



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

NOTICE OF A BOARD OF DIRECTORS REGULAR MEETING
Tuesday, April 18, 2023, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

Notice is Hereby Given, pursuant to California Government Code Section 54956, that the Chairperson of South Lake County Fire Protection District Board of Directors, State of California has called a regular meeting of said Board of Directors.

This regular meeting is for the purpose of discussing the following items:

1. Call to Order:
2. Pledge of Allegiance:
3. Roll Call:
4. Motion to approve agenda:
 MOVED _____ SECONDED _____ YES ___ NO ___ ABSTAIN ___
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.
6. Communications:
 - 6.a. Fire Sirens
 - 6.b. Fire Safe Council
 - 6.c. Volunteer Association
 - 6.d. Chief's Report
 - 6.e. Finance Report
 - 6.f. Directors' activities report
7. Regular Items:
 - 7.a. Consideration for first responder of life support agreement with Napa County AMR. Placed on the agenda by Chief Mike Marcucci.
 MOVED _____ SECONDED _____ YES ___ NO ___ ABSTAIN ___
 - 7.b. Consideration for Renewal of the Cal Fire contract (expiring June 30, 2023). Placed on the agenda by Chief Mike Marcucci.
 MOVED _____ SECONDED _____ YES ___ NO ___ ABSTAIN ___

7.c. Consideration for Fiscal Year 2022-2023 Recommended Budget. Placed on the agenda by Staff Services Analyst Gloria Fong.

MOVED _____ SECONDED _____ YES ___ NO ___ ABSTAIN ___

7.d. Consideration for Resolution No. 2022-23-23, A Resolution Authorizing Participation in Federal Surplus Property Program. Placed on the agenda by Staff Services Analyst Gloria Fong.

MOVED _____ SECONDED _____ YES ___ NO ___ ABSTAIN ___

7.e. Consideration for Resolution No. 2022-23-24, A Resolution Authorizing Participation In and Approving the Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers Authority. Placed on the agenda by Staff Services Analyst Gloria Fong.

MOVED _____ SECONDED _____ YES ___ NO ___ ABSTAIN ___

7.f. Consideration for Authorization for Chief to execute Streamline Platform – Subscription Agreement for website transformation and hosting. Placed on the agenda by Chief Paul Duncan.

MOVED _____ SECONDED _____ YES ___ NO ___ ABSTAIN ___

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

- 8.a. March 21, 2023, Regular Meeting Minutes
- 8.b. Warrants – April
- 8.c. Budget Transfers

9. Motion to Adjourn Meeting:

Posted April 14, 2023 by  Gloria Fong, Clerk to the Board of Directors
AA6C7B669C144F1...

A request for disability-related modification or accommodation necessary to participate in the Board of Directors' Meeting should be made by emailing boardclerk@southlakecountyfire.org at least 48 hours prior to the meeting.

Please join the meeting from your computer, tablet, or smartphone.
<https://us02web.zoom.us/j/89626203529>

You can also dial in using your phone: +1 (669) 900-6833 US (San Jose)

Meeting ID: **896 2620 3529**

Comments are allowed before any action is taken by the Board on each item. Comments may be made remotely by emailing boardclerk@southlakecountyfire.org, via ZOOM videoconference, or phone application.

**South Lake Fire Safe Council
Meeting Agenda
April 5, 2023**

Call to Order:

Previous Meeting Minutes:

President's Report:

Treasurer's Report:

Bank Balance:

Expenses:

Income:

Correspondence:

Membership:

Committee Reports:

Chipping:

Web Site:

Facebook:

Publicity:

Community Updates:

Anderson Springs:

Cobb:

Hidden Valley Lake:

Jerusalem Grade:

Noble Ranch:

Rancheria:

Cal Fire:

CLERC:

PG&E:

Items for next meeting agenda:

Adjournment

South Lake Fire Safe Council
Meeting Minutes
March 1, 2023

Call to Order: Lewis, Englander, Stricklin, Pagone and Wenckus present.

Previous Meeting Minutes: Approved

President's Report: Started Facebook group
Updated website has been launched

Treasurer's Report:

Bank Balance: \$7554.01

Expenses: \$765 – Tax prep - \$60, Website security - \$99, Insurance - \$606

Income: \$80

Memberships: 2

Committee Reports:

Chipping:

Web Site: Issues to be resolved;

No pdf for Right of Entry

Email is not going to slfsc9@gmail

No email address on website

Delete confusing language regarding meetings: "Board and Council Members,
Board, Council Members and Community Organizations"

Change to; "Business Meeting" and "Community Update Meeting"

Facebook: New group created

Publicity: Send out Chipping Notice

Next Grant Information: Send letters to CLERC

Contacts:

Printer in HVL: Rick Hamilton – 707-349-2465

NSFPD Fuels Management Team: Station 75 or Paul Duncan – 707-274-3100

Anthony AVR Tree Care: 707-356-3889

Wild Fire Services Group Inc. in Windsor = 707-401-0773 – Todd Durham

Meeting adjourned.

Chief Notes 4/14/2023

North Division Operations:

Amador and fuels resources remain staffed, with an anticipated ending of Amador on April 16.

Several staff received hands-on training with the South Lake UTV. Certification for the operation of the UTV is required under Department policy due to the unique operating characteristics.

Camp Operations:

Captains and inmates are preparing for the annual readiness exercise on the 3rd and 4th of May at the Ishi Conservation Camp.

South Lake Operations:

The training tower has seen many visitors lately, with the Lake County Academy visiting from Lakeport to utilize the facility.

I attended several events to discuss changes to our online platforms, including a potential app specific to South Lake.

The new E6011 is nearing completion at Burton's Fire Equipment. Several items on the engine required upgrades due to changes in technology and overall age. The last item on the list is the replacement of the foam system, which due to supply chain issues, was delayed for a couple of weeks. I hope that the next time I write about this unit, it is to say that it is here.

Staff attended training on administrating the new Concur travel program for District travel. Board and District staff travel arrangements will be handled there. The program reduces the staff workload and ensures we comply with travel policies and requirements. For paid staff, depending on how the training is funded will depend on which program (CALFIRE Concur or SLCFPD Concur) will be used. Questions should be routed to Gloria or me.

Our hardworking grant-funded masticator is continuing its work in the Jerusalem Grade area. When work is done, it will continue with the Cal-trans project (Highway 29 corridor).

The Air Curtain Burner has also been active, cleaning up the logs and other fuel at the Harrington Flat/Highway 175 location. We did bring in a chipper to address the larger diameter logs the burner was struggling with.

The new engine order is pending a response to our letter to FEMA. FEMA must authorize an early equipment order (ahead of any grant award). Without authorization, we would not be eligible for the grant and could compromise an award.

