



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, June 21, 2022, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing and consider the following items:

1. *President Hoberg called meeting to order at 7:06 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Jim Comisky, and Madelyn Martinelli, Vice President Rob Bostock, President Devin Hoberg. Also present: Chief Paul Duncan, Battalion Chief Mike Wink (arrived at during Chief's report), Office Clerk Karin Collett, and Board Clerk Gloria Fong.*
4. **BOSTOCK/CLINE MOTION** to approve agenda. *AYES: Bostock, Cline, Comisky, Martinelli, Hoberg. NOES: None. MOTION CARRIED.*
5. Consideration of approval of videoconference option under AB 361. Board will consider approval of findings that there remains a State proclaimed COVID 19 health emergency and local officials continue to impose or recommend measures to promote social distancing.
COMISKY/BOSTOCK MOTION to approve item 5. *AYES: Cline, Bostock, Comisky, Martinelli, Hoberg. NOES: None. MOTION CARRIED.*
6. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

None.

7. Communications:
 - 7.a. Fire Sirens: *Director Comisky reports he's heard they've been doing really well on their Tuesdays and are very much appreciate the upgrades.*
 - 7.b. Fire Safe Council: *No other information besides what is in packet.*
 - 7.c. Volunteer Association: *Association President Todd Fenk reports after couple of tries because of cancellations due to low attendance, Nicole Smith and Hannah Fenk got enrolled in EVOC. He's glad to see paid call firefighters (PCF) step up into role of staffing stations. He missed the Middletown Days' parade that went well but got to see life footage, which the community loves to see us, which is saved for last. It was great to see our new Type 6 in parade and it being used in RT130 training and in some mobile attack. One thing with training every year is PCFs providing EMT or paramedic coverage for Colts football games.*

This is where we can make a push for EMT and paramedic and he is worried it may get canceled because of low enrollment. It was suggested that we look to host it here.

7.d. Chief's Report: Chief Duncan added that parade went well wonderfully with our participation and operation force multiplier items arrived, with 1st handout of about 115 this weekend. Air curtain was run last Saturday to see how it will run a 9'x9'x15' pit of fire, which can be used year round and sits on chips where every little ember popped out starts fire. Later a layer of compacted gravel may be added and is dependent on what landowner will allow. A sample of the logo going on back of furniture was shown, which is for identification and

7.e. Finance Report: Staff Services Analyst Fong welcomed any questions to her report and her addition is mostly administrative and somewhat financial is the two director's elective offices expiring this year. What is required is the Registrar of Voters Office be sent by July 7 is notice of elective office list, post between July 11th and August 10th the notice of election which Registrar of Voters will assist with and prepare legal publication. The resolution requesting consolidation of election is due July 26th and will be on July meeting agenda for approval. Directors are reminded to watch email or mail for candidate's handbook containing filing instructions and due dates, which will not be waived. In past years incumbents have run unopposed and had been appointed by the Lake County Board of Supervisors and saved election costs. If run opposed, election costs can be as much as \$20,000.

Director Hoberg informed the Board he will not be running for another term and suggested representation out of Hidden Valley Lake.

Director Bostock suggested he resign and appoint his replacement to run in the election, which Staff Services Analyst Fong informed him that instead the replacement be given information to file for candidacy and may still be appointed by Lake County Board of Supervisors if run unopposed.

The seat is not dependent on a part of the district. The candidate only needs be a registered voter here. The candidate's filing date is August 10th.

The Registrar of Voters Office will let the incumbent know if there is someone running in opposition and offer candidate opportunity to submit statement, which is at candidate's cost.

7.f. Directors' activities report

Director Martinelli has no activity to report.

Director Bostock reports the policy committee has been unable to meet due to conflicts in personal schedules and thanked staff for the pad folio and mug.

Director Cline reports she did some recruiting at graduation parties and did some community education with tree mortality.

Director Comisky reports that along with Chief's report about their attendance at California Fire EMS & Disaster conference where the level of information they received about ground emergency medical transport and how it's changing on how funds are received for uncovered transport costs, and information from people in Western United States, firefighter first responder resilience. He testified

at Lake County Board of Supervisors meeting declaration of state of emergency for tree mortality, which is on our agenda tonight. He has been busy with Fire District Association of California in preparing legislation that will firm up senate bill 438 giving fire departments the right to deliver medical services and if not fixed now will directly affect our ability to deliver medical services, where he will be returning to the capital. He is returning to work after 6 months.

Battalion Chief Wink presented Director Bostock's replacement wallet badge with ID card and Director Cline with her wallet badge and id card.

Director Hoberg has no activity to report.

8. Regular Items:

- 8.a. Consideration for approval for Resolution No 2021-22-31, A Resolution Declaring Existence of a Local Emergency Due to Pervasive Tree Mortality. Placed on the agenda at the request of Chief Paul Duncan and Battalion Chief Mike Wink.

Chief Duncan informed the Board that the resolution has to do with the amount of bug kill, its impact to community and homeowners, how we are going to address and one of reasons on County level is getting funding to us of about \$100 to \$200 for a tree removal and prohibitive to low to moderate income families to remove, and hardening the whole community makes it safer to a community.

