshop or special meeting. We have a new board member. The budget is confusing and the format has changed.

Chief Duncan informed the Board that all is preliminary until we start spending. We are coming up on having to renew the schedule A contract and that will be a huge expenditure, which we always budget at the top level.

HOBERG/CLINE MOTION to approved D2 as submitted. AYES: Bostock, Cline, Hoberg, Martinelli, Comisky. **MOTION CARRIED.**

- D3. Considering for Acquiring new portable radios for career district employees in amount of \$26,979.19 (Vision Communication and LN Curtis quotes). Place on the agenda by Fire Apparatus Engineer / Paramedic Joseph Smith, Battalion Chief Mike Wink.

Battalion Chief Wink informed the Board that about three years ago, the fire service wildland community in general including Cal Fire switched to a different handheld radio. The handheld radios that we have been using and last purchased, for the last decade or about 15 years, are now either no longer available or spare parts are not being manufactured. We do have spare radios. This will allow us to keep the old radios in longer by rotating the 13 out and getting 15 of the new one so that it gives us a buffer of about 3-5 years, hopefully. The funds will come out of our equipment replacement, training branding funds (Assistance by Hire funds from the rental).

About an additional 35 are needed, and this can be done slowly. Issuing it to the vehicles are more efficient than issuing it to a person. Less is lost, damaged, or stolen.

The radios will remain property of the fire district. They are tracked using Target Solutions.

Director Comisky commented on radio straps. In his experience those are a personal choice and purchased by the individual.

CLINE /MARTINELLI MOTION to approve D3. **AYES:** Bostock, Cline, Hoberg, Martinelli, Comisky. **MOTION CARRIED.**

- D4. Consideration for Board of Directors to refer the evaluation of proposals for the Hidden Valley Station Construction Consultant to the Facilities and Equipment Committee. Placed on the agenda by Chief Paul Duncan.

Chief Duncan informed the Board a proposal for a construction consultant who will walk us through the remodel of the Hidden Valley Station remodel was sent out. A couple different bids were received, and his recommendation is the Board have the facilities and equipment committee make determination. This makes it a lot cleaner, and the committee can report back to the Board.

CLINE/HOBERG MOTION to approve meeting with the consultant. **AYES:** Bostock, Cline, Hoberg, Martinelli, Comisky. **MOTION CARRIED.**

E. CONSENT CALENDAR:

E1. Minutes presented: June 15, 2021 & July 20, 2021 – Regular Meeting

E2. Warrants presented:

E2.1. August - Preliminary

E2.2. July – Corrected

HOBERG/CLINE MOTION to approve consent calendar. **AYES:** Bostock, Cline, Hoberg Martinelli, Comisky. **MOTION CARRIED.**

- F. **BOSTOCK/MARTINELLI MOTION** to adjourn meeting 8:01 p.m. All in attendance are in favor of motion.

Respectfully submitted by: Karin Collett
Karin Collett, Office Technician

READ AND APPROVED BY: Jim Comisky
JIM COMISKY
President – Board of Directors