End of Report
Paul

CDF/SLCF INCIDENT TRACKING FORM

Month Mar 2023

Station 62

FA = False Alarm
 CR = Cancel & Return
 UTL = Unable To Locate
 AMA = Against Medical Advice
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CAI/RS complete ✓	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc. #	Location Street Name	Medical Aid	NMM	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extrication Eqt Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here
	3/1	0947	0950	0948	0959	4406	Hoberg Dr			1										NMM
	3/2	1143	1145	1150	1204	4477	Greenway Ct											1		Powerlines down
	3/2	1823	1825	1845	2031	4508	Wildcat Rd		1											1 PT C2 AHC
	3/4	1009	1011	1035	1140	4596	Hwy 175				1									1 PT AMA
	3/4	2237	2239		2318	4596	S Hwy 29				2									Cx
	3/5	0047	0049		0150	4634	hwy 175				3									Cx
	3/5	0110	0112	0140	0235	4635	Loch Lomond Rd											2		Power Lines Down
	3/5	0252	0252	0252	0327	4638	Hwy 175/ Loch Lomond Rd											3		Power Lines Down
	3/5	0704	0706	0730	0945	4643	Sycamore Rd										1			Public Assist to a different residence
	3/5	1510	1512	1526	1716	4665	Western Pine Rd		2											1 PT C2 AHC
	3/5	1847	1849	1855	2103	4675	Hoberg Dr		3											1 PT C2 AHC
	3/6	1113	1114	1130	1150	4710	wildcat rd		4											cx
	3/6	2037			2039	4750	live oak dr		5											cx
	3/7	0323	0325	0345	0530	4765	anderson springs rd		6											1 PT C2 AHC
	3/7	0830	0832	0847	1030	4776	van dorn dr		7											1 PT C2 AHC
	3/7	1956	1957		2010	4806	hill rd					1								cx
	3/8	0908	0909		0920	4826	mountain meadow s		8											cx
	3/9	2152	2154	2204	1152	4870	sycmore rd		9											1 PT C2 AHC
	3/9	0358	0400	0404	0615	4882	mountain view rd		10											1 PT C2 AHC
	3/10	0955	0956		1000	4971	butts canyon rd		11											cx
	3/10	1013	1014		1014	4972	butts canyon rd					2								cx
	3/11	0100	0104	0116	0145	5070	sycamore rd		12											cx
	3/11	0730	0732	0744	0915	5084	sycamore rd		13											1 PT C2 AHC
	3/13	1144	1145	1155	1238	5164	Sycamore Rd											2		tree into structure
	3/14	0244	0245		0251	5218	knowles lm		14											cx
	3/15	0630	0633	0635	0722	5328	Hwy 175			2										AMA
	3/16	0126	0129	0126	0254	5394	Gordon Springs Dr		15											1 PT C2 AHC
	3/17	1446	1447	1454	1623	5496	bottle rock rd		16											1 pt c2 sls
	3/19	0150	0152		0200	5570	high rd		17											cx
	3/19	0518	0520	0530	0700	5573	par rd		18											1 pt c2 ahc
	3/30	0824	0825	0830	0853	5524	brookside dr			3										nmm

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	3/21	1249	1251	1256	1309	5713	Cobb BLVD			4										NMM
	3/23	1509	1510	1516	1609	5863	North Shore BLVd		19											1 PT C2 AHC
	3/23	1626			1628	5864	35th Ave										3			CR
	3/23	1845	1847		1857	5874	S HWY 29/ Hilderbrand DR				4									CR
	3/23	2106	2108	2114	2142	5883	Mapes Pass		20											PT PRVT TRN
	3/24	0852	0854	0905	1001	5904	Sycamore Rd		21											1 PT C2 AHC
	3/24	1753	1755	1806	1913	5927	Lema CT		22											1 PT C2 SLS
	3/25	0151	0155	0200	0331	5940	Rainbow Dr		23											1 PT C2 SLS
	3/26	1141	1143	1149	1214	6015	meadow dr		24											ama
	3/27	1714	1716	x	1725	6086	HWY 29/ Lake Co Line			5										CR
	3/28	0735	0738	0742	0810	6116	bottle rock rd			6										NMM
	3/28	1126	1128	1132	1245	6131	HWY 175 MPM 18.5			7										NMM
	3/29	0421	0425	x	0432	6169	HWY 29/Bar X			8										
	3/30	1248	1251	1309	1356	6247	Loch Lomond Rd		25											1 PT C2 AHC
	3/30	2224	2227		2231	6283	Bush St										4			CR
	3/31	1807	1809		1817	6334	HWY 175/ Red Hills Rd				5									CR
TOTALS:									25	8	5	2	0	0	0	0	4	3	0	0
PREVIOUS:									50	4	15	5	0	0	1	8	13	3	0	0
YEAR TO DATE:									75	12	20	7	0	0	1	8	17	6	0	0

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	3/1	0551	0551	0601	0615	4389	Hwy 29 @ Coyote Grade				1									Non Injury
	3/1	1443	1443	1452	1619	4424	GREEN RIDGE RD	1												1 PT C-2 TO AHC
	3/1	1620	1620	1633	1640	4433	NAPA AVE			1										NMM
	3/2	1249	1249	1302	1401	4483	GREEN RIDGE RD	2												1 PT C-2 TO AHC
	3/2	1411	1411		1419	4494	AHC CLINIC	3												CR
	3/2	0004	0007	0017	0045	4518	Knowles Ln			2										NMM
	3/2	0429	0432	0439	0450	4521	Spyglass	4												Lift Assist
	3/3	0909	0910	0922	0945	4532	Spruce Grove Rd									1				Tree into comm lines
	3/3	1221	1222	1228	1330	4542	Deer Hill Rd									2				Tree into power lines
	3/4	0012	0014	0038	0050	4580	West Rd			5										AMA
	3/4	1019	1021	1024	1050	4595	Spyglass Rd										1			Lift Assist
	3/4	2238	2240		2300	4627	29/Lake street				2									Canceled
	3/5	0044	0046		0055	4633	Bush Street										2			Canceled
	3/5	0055	0055	0105	0115	4634	HWY 175/Anderson springs				3									NMM
	3/5	1329	1331	1341	1343	4661	Spruce Grove Rd										3			UTL
	3/5	1344	1344		1355	4663	Harbin Springs Rd			6										Canceled
	3/6	0823	0823	0825	0846	4694	Hwy 29 X Hofacker				4									Canceled
	3/6	0919	0919	0925	1020	4700	Hwy 29 X Bar X				5									1 PT C-2 TO AHC
	3/6	1702	1702		1706	4736	Knowles Lane			7										Canceled
	3/6	2212	2212		2230	4755	Olympic Dr								1					Canceled
	3/7	1206	1206	1212	1320	4785	Washington St			8										1 PT C-2 TO AHC
	3/7	2315	2315		2345	4810	Hwy 29 X Livermore Rd				6									UTL
	3/8	0800	0800	0810	0911	4821	RAVENHILL RD			9										1 PT C-2 TO AHC
	3/8	0927	0927	0934	0935	4826	MMS			3										NMM
	3/8	1015	1015		1025	4829	Bush Street			10										CR
	3/8	1258	1258	1310	1315	4839	KNOWLES LN											1		GAS LEAK
	3/8	1627	1627		1632	4857	Washington St											2		CR
	3/8	1730	1730	1742	1930	4861	HAWKS HILL RD			11										1 PT C-2 TO AHC
	3/9	0103	0103	0113	0148	4877	HIDDEN VALLEY RD			12										AMA
	3/9	1051	1051	1109	1130	4900	RLS				7									UTL
	3/9	1852	1852	1902	1950	4932	HIDDEN VALLEY RD			13										1 PT C-2 TO AHC

