



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING MINUTES**

7:00 P.M., April 21, 2020

Middletown Fire Station, 21095 Highway 175

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *Vice President Martinelli called meeting to order at 7:13 p.m.*
- A2. *Battalion Chief Wink lead pledge of allegiance.*
- A3. *Present: Directors Devin Hoberg, Jim Comisky, and Vice President Madelyn Martinelli. Also present: Battalion Chief Mike Wink and Board Clerk Gloria Fong.*
- A4. **COMISKY/HOBERG MOTION** to approve agenda. *AYES: Hoberg, Comisky, Martinelli. NOES: None. ABSENT: Bostock. MOTION CARRIED.*

**B. CITIZENS' INPUT: None.**

**C. COMMUNICATIONS:**

**C1. Reports:**

C1.1. Fire Sirens – *No report.*

C1.2. SL Fire Safe Council – *No report.*

C1.3. Volunteer Firefighters' Association

*In their absence, Battalion Chief Wink reports:*

- *Dinner fundraiser is postponed with no new date determined yet.*
- *2020 scholarship applications are being review.*

C1.4. Chief's Report

*Battalion Chief Wink reports:*

- *New sweatshirts and ID cards were ordered.*
- *Type 6 is being supported by Association with new financial contribution.*
- *CAL FIRE Amador period ended yesterday, and Middletown is now on state mission.*
- *Konocti Camp continues to have 3 crews.*
- *Fuel breaks going in on Bottle Rock Road and Clearlake Riviera areas.*
- *Black Hawk to come late this fall.*
- *Middletown station will have asbestos removed. Personnel will move into Station 60 and be guests for 30 days or more. Response times won't change. He'll discuss with equipment and facilities committee to get their thoughts.*
- *New division chief is being chosen and goal is to May 1<sup>st</sup>.*
- *Type 6 build is in process, with fleet getting involved to provide input.*

C1.5. Financial Report

*Gloria Fong reviewed information provided in packet with Board.*

**C2. Directors' Activity and Committee Report**

- *Comisky – On volunteer side, he chatted with volunteers on ID cards and recently discussed MOU job description. He asked it be on May agenda.*

- *Bostock – no activity to report.*
- *Hoberg – no activity to report*
- *Martinelli – no activity to report*

D. WRITTEN COMMUNICATIONS

**TIMED ITEMS**

E. REGULAR ITEM:

- E1. Consideration for Resolution No. 2019-20 09, A Resolution Declaring a Local Emergency Due to the Outbreak of Novel Coronavirus 2019 (COVID-19) and Resolution No. 2019-20 10, Designation of Applicant’s Agent Resolution. Placed on the agenda by Gloria Fong.

**COMISKY/HOBERG MOTION** to approve E1 as submitted with Fire Chief and as alternate the Battalion Chief. AYES: Hoberg, Comisky, Bostock, Martinelli. NOES: None. **MOTION CARRIED.**

- E2. Consideration for Resolution No. 2019-20 11, A Resolution Authorizing Staff to Acquire Surplus Property. Placed on the agenda by Gloria Fong.

**HOBERG/COMISKY MOTION** to approve E2 as submitted. AYES: Bostock, Hoberg, Comisky, Martinelli. NOES: None. **MOTION CARRIED.**

- E3. Ambulance billing discussion, specifically to not charge for services if the patient is not transported, for instance 1144’s, panic attack, AMA/RAS, public assist, medical evaluations. Placed on the agenda by Vice President Martinelli.

*Director Martinelli’s question wasn’t really not to charge but more specifically speaking was about non transports. She believed policy was when a person calls 911 and after medics perform services, patient isn’t charged and is what she’s been telling people, come to find out we are charging for those.*

*It is of Director Comisky’s opinion legal steps are required and the Board tonight doesn’t have authority to vary from fee schedule. The policy is clear and concise on how we charge.*

*To not bill non transport or once evaluated and decision is made not to transport can be change but we will be missing opportunity for reimbursement. Until passing of measure L, this is not in this perspective and this may be something the board wants to change. However, doing so removes our ability from access to federal reimbursement funds.*

*This item was for discussion only and no action taken.*

- E4. Consideration for letters of interest and or applications for appointment to fill director vacancy created by resignation of Reg Garcia. Board Clerk/District Secretary Gloria Fong to administer oath of office to appointed director, who may be seated at this meeting. Placed on the agenda by Gloria Fong.

*President Martinelli nominates Redford to fill vacancy. Comisky informed Eric Redford the educational aspect of the office and confirmed his availability to attend trainings. Hoberg seconds nomination. AYES: Bostock, Hoberg, Comisky, Martinelli. NOES: None. **MOTION CARRIED.***

- E5. Election of President of the Board of Directors, Vice President of the Board of Directors, Secretary and / or Clerk to the Board of Directors for calendar year 2020. Placed on the agenda at the request of the Board of Directors.

*Director Comisky declined Director Hoberg’s presidency nomination. Director Bostock nominates Director Martinelli as president and nominations closed. Director Comisky*

*accepts vice president nomination, and Gloria Fong is to retain clerk to board position. AYES: Hoberg, Bostock, Comisky, Martinelli. NOES: None. MOTION CARRIED.*

F. CONSENT CALENDAR:

F1. Minutes presented:

F1.1. February 18, 2020 – Regular Meeting

F1.2. March 17, 2020 – Regular Meeting

F2. Warrants presented:

F2.1. April warrants

F2.2. March warrants – corrected

F2.3. February warrants – corrected

F3. Budget Transfer

*With correction of Battalion Chief's absence to February minutes, Martinelli/Hoberg motion to approve consent calendar. AYES: Bostock, Comisky, Hoberg, Martinelli. NOES: None. MOTION CARRIED.*

G. **BOSTOCK/COMISKY MOTION** to adjourn the meeting at 8:22 p.m. All members in attendance are in favor of the motion

Respectfully submitted by: \_\_\_\_\_

  
Gloria Fong  
Board Clerk

READ AND APPROVED BY: \_\_\_\_\_

  
MADELYN MARTINELLI  
President – Board of Directors