



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, January 17, 2023, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

1. *Vice President Bostock called the meeting to order at 7:00 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Directors Matthew Stephenson, Jim Comisky, Madelyn Martinelli, Stephanie Cline and Vice President Rob Bostock. Also present: Unit Chief Mike Marcucci, Chief Paul Duncan, and Board Clerk Gloria Fong.*
4. *Board Clerk Fong administered Oath of Office to Stephanie Marianne Cline, who was appointed in lieu of November 8, 2022, election to office of the Director of the South Lake County Fire Protection District 4-year term, expiring December 2026.*

CLINE/COMISKY MOTION to approve agenda. *AYES: Martinelli, Cline, Stephenson, Comisky, Bostock. NOES: None. MOTION CARRIED.*

5. Consideration of approval of videoconference option under AB 361. Board will consider approval of findings that there remains a State proclaimed COVID 19 health emergency and local officials continue to impose or recommend measures to promote social distancing.

COMISKY/CLINE MOTION to accept item 6. *AYES: Martinelli, Cline, Comisky, Stephenson, Bostock. NOES: None. MOTION CARRIED.*

6. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

None.

7. Communications:

7.a. Fire Sirens: *No report.*

7.b. Fire Safe Council: *Only report item attached to packet.*

7.c. Volunteer Association

On behalf of the Association, Robert Lanning reports the four new recruits have started, been equipped with gear, got Target Solutions logons and so far everything is progressing very well.

7.d. Chief's Report

Unit Chief Marcucci wanted for renewal of contract, direction from Board whether they want it on agenda for next month, an ad hoc or potentially a workshop to start moving forward with contract, assuming Board would like it renewed, and to have completed by April or May with June 30th as drop-dead date, although service would not stop if not received by then. This is where the Board provides direction on where we're going. He and Chief Duncan have a concept of what they'd like to see as a department. There will be some mandates coming from the department along with contractual changes with labor group that need to be addressed. Director Comisky recommends a special Board meeting to go over contract and nuances because we have two new directors and suggests a doodle poll, which is when every member of the group receives an email of their available dates.

Chief Duncan answered Director Martinelli's question about the position Mike accepted, which is position in pre-fire division at St. Helena Headquarters, working for Unit Chief Marcucci directly. He is an assistant chief, same rank as Paul, overseeing all activities done before fuel management and modifications, defensible space inspection program, fire prevention specialist, as well as information officer for all six counties in the unit. They are working on flying position for replacement of Battalion Chief position in next 45 days.

7.e. Finance Report: *There is nothing to add to attachment in packet.*

7.f. Directors' activities report

Director Martinelli has no activity to report.

Director Comisky reports Fire District Association of California educational sessions have concluded, conference in Napa coming up March 14 through 17, and 2-day certificate of achievement later in the Spring. He'll be in meeting next month with new Office of Emergency Service Director, whom he has never met. Last thing he's putting on radar especially for Unit Chief Marcucci is at some point the fire district will need to renegotiate contract with Napa County Fire and negotiate first responder of life support (FROLS) agreement with Napa County AMR. He looks forward to working with chiefs, as it is gifting of public funds for doing what the fire district does by sending equipment to calls over the County line. On top of this Napa County AMR with contract they got has to negotiate with any paramedic authority that stops the clock or else fines occur, which they've done with 2 ALS Napa County providers, American Canyon and Napa City Fire but have never negotiated with South Lake. When South Lake responds over Robert Lewis Stevenson and over Butts Canyon area, it stops the clock for them, keeping them from being fined, with our district suffering because ambulance is out of service responding in place of AMR, a private business that we are augmenting.

Unit Chief Marcucci has a relationship through LEMSA and this is where process lies with AMR for FROLS or fees like for City of Napa, Napa County Fire receives for providing service when AMR doesn't have ambulances and because we have paramedics stopping that clock Napa County requires them to have with a paramedic at scene depending upon location. By Unit Chief Marcucci wearing both hats, he can talk with LEMSA director creating that conversation.

Director Cline has no activity to report other than not making last meeting, and before that she went to retirement party for Captain Dave Miinch that was very was sweet where Cal Fire cooked and attended holiday party.

Director Stephenson has no activity to report.

Director Bostock has no activity to report.

8. Regular Items:

- 8.a. Consideration for Zoll 10-year lease agreement to replace three monitors/defibrillators in amount of \$4,807.37 per month (excluding taxes) and authorization for Chief to execute lease agreement. Placed on the agenda by Chief Paul Duncan.

Chief Duncan reports monitors are timing out since last ones from five years ago. He's electing lease because in it we will get full replacement in five years. With monitors we have now we will keep a couple for fire line assignments. There is fire line we can participate with the gear we have. Lifepaks that we have now are about eight pounds heavier. With Zoll we gain weight, technology, and maintenance. There is also another brand, Physio. With lease it helps to standardize the equipment. Delivery time is about two months.

CLINE/STEPHENSON MOTION to approve 9a, consideration for Zoll 10-year lease agreement to replace three monitors/defibrillator in amount of \$4,807.37 per month excluding taxes and authorization for Chief to execute lease agreement. **AYES:** Martinelli, Comisky, Stephenson, Cline, Bostock. **NOES:** None. **MOTION CARRIED.**

- 8.b. Consideration for Resolution No. 2022-23-17, A Resolution Appropriating Contingencies for Intergovernmental Transfer of Public Funds Program for the January 1, 2021 through December 31, 2021 Service Period. Placed on the agenda by Staff Services Analyst Gloria Fong.

Contributions depend upon how many participants are in the program. Without contributing we will not receive any return.

COMISKY/CLINE MOTION to approve 9b. **AYES:** Stephenson, Martinelli, Cline, Comisky, Bostock. **NOES:** None. **MOTION CARRIED**

- 8.c. Election of President of the Board of Directors, Vice President of the Board of Directors, Secretary and / or Clerk to the Board of Directors for calendar year 2023. Placed on the agenda in accordance with Fire District Bylaws. (Outgoing President conducts election and adjourns tonight meeting)

Director Martinelli nominates Director Bostock as President, Director Cline nominates Director Comisky as Vice President, Director Bostock nominates Gloria Fong as Secretary / Clerk. Nominations are closed and all members are in favor of nominations.

9. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

- 9.a. December 20, 2022, Regular Meeting Minutes

9.b. Warrants - January


9.c. Budget Transfer

Warrant list is corrected with two additions of #10860 in amount \$356.87 to AT&T and #10861 in amount of \$1,500 to Jene Anderton, for new grand total of \$315,004.70.

CLINE/MARTINELLI MOTION to approve consent calendar with corrections noted. **AYES:** Cline, Comisky, Stephenson, Martinelli, Bostock. **NOES:** None. **MOTION CARRIED**

10. **COMISKY/MARTINELLI MOTION** to adjourn meeting at 7:47 p.m. All in attendance are in favor of motion.

Respectfully submitted by
Gloria Fong, Clerk to Board of Directors:

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READ AND APPROVED BY
ROB BOSTOCK, President – Board of Directors:

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