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	3/9	2326	2326		2340	4950	23RD AVE		14											CR
	3/10	0400	0400	0408	0520	4956	FAIRWAY PT		15											1 PT C-2 TO AHC
	3/10	0929	0929	0935	1100	4968	HONEY HILL DR		16											1 PT C-2 TO AHC
	3/10	1744	1744	1752	1800	4999	S HWY 29			4										NMM, LCSO TO HANDLE
	3/11	1303	1303	1313	1430	5037	NORTH SHORE DR		17											1 PT C-2 TO AHC
	3/11	1858	1858	1910	1925	5051	KNOLL VIEW DR			5										NMM
	3/12	0645	0645	0705	0715	5083	SNELL VALLEY RD				8									ABANDONED VEHICLE
	3/12	0919	0919	0928	1050	5089	KNOLL VIEW DR		18											1 PT C-2 TO AHC
	3/12	1819	1819	1830	2020	5123	OAK GROVE RD		19											1 PT C-2 TO AHC
	3/12	2109	2109	2122	2135	5130	SANTA CLARA RD			6										NMM
	3/13	0130	0130	0140	0305	5136	DEER HOLLOW RD		20											1 PT C-2 TO AHC
	3/13	1419	1419	1431	1530	5176	SPRUCE GROVE RD		21											1 PT C-2 TO AHC
	3/14	0150	0150	0205	0300	5217	KNOWLES LN #4		22											1 PT C-2 TO AHC
	3/14	0818	0818	0828	0920	5229	PINNACLE CT		23											1 PT C-2 TO AHC
	3/14	1717	1717		1745	5306	OAT HILL RD											3		TREE DOWN, CR
	3/15	1611	1611	1620	1730	5365	DEER HILL RD		24											1 PT C-2 TO AHC
	3/15	2017	2017	2027	2100	5379	BUTTS CANYON RD					1								CHIMNEY FIRE
	3/15	2250	2250	2313	2357	5391	STAGECOACH CANYON RD		25											CR
	3/16	1321	1322		1330	5423	washington st										4			cx
	3/17	0910	0912	0918	1006	5476	OAK GROVE RD		26											1 PT C-2 TO AHC
	3/17	1547	1549	1608	1702	5502	Bottle Rock Rd		27											1 PT C-2 TO AHC
	3/18	0908	0910	0919	1000	5535	HWY 29 Middletown		28											1 PT C2 to AHC
	3/18	2317	2319	2342	0006	5565	Harbin Springs Rd		29											AMA
	3/19	0127	0129	0135	0309	5569	Stinson Rd		30											1 PT C2 to AHC
	3/19	1010	1010	1026	1130	5582	Western Mine Rd		31											1 PT C-2 TO AHC
	3/19	1145	1145		1150	5585	Eagle Rock											4		GAS LEAK Cancelled
	3/20	0825	0825	0831	0940	5655	NORTH SHORE DR		32											1 PT C-2 TO AHC
	3/20	0946	0946		1000	5641	Hwy 29		33											Cancelled
	3/21	1402	1402	1412	1510	5720	Big Canyon Rd		34											1 PT C-2 TO AHC
	3/21	1803	1803	1815	1830	5746	Hwy 29 X Hofacker				9									AMA
	3/21	1836	1836		1846	5755	Valley Oak Dr											5		Cancelled

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	3/21	0410	0410	0413	0520	5776	Wardlaw St		35											1 PT C-2 TO AHC
	3/22	1325	1325		1337	5804	Hwy 29		36											UTL
	3/23	1443	1445	1453	1550	5860	Deer Hill Rd		37											1 PT C2 to AHC
	3/23	1753	1754	1803	1854	5871	Powder Horn Rd		38											1 PT C2 to AHC
	3/24	1343	1344	1352	1400	5920	Colt CT		39											AMA
	3/24	1543	1544	1550	1600	5923	Meadow Veiw DR										6			Lift assist
	3/24	1908	1909	1912	2130	5928	Heartmann		40											1 Pt to SLS
	3/25	1308	1309		1314	5959	Lakeshore DR										7			Cancelled
	3/25	1900	1901		1910	5981	Christmas Tree Farm				10									Cancelled
	3/26	1402	1402	1412	1425	6024	Hwy 29			7										NMM
	3/26	2354	2354	0002	0114	6048	Eagle Rock		41											1 PT C-2 TO AHC
	3/27	1202	1202	1206	1330	6072	Powder Horn Rd		42											1 PT C-2 TO AHC
	3/27	1714	1714		1730	6096	Hwy 29 x County Line				11									Cancelled
	3/28	0421	0423		0438	6169	s HWY 29x Wardluw				12									Cancelled
	3/29	2007	2009	2015	2130	6206	Stewart ST		43											1 PT C2 to AHC
	3/29	0457	0500	0510	0639	6220	Shady Grove Rd #6		44											1 PT C2 to AHC
	3/30	1425	1427	1438	1530	6252	S HWY 29				13									Cancelled
	3/30	1713	1716	1720	1840	6262	Powder horn HVL		45											1 PT C2 to AHC
	3/30	2157	2200	2215	2240	6282	Ponderosa Trail		46											Cancelled
	3/31	2048	2050	2055	2110	6339	Dove Ct		47											Lift Assist
	3/31	2203	2205	2212	2245	6343	Mountain Meadow		48											AMA
	3/31	0028	0030	0040	0100	6389	Spyglass Rd										8			Lift Assist
	3/31	0426	0428	0435	0530	6355	Spur Ct		49											1 PT C2 to AHC
TOTALS:								49	7	13	1	0	0	1	2	8	4	0	0	
PREVIOUS:								101	8	13	7	0	0	3	6	16	8	0	0	
YEAR TO DATE:								150	15	26	8	0	0	4	8	24	12	0	0	



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

DATE: April 14, 2023
TO: Board of Directors
FROM: Gloria Fong
Staff Services Analyst
SUBJECT: Finance Communications

Attached is the budget summary. In comparison to estimated actual, some of the line items are beginning to become over budgeted. The reasons for these are highlighted in the FY 2023-24 Recommended Budget highlights later in the agenda.