COMISKY/MARTINELLI MOTION to approve 8a as submitted. **AYES:** Bostock, Comisky, Martinelli, Cline, Hoberg. **NOES:** None. **MOTION CARRIED.**

- 8.b. Consideration for approval for Resolution NO 2021-22-29, A Resolution to Accept the Automation/Mutual Aid Agreement. Placed on the agenda at the request of Chief Paul Duncan.

Chief Duncan informed the Board that this a region wide agreement, where mutual is understood and putting plan into writing. This here is if it goes beyond mutual aid, allows resources to be paid beyond the mutual aid side.

Staff Services Analyst Fong provided an example where the Cache fire was a local responsibility that never left that are and state responsibility funding, later declared an emergency by State Office of Emergency Services, gave ability for responding agencies to be reimbursed using salary survey rates.

BOSTOCK/MARTINELLI MOTION to approve 8b as written for resolution 2021-22-29. **AYES:** Martinelli, Bostock, Cline, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED.**

- 8.c. Consideration for approval to Replace Carpet at Station 60, in the amount of \$24,500. Placed on the agenda at the request of Chief Paul Duncan and Battalion Chief Mike Wink.

Chief Duncan pointed out example is in front of us here. Reason for choosing squares is that one piece can be replaced. The color will be earth tone.

MARTINELLI/CLINE MOTION to approve new carpeting 8c as written. **AYES:** Bostock, Cline, Comisky, Martinelli, Hoberg. **NOES:** None. **MOTION CARRIED.**

- 8.d. Consideration for approval for Replacement of Window Coverings at Station 60, in the amount of \$7,0918.18. Placed on the agenda at the request of Chief Paul Duncan and Battalion Chief Mike Wink.

Amount is correct from above to \$7,098.18.

The window covering will be similar to what we have not that's lasted nearly 30 years, which Director Cline says look antiquated.

CLINE/BOSTOCK MOTION to approve replacement of window covering at Station 60 amount of \$7,098.18. **AYES:** Comisky, Bostock, Cline, Martinelli, Hoberg. **NOES:** None. **MOTION CARRIED.**

- 8.e. Consideration for approval for Replacement of 10 Mattresses at Station 60, in the amount of \$11,834.86. Placed on the agenda at the request of Chief Paul Duncan and Battalion Chief Mike Wink.

Director Comisky applauds going with sleep number beds that outlast and benefit firefighter comfort at night and have warranty that outlast normal mattress. However, his concern with this is why 10 beds here and asked how many people are spending the night here.

Battalion Chief Wink responded that it's mostly for surge compacity and conflagration fire in the district or immediate area when this station is used for surge or have PCFs stay overnight for red flag events. Also have 10 cots, so with 10 beds and 10 cots, we will have comfortable places for people to sleep but to immediatly is 'no.' Chief Duncan added to this that next Cal Fire contract, this station will be staffed during the winter under Amador.

Director Comisky asked if Stations 62 and 63 have been inventory, which Battalion Chief Wink responded that their mattresses over last couple of years have been replaced.

The nationwide pricing Chief Duncan found at CFED conference changed this moving forward.

Directors Cline and Comisky asked that staff consider replacing the mattresses at Stations 62 and 63 and moving theirs here, as they would hate to see them get used only a few times.

CLINE/COMISKY MOTION to approve consideration for the replacement of 10 mattress in amount of \$11,834.86. **AYES:** Bostock, Martinelli, Cline, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED.**

- 8.f. Consideration for approval for Resolution No 2021-22-30, A Resolution to Accept the Memorandum of Understanding for Cobb Forest Stewards Air Curtain Incinerator (ACI) Dropoff Program and Letter of Request to District 5 Supervisor Jessica Pyska for "Seed Funding" with authorization for Board President to execute. Placed on the agenda at the request of Chief Paul Duncan

Chief Duncan informed the Board Supervisor Pyska offered up \$10,000 of cannabis funds per discretionary for seed funding to get ACI operating.

The MOU is between us, department, district, Pamela Wilford, Greg Clouse, Cobb Area Council, Stewardship Committee and Redevelopment Association.

Costs that the District has covered already and won't be coming out of seed money. They are move, signage and permit.

The drop fee is for someone to operate the ACI and time to accept and sort out material from the community. Once seed money gets ACI to operational level, the

hope for the fee is to make this cost neutral.

There is one correction which is to the physical location, instead of Middletown it is Cobb.

CLINE/BOSTOCK MOTION to approve 8f resolution 2021-22-30 as corrected and letter. **AYES:** Comisky Bostock, Martinelli, Cline, Hoberg. **NOES:** None. **MOTION CARRIED.**

9. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

9.a. May 17, 2022, Regular Meeting Minutes

9.b. Warrants

9.b.1. June

9.b.2. May – corrected


9.c. Budget Transfer

9.d. Resolution No. 2021-22-32, A Resolution Establishing and Appropriating Over-Realized / Unanticipated Revenues and Making Reserve Adjustments for Prior Years for Revenue Received from the Intergovernmental Transfer Program.

MARTINELLI/CLINE MOTION to approve consent calendar. **AYES:** Cline, Bostock, Martinelli, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED.**

10. **CLINE/COMISKY MOTION** to adjourn meeting at 8:02 p.m. All in attendance are in favor of motion.

Respectfully submitted by
Gloria Fong, Clerk to the Board of Directors:

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READ AND APPROVED BY
DEVIN HOBERG, President – Board of Directors:

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