There are still just under a dozen outstanding patient care reports that have not been submitted for billing for one reason or another. In the interim, I have attached one from my spreadsheet. It doesn't include the write downs and is only intended to provide an outlook to estimated actuals, which right now appear to be over \$400k (or \$441,986.88), coming in higher than the estimated actual of \$385,881.

NBS whom the Board approved in July 2022 to audit the parcel assessments as completed their audit. Attached is their summary report which nets an overall increase in \$142,500 of revenue. This is based on this current year's assessment.

Attachment: Budget Summary
Ambulance Revenue Summary

South Lake County
 Fire Protection District
 Cost Accounting Management System
 Budget Ledger Report-FYE 06/30/23

Summary Report MTD 04/14/23

Accts Payable	FUND 357 OPERATING	Orig Budget	Adj Budget	Actual	Unencumb	% of Budget	Est Actual
01-11	Salaries & Wages-Permanent	6,000.00	6,000.00	4,800.00	1,200.00	80.0%	5,800.00
01-12	Salaries & Wages-Temporary	110,000.00	110,000.00	95,110.06	14,889.94	86.5%	105,328.10
01-13	Salaries & Wages-Overtime	35,000.00	35,000.00	21,137.81	13,862.19	60.4%	25,745.39
02-21	FICA/Medicare-Emplr Share	12,000.00	12,000.00	9,567.21	2,432.79	79.7%	10,667.83
03-30	Insurance	33,900.00	33,900.00	15,843.71	17,294.02	46.7%	17,804.64
03-31	Unemployment Insurance	5,000.00	5,000.00	1,408.94	3,591.06	28.2%	1,491.83
04-00	Workers Compensation	29,620.00	29,620.00	27,196.00	2,424.00	91.8%	27,196.00
09-00	Payroll Clearing	0.00	0.00	7,148.76	-35,275.91	100.0%	0.00
11-00	Clothing & Personal Supplies	24,000.00	24,000.00	19,523.08	1,795.67	81.3%	24,403.85
12-00	Communications	22,000.00	22,000.00	14,180.89	7,044.88	64.5%	17,726.11
13-00	Food	2,500.00	5,500.00	3,870.42	1,449.18	70.4%	4,838.03
14-00	Household Expense	15,000.00	12,000.00	5,639.21	5,874.36	47.0%	7,049.01
15-10	Insurance-Other	53,000.00	60,000.00	55,772.00	4,228.00	93.0%	60,000.00
17-00	Maintenance-Equipment	38,300.00	82,100.00	71,191.03	6,623.95	86.7%	88,988.79
18-00	Maint-Bldgs & Imprvmts	87,632.00	94,857.00	93,681.79	-4,631.80	98.8%	117,102.24
19-40	Medical Expense	46,500.00	46,500.00	38,724.51	3,793.78	83.3%	48,405.64
20-00	Memberships	6,200.00	6,200.00	1,700.00	4,500.00	27.4%	2,125.00
22-70	Office Supplies	3,000.00	3,900.00	3,663.03	236.97	93.9%	4,578.79
22-71	Postage	7,220.00	2,620.00	820.22	1,505.78	31.3%	1,025.28
23-80	Professional, Specialized Svc	4,008,772.00	3,956,672.00	961,112.72	2,977,993.29	24.3%	3,637,101.23
24-00	Publications & Legal Ntcs	1,100.00	1,100.00	235.72	864.28	21.4%	294.65
27-00	Small Tools & Instruments	3,500.00	3,500.00	486.84	2,813.73	13.9%	608.55
28-30	Special Dept Supp & Svcs	66,400.00	122,300.00	113,466.04	-22,800.00	92.8%	140,533.96
28-48	Special Dept Ambulance Exp	92,000.00	331,951.00	264,762.73	64,115.27	79.8%	324,703.41
29-50	Transportation & Travel	10,000.00	10,000.00	6,747.46	1,460.59	67.5%	8,434.33
30-00	Utilities	75,400.00	75,400.00	70,800.12	-4,504.82	93.9%	88,500.15
38-00	Inventory Items	20,000.00	40,000.00	39,811.43	-2,929.57	99.5%	49,764.29
48-00	Taxes & Assessments	200.00	200.00	132.69	67.31	66.3%	132.69
61-60	Bldgs & Imprv	0.00	24,500.00	24,500.00	0.00	100.0%	24,500.00
62-72	Autos & Light Trucks	0.00	0.00	0.00	0.00	0.0%	0.00
62-74	Cap FA-Eqt Other	0.00	369,658.00	174,737.06	201,420.08	47.3%	218,421.33
62-79	Pr Yr	0.00	13,913.00	0.00	13,913.00	0.0%	0.00
90-91	Contingencies	366,724.00	35,248.00	0.00	35,248.00	0.0%	0.00
		5,180,968.00	5,575,639.00	2,147,771.48	3,320,500.02	38.5%	5,063,271.08

Revenue	FUND 357 OPERATING	Orig Budget	Adj Budget	Actual	Unencumb	% of Budget	Est Actual
411	Property Taxes	1,551,905.00	1,551,905.00	941,985.85	609,919.15	60.7%	1,610,445.45
422	Permits	15,000.00	15,000.00	13,525.00	1,475.00	90.2%	12,595.00
441	Revenue from Use of Money	25,000.00	25,000.00	26,439.89	-1,439.89	105.8%	26,439.89
453	State Aid	48,000.00	48,000.00	27,274.64	20,725.36	56.8%	27,274.64
455	Other Federal	0.00	0.00	0.00	0.00	0.0%	0.00
456	Other Government Agencies	74,080.00	443,738.00	265,845.29	177,892.71	59.9%	300,845.29
465	Public Protection	400,000.00	400,000.00	384,043.28	15,956.72	96.0%	385,881.73
466	Other Current Services	1,812,161.00	1,812,161.00	1,234,096.83	578,064.17	68.1%	1,747,954.78
491	Other	0.00	0.00	193,615.98	-193,615.98	100.0%	193,615.98
492	Other Revenue	0.00	11,100.00	5,098.30	6,001.70	45.9%	3,593.08
502	Operating Transfers	0.00	0.00	13,913.00	-13,913.00	100.0%	13,913.00
		3,926,146.00	4,306,904.00	3,105,838.06	1,201,065.94	72.1%	4,322,558.83

Fund Balance (carry over FY beg. 07/01/22) 1,254,822.29 1,254,822.29 1,254,822.29 1,254,822.29 1,707,299.29

FUND 357 OPERATING	Orig Budget	Adj Budget	Actual	Unencumb	Est Actual
Fund Balance YTD			2,212,888.87	-864,611.79	965,288.46

April payables

April Cash Receipts (MTD 04/14/23)

717.00

Reserves				
391-01-00	General	154,702.00	154,702.00	154,702.00
392-00-00	Unreserved-Designated	3,103,427.00	3,103,427.00	3,103,427.00
392-04-00	Equipment Reserve	994,846.00	994,846.00	994,846.00
392-12-00	Medical Insurance Reserve	224,888.00	224,891.00	224,893.00
392-25-00	Medical Svcs & Eqpt Reserve	1,105,740.00	1,105,740.00	1,105,740.00
TOTAL FUND EQUITY (04/14/23)		7,797,208.87	4,718,994.21	6,548,896.46

Revenue	FUND 366 FIRE MITIGATION FEE	Orig Budget	Adj Budget	Actual	% of Budget
441	Revenue from Use of Money	0.00	0.00	836.09	100.0%
461	Charges for Services	0.00	0.00	46,919.48	100.0%
502	Operating Transfers	0.00	0.00	-13,913.00	100.0%
		0.00	0.00	33,842.57	100.0%
	Fund Balance (carry over FY beg. 07/01/22)			214,324.44	
	Fund Balance YTD			248,167.01	
	April Cash Receipts (MTD 04/14/23)			473.00	
	TOTAL FUND EQUITY (04/14/23)			248,640.01	

SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT
Ambulance Revenue Summary

<u>YTD TOTALS</u>	<u>BILLED REVENUE</u>	<u>MCARE WRITE DOWNS</u>	<u>MCAL WRITE DOWNS</u>	<u>OTHER CONTRACTUAL WRITE DOWNS</u>	<u>NET REVENUE AFTER W/D</u>	<u>PAYMENTS</u>	<u>REFUNDS</u>	<u>COLL ADJ</u>	<u>NET RECEIPTS</u>	<u>BAD DEBT WRITE OFFS</u>	<u>ADJ</u>	<u>NEW A/R BALANCE</u>	<u># OF TRANSP BILLED</u>
APR '22	\$ 123,274.00	\$ 40,912.03	\$ 20,349.40		\$ 62,012.57	\$ 18,184.45			\$ 18,184.45	\$ 12,728.61		\$ 301,645.66	54
MAY '22	\$ 139,542.50	\$ 57,194.64	\$ 34,712.36	\$ 1,768.02	\$ 45,867.48	\$ 29,917.13			\$ 29,917.13	\$ 8,982.62	\$ 5.17	\$ 308,618.56	54
JUN '22	\$ 121,029.00	\$ 49,504.14	\$ 32,039.10		\$ 39,485.76	\$ 28,587.87			\$ 28,587.87	\$ (1,584.00)	\$ (2,572.00)	\$ 318,528.45	50
JUL '22	\$ 215,701.00	\$ 67,612.21	\$ 49,657.48		\$ 98,431.31	\$ 45,470.04			\$ 45,470.04	\$ 21,444.38	\$ -	\$ 350,045.34	84
AUG '22	\$ 111,338.00	\$ 36,368.64	\$ 28,134.97	\$ 22.50	\$ 46,811.89	\$ 51,469.11			\$ 51,469.11			\$ 345,388.12	53
SEP '22	\$ 139,781.00	\$ 54,531.99	\$ 20,853.55		\$ 64,395.46	\$ 44,861.83	\$ 447.61		\$ 44,414.22	\$ 24,332.91	\$ 1.64	\$ 341,038.09	59
OCT '22	\$ 109,073.50	\$ 44,622.78	\$ 35,161.64	\$ 2,149.02	\$ 27,140.06	\$ 55,348.65			\$ 55,348.65	\$ 5,016.11	\$ (5,941.00)	\$ 301,872.39	48
NOV '22	\$ 173,204.00	\$ 77,790.33	\$ 26,576.09	\$ 2,063.35	\$ 66,774.23	\$ 39,335.72	\$ 3,398.00		\$ 35,937.72	\$ 2,452.00	\$ 3.02	\$ 330,259.92	74
DEC '22	\$ 148,889.50	\$ 46,678.16	\$ 22,865.94	\$ 3,349.10	\$ 75,996.30	\$ 36,007.32	\$ 134.27		\$ 35,873.05	\$ 546.80	\$ 9.38	\$ 369,845.75	69
JAN '23	\$ 151,131.00	\$ 58,079.27	\$ 15,132.68	\$ 1,558.97	\$ 76,360.08	\$ 39,601.19			\$ 39,601.19	\$ 7,391.64	\$ (856.83)	\$ 398,356.17	70
FEB '23	\$ 104,929.50	\$ 50,424.45	\$ 9,424.94		\$ 45,080.11	\$ 34,045.45			\$ 34,045.45	\$ 24,246.00	\$ 2,087.00	\$ 387,231.83	44
MAR '23	\$ 109,927.27				\$ 109,927.27	\$ 41,322.45			\$ 41,322.45			\$ 455,836.65	45
22-23 <small>12mo-rolling</small>	\$ 1,524,546.27	\$ 542,806.61	\$ 274,558.75	\$ 10,910.96	\$ 696,269.95	\$ 445,966.76	\$ 3,979.88	\$ -	\$ 441,986.88	\$ 92,828.46	\$ (7,263.62)		650
% OF REV		37.35%	18.89%	0.75%	47.91%	30.69%	0.27%	0.00%	30.41%	6.39%	-0.50%		
% OF NET REV									63.48%				

MEMO

To: Paul Duncan, Fire Chief, South Lake County Fire Protection District
From: Amanda Welker, Project Manager, NBS
Date: March 27, 2023
Re: South Lake County Fire Protection District Parcel Audit

Background

On August 19, 2022, the South Lake County Fire Protection District (the “District”) Board of Directors (the “Board”) established an agreement with NBS to perform auditing services (the “Parcel Audit”) associated with the parcels within the District boundaries subject to the Measure L Special Tax (the “Special Tax”).

NBS’ Parcel Audit focuses on reviewing each parcel’s Lake County Assessor’s Secured Roll data, comparing aerial and street view satellite imagery, and identifying additional data sources as needed. This review is conducted to determine the benefit unit valuation and classification of each parcel and compare to the previously assigned values.

The summary below highlights the findings of the Parcel Audit and offers recommendations and options to address these findings moving forward. Additionally, Exhibits A and B contain data tables that substantiate these findings by parcel and classification type.

Summary of Findings

The District levied 8,762 parcels in 2022/23 for a total Special Tax levy of \$2,060,969. In addition to the existing levied parcels, NBS reviewed all additional parcels with District-Tax Rate Area (“TRA”) as assigned by the Lake County Assessor, for a total of 8,916 parcels within the District boundary. The TRA review resulted in 91 parcels being added to the District’s boundary dataset. Of the total 8,916 parcels assigned to the District’s TRA, 443 parcels were determined to have a classification and positive benefit unit assignment change recommended. Additionally, 202 parcels were determined to have a classification change and negative benefit unit assignment change recommended. Based on the findings and recommended benefit unit changes, the net change in benefit units proposed impacts 645 parcels, resulting in an overall increase in revenues of \$142,500 annually.

Exhibit A- Positive Benefit Unit Adjustments

Please see Exhibit A for the parcels identified below. Based on the findings and recommended benefit unit changes, the net change in benefit units proposed below is 13,742, resulting in an overall increase

in revenues of \$157,261 annually. The fiscal impact of the proposed changes are based on the Fiscal Year 2022/23 Special Tax rate of \$11.08 per unit of benefit.

- 47 parcels were identified as “Commercial Developed” with benefit unit amounts greater than previously classified. The overall benefit unit change to the 47 parcels identified as “Commercial Developed” is a net 7,111 additional benefit units, resulting in a proposed increase of \$78,790 annually. Of the 47 parcels:
 - Five parcels were identified as “Commercial Building 0-999 Sq.Ft.”. The benefit unit change nets 654 additional benefit units, resulting in a proposed increase of \$7,246 annually.
 - 28 parcels were identified as “Commercial Building 1,000-4,999 Sq.Ft.”. The benefit unit change nets 4,245 additional benefit units, resulting in a proposed increase of \$47,034 annually.
 - Four parcels were identified as “Commercial Building 5,000-9,999 Sq.Ft.”. The benefit unit change nets 268 additional benefit units, resulting in a proposed increase of \$2,969 annually.
 - Seven parcels were identified as “Commercial Building 10,000+ Sq.Ft.”. The benefit unit change nets 1,104 additional benefit units, resulting in a proposed increase of \$12,232 annually.
 - Three parcels were identified as “Multiple Businesses w/in 1 Building”. The benefit unit change nets 840 additional benefit units, resulting in a proposed increase of \$9,307 annually.
- Four parcels were identified as “Hotels/Motels”. The benefit unit change nets 615 additional benefit units, resulting in a proposed increase of \$6,814 annually.
- Two parcels were identified as “Institutional Building 1,000-4,999 Sq.Ft.”. The benefit unit change nets 185 additional benefit units, resulting in a proposed increase of \$2,050 annually.
- Three parcels were identified as “Mobile Home Park/Campground + 5 per space”. The benefit unit change nets 415 additional benefit units, resulting in a proposed increase of \$4,598 annually.
- 60 parcels were identified as “Misc. Building no bathroom or kitchen”. The benefit unit change nets 375 additional benefit units, resulting in a proposed increase of \$4,155 annually.
- Four parcels were identified as “Multi Family/Apts; +5 for each living unit”. The benefit unit change nets 464 additional benefit units, resulting in a proposed increase of \$5,141 annually.
- 128 parcels were identified as “Multiple Dwellings” with benefit unit amounts greater than previously classified. The overall benefit unit change to the 128 parcels identified as “Multiple Dwellings” is a net 1,816 additional benefit units, resulting in a proposed increase of \$20,121 annually. Of the 128 parcels:
 - Seven parcels were identified as “Duplex”. The benefit unit change nets 144 additional benefit units, resulting in a proposed increase of \$1,596 annually.

- Two parcels were identified as “Multi Family/Apts; +5 for each living unit”. The benefit unit change nets 200 additional benefit units, resulting in a proposed increase of \$2,216 annually.
- 114 parcels were identified as “Single Parcel, multiple dwellings, per dwelling + 20 base charge”. The benefit unit change nets 1,237 additional benefit units, resulting in a proposed increase of \$13,706 annually.
- Five parcels were identified as “Triplex”. The benefit unit change nets 235 additional benefit units, resulting in a proposed increase of \$2,604 annually.
- 96 parcels were identified as “Single Family Dwelling”. The benefit unit change nets 334 additional benefit units, resulting in a proposed increase of \$3,701 annually.
- 61 parcels were identified as “TRA Addition” with benefit unit amounts greater than previously classified. The overall benefit unit change to the 61 parcels identified as “TRA Addition” is a net 2,123 additional benefit units, resulting in a proposed increase of \$23,523 annually. Of the 61 parcels:
 - One parcel was identified as “Commercial Building 0-999 Sq.Ft.”. The benefit unit change nets 165 additional benefit units, resulting in a proposed increase of \$1,828 annually.
 - Two parcels were identified as “Commercial Building 10,000 + Sq.Ft.”. The benefit unit change nets 750 additional benefit units, resulting in a proposed increase of \$8,310 annually.
 - One parcel was identified as “Hotels/Motels +5 per room”. The benefit unit change nets 135 additional benefit units, resulting in a proposed increase of \$1,496 annually.
 - Six parcels were identified as “Single Family Dwelling”. The benefit unit change nets 120 additional benefit units, resulting in a proposed increase of \$1,330 annually.
 - One parcel was identified as “Single Parcel, multiple dwellings, per dwelling + 20 base charge”. The benefit unit change nets 40 additional benefit units, resulting in a proposed increase of \$443 annually.
 - Ten parcels were identified as “Vacant Land 0-1 Acre”. The benefit unit change nets 160 additional benefit units, resulting in a proposed increase of \$1,773 annually.
 - 11 parcels were identified as “Vacant Land 1.01 to 5 Acres”. The benefit unit change nets 187 additional benefit units, resulting in a proposed increase of \$2,072 annually.
 - Seven parcels were identified as “Vacant Land 5.01 to 10 Acres”. The benefit unit change nets 126 additional benefit units, resulting in a proposed increase of \$1,396 annually.
 - 22 parcels were identified as “Vacant Land 10.01 + Acres”. The benefit unit change nets 440 additional benefit units, resulting in a proposed increase of \$4,875 annually.
- Six parcels were identified as “Mobile Home” This benefit unit change nets 270 additional benefit units, resulting in a proposed increase of \$2,992 annually.

- 32 parcels were identified as “Vacant Acreage” with benefit unit amounts greater than previously classified. The overall benefit unit change to the 32 parcels identified as “Vacant Acreage” is a net 34 additional benefit units, resulting in a proposed increase of \$377 annually. Of the 32 parcels:
 - 14 parcels were identified as “Vacant Land 1.01 to 5 Acres”. The benefit unit change nets 14 additional benefit units, resulting in a proposed increase of \$155 annually.
 - 16 parcels were identified as “Vacant Land 5.01 to 10 Acres”. The benefit unit change nets 17 additional benefit units, resulting in a proposed increase of \$188 annually.
 - One parcel was identified as “Vacant Land 10.01 + Acres”. The benefit unit change nets 2 additional benefit units, resulting in a proposed increase of \$22 annually.
 - One parcel was identified as “Vacant Land 50.01 + Acres”. The benefit unit change nets 1 additional benefit unit, resulting in a proposed increase of \$11 annually.

Exhibit B- Negative Benefit Unit Adjustments

Please see Exhibit B for the parcels identified below. Based on the findings and recommended benefit unit changes, the net loss in benefit units is (879), resulting in an overall decrease in revenues of (\$9,739) annually. The fiscal impact of the proposed changes is based on the Fiscal Year 2022/23 Special Tax rate of \$11.08 per unit of benefit.

- One parcel was identified as “Commercial Building 0-999 Sq. Ft.”. The benefit unit change nets 115 less benefit units, resulting in a proposed decrease of \$1,274 annually.
- One parcel was identified as “Misc. Building no bathroom or kitchen”. The benefit unit change nets 5 less benefit units, resulting in a proposed decrease of \$55 annually.
- 14 parcels were identified as “Single Family Dwelling”. The benefit unit change nets 150 less benefit units, resulting in a proposed decrease of \$1,662 annually.
- 186 parcels were identified as “Vacant” with benefit unit amounts less than previously classified. The overall benefit unit change to the 186 parcels identified as “Vacant” is a net 609 loss in benefit units, resulting in a proposed decrease of \$6,748 annually. Of the 186 parcels:
 - Two parcels were identified as “Orchard/Vineyards/Crops 5.01-10 Acres”. The benefit unit change nets 4 less benefit units, resulting in a proposed decrease of \$44 annually.
 - One parcel was identified as “Orchard/Vineyards/Crops 10.01-50 Acres”. The benefit unit change nets 1 less benefit unit, resulting in a proposed decrease of \$11 annually.
 - 123 parcels were identified as “Vacant Land 0-1 Acre”. The benefit unit change nets 453 less benefit units, resulting in a proposed decrease of \$5,019 annually.
 - 45 parcels were identified as “Vacant Land 1.01 to 5 Acres”. The benefit unit change nets 103 less benefit units, resulting in a proposed decrease of \$1,141 annually.

- 14 parcels were identified as “Vacant Land 5.01 to 10 Acres”. The benefit unit change nets 38 less benefit units, resulting in a proposed decrease of \$421 annually.
- One parcel was identified as “Vacant Land 10.01 + Acres”. The benefit unit change nets 10 less benefit units, resulting in a proposed decrease of \$111 annually.

Recommendations

1. NBS recommends the District review the classification and benefit unit changes identified in Exhibit A and B based on the data evaluated through the Parcel Audit and confirm whether NBS should update the benefit unit totals for each parcel accordingly in calculation of the upcoming 2023/24 Special Tax.
2. NBS further recommends the District perform and confirm via visual inspection the parcels previously classified as developed, however based on satellite imagery appear to be “Vacant”.
3. NBS recommends the District source any available permit or new development information from the County and/or local cities/agencies located in the service area on an annual basis. The information should include new building permit dates, type of development, and approximate square footage (if commercial). The data should be used to annually update classifications and for accurate benefit unit calculations in future years.

Please see Exhibits A and B attached for additional details about the findings and recommendations discussed above.

Thank you for allowing NBS the opportunity to assist in reviewing the District’s residential parcels. We are confident this analysis will be a critical component to ensure successful and accurate future levies. Please do not hesitate to contact us with any questions.

Regards,

NBS

Exhibit A

The following pages include parcels identified as having a parcel type classification change and benefit unit change resulting in a net positive benefit unit assignment.

—

South Lake County Fire Protection District



1

Contract Renewal Options

- 1, 2 or 3 year agreement starting 7/1/23
- Staffing level
- Line leadership
- Fleet management



2

Length of agreement

- Suggested minimum is 2 year agreement
- Historically SLCFPD has had a 3 year agreement



3

Staffing level – Current Contract



- Currently SLC is supporting:
 - 1 Fire Captain
 - 3 Fire Captain/Paramedics
 - 1 Fire Apparatus Engineer
 - 4.5 Fire Apparatus Engineer/Paramedics
 - 2.5 Firefighter II/Paramedics
 - 2 Firefighter Is (for Amador Staffing)
 - 1 Staff Services Analyst
- 12 FTE for Suppression
- 2 Seasonal employees
- 1 Support Staff

Maximum
Personnel Cost
FY 22/23 =
\$3,693,137

4

Staffing level – Proposed



- Proposed staffing for next contract
 - 1 Battalion Chief
 - 1 Fire Captain
 - 4 Fire Captain/Paramedics
 - 3 Fire Apparatus Engineer
 - 4 Fire Apparatus Engineer/Paramedics
 - 5 Firefighter Is (for Amador Staffing)
 - 1 Staff Services Analyst

- 13 FTE for Suppression
- 5 Seasonal employees
- 1 Support Staff

Maximum
Personnel Cost
FY 23/24 =
\$4,368,209

5

Why the increase in personnel costs?

- Firefighters Bargaining Unit received a raise = \$191k
- Additional Firefighters needed for Amador (winter) staffing = \$246k
- Battalion Chief addition = \$278k
- Reallocation of positions within Fire Department to prepare for 66 hour work week caused a slight reduction in costs.



6

Old Contract vs New Proposed Contract Personnel Costs Reflecting a 5% increase per fiscal year



- FY 20/21 = \$3,349,785
- FY 21/22 = \$3,517,274
- FY 22/23 = \$3,693,137
- FY 23/24 = \$4,368,209
- FY 24/25 = \$4,586,619
- FY 25/26 = \$4,815,950

7

Questions?



8



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

DATE: April 14, 2023
TO: Board of Directors
FROM: Gloria Fong
Staff Services Analyst
SUBJECT: Recommended FY 2023-24 Budget

The attached is draft for Board review with direction to Staff to prepare Recommended Budget Fiscal Year 2023-2024 transmittal for Board’s approval at the May meeting.

The recommended accounts payable amounts for FY 2023-2024 are FY 2022-2023 Orig Budget amounts inflated by 5% except for the following (highlighted in red):

- 795.15-10 Insurance Other is FY 2022-2023 Adj Budget amount inflated by 5%
- 795.22-71 Postage is FY 2022-2023 Adj Budget amount inflated by 5%
- 795.28-30 Special Dept Supp & Svcs includes estimate of \$10,000 for Cal Fire Training Bureau expenses with \$10,000 included in revenue account 456.56-30 Other Government Agencies-Other
- 795.28-48 Special Dept Ambulance Exp includes GEMT IGT funding amount of \$112,000 (see finance communication from last month)
- 795.30-00 Utilities is FY 2022-23 Est Act-Mar inflated by 5%

Conservative amounts are recommended for the revenue amounts. Over-estimating them means either having to reduce payable amounts or reducing reserve amounts to balance the budget, which right now is \$219,623 along with \$880,318 FY 2022-23 fund balance.

Attachments for Board’s reference is Auditor-Controller Budget Packet letter, procedures calendar, estimated revenue.

Expenses in Fiscal Year 2022-2023 that aren’t normal annual costs are recapped below. This is important to capture because they are the reasons the Total Accounts Payable Expense is higher than originally budgeted.

<u>Account</u>		<u>Amount</u>	<u>Description</u>
795.15-10	Insurance-Other	4,000	Increase due to excavator
795.17-00	Maintenance-Equipment	2,600	U6011 manual tarp system
795.17-00	Maintenance-Equipment	5,200	WT6211 remote control nozzle system
795.17-00	Maintenance-Equipment	6,300	U6221, U6421, WT6211, R6031 navigational systems (backup camera/monitor)

795.17-00	Maintenance-Equipment	18,500	E6221, E6321, E6421 tire & rim replacement
795.17-00	Maintenance-Equipment	3,400	SC6211 in service parts
795.17-00	Maintenance-Equipment	11,000	Sta 60 IT upgrade
795.18-00	Maint-Bldgs & Imprvmts	13,800	Support improvements for Fire Sirens
795.18-00	Maint-Bldgs & Imprvmts	3,400	Sta 62 kitchen complement (counter top/window opening)
795.18-00	Maint-Bldgs & Imprvmts	9,500	Sta 60 repair/refurbish commercial laundry/cleaning room
795.18-00	Maint-Bldgs & Imprvmts	7,400	Sta 60 window covering replacement
795.23-80	Professional,Specialized Svc	68,000	HVL Station Expansion (architectural & consultation services)
795.23-80	Professional,Specialized Svc	3,300	Grant Review/Writing Service
795.23-80	Professional,Specialized Svc	7,100	EMS consultant-YTD (\$1500/month)
795.23-80	Professional,Specialized Svc	30,000	NBS audit parcel assessments
795.28-30	Special Dept Supp & Svcs	9,600	R6031 lift airbag replacement
795.28-30	Special Dept Supp & Svcs	9,800	Helopod support
795.28-30	Special Dept Supp & Svcs	6,800	HVL Station Expansion permitting fees
795.28-30	Special Dept Supp & Svcs	19,000	Operation Force Multiplier
795.28-30	Special Dept Supp & Svcs	8,000	Burn Permit Application
795.28-30	Special Dept Supp & Svcs	23,000	Excavator grant management/operator
795.28-48	Special Dept Ambulance Exp	240,000	IGT CY 2021
795.28-48	Special Dept Ambulance Exp	18,100	GEMT QAF pmts for CY 2022 (CY 2023 estimate is \$112k-see Mar Agnda communication)
795.28-48	Special Dept Ambulance Exp	5,000	Exclusive Operating Area Project
795.38-00	Inventory Items	3,300	Fire Engine 1959 Chevrolet
795.38-00	Inventory Items	6,000	Sta 60, 62, 63 bed mattress/frame replacement
795.38-00	Inventory Items	11,000	Sta 60 Office furniture complement
795.38-00	Inventory Items	7,000	Sta 60 board room guest chair replacement
795.61-60	Bldgs & Imprv	24,500	Sta 60 carpet replacement
795.62-74	Cap-FA-Eqt Other	8,000	Helopod additional costs (in addition to Fire Siren contribution of \$70k)
795.62-74	Cap-FA-Eqt Other	13,100	E6011 in service items (YTD)
795.62-74	Cap-FA-Eqt Other	2,200	WT6211 braking system
795.62-74	Cap-FA-Eqt Other	91,000	Excavator
795.62-74	Cap-FA-Eqt Other	62,100	Excavator complements
795.62-74	Cap-FA-Eqt Other	14,800	Excavation route workers
		764,800	

Attachment: Budget Ledger FY 2023-24
Auditor-Controller Budget Packet Letter
Auditor-Controller Budget Procedures Calendar
Auditor-Controller Estimated Property Tax Revenue for Use in FY 2023-24

South Lake County Fire Protection District
 Cost Accounting Management System
 Budget Ledger FISCAL YEAR 2023-24

5%

				FY 2023-24	FY 2022-23			
Accts Payable	FUND 357 OPERATING			RECOMMENDED	Orig Budget	Adj Budget	YTD	EST ACT-Mar
GL OBJECT	795 01-11	Salaries & Wages-Permanent		6,300	6,000	6,000	4,800	5,800
	795 01-12	Salaries & Wages-Temporary		115,500	110,000	110,000	95,110	105,328
	795 01-13	Salaries & Wages-Overtime		36,750	35,000	35,000	21,138	25,745
	795 02-21	FICA/Medicare-Emplyr Share		12,600	12,000	12,000	9,567	10,667
	795 03-30	Insurance		35,595	33,900	33,900	16,606	17,804
	795 03-31	Unemployment Insurance		5,250	5,000	5,000	1,409	1,491
	795 04-00	Workers Compensation		31,101	29,620	29,620	27,196	27,196
	795 09-00	Payroll Clearing		0	0	0	35,276	0
	795 11-00	Clothing & Personal Supplies		25,200	24,000	24,000	22,204	24,403
	795 12-00	Communications		23,100	22,000	22,000	14,955	17,726
	795 13-00	Food		2,625	2,500	5,500	4,051	4,838
	795 14-00	Household Expense		15,750	15,000	12,000	6,126	7,049
	795 15-10	Insurance-Other		63,000	53,000	60,000	55,772	60,000
	795 17-00	Maintenance-Equipment		40,215	38,300	82,100	75,476	88,989
	795 18-00	Maint-Bldgs & Imprvmts		92,014	87,632	94,857	99,489	117,102
	795 19-40	Medical Expense		48,825	46,500	46,500	42,706	48,405
	795 20-00	Memberships		6,510	6,200	6,200	1,700	2,125
	795 22-70	Office Supplies		3,150	3,000	3,900	3,663	4,578
	795 22-71	Postage		2,751	7,220	2,620	1,114	1,025
	795 23-80	Professional, Specialized Svc		4,400,000	4,008,772	3,956,672	978,679	3,637,101
	795 24-00	Publications & Legal Ntcs		1,155	1,100	1,100	236	294
	795 27-00	Small Tools & Instruments		3,675	3,500	3,500	686	608
	795 28-30	Special Dept Supp & Svcs		79,720	66,400	122,300	145,100	141,832
	795 28-48	Special Dept Ambulance Exp		208,600	92,000	331,951	267,836	324,703
	795 29-50	Transportation & Travel		10,500	10,000	10,000	8,539	8,484
	795 30-00	Utilities		92,925	75,400	75,400	79,905	88,500
	795 38-00	Inventory Items		21,000	20,000	40,000	42,930	49,764
	795 48-00	Taxes & Assessments		210	200	200	133	132
	795 61-60	Bldgs & Imprv		0	0	24,500	24,500	24,500
	795 62-72	Autos & Light Trucks		0	0	0	0	0
	795 62-74	Cap FA-Eqt Other		0	0	369,658	168,238	218,421
	795 62-79	Cap FA-Pr Year		0	0	13,913	0	0
		<i>SUBTOTAL</i>		5,384,021	4,814,244	5,540,391	2,255,139	5,064,610
	795 90-91	Contingencies		0	366,724	35,248	0	0
		TOTAL ACCTS PAYABLE EXPENSE		5,384,021	5,180,968	5,575,639	2,255,139	5,064,610

Revenue				FUND 357 OPERATING	Orig Budget	Adj Budget	YTD	EST ACT-Mar
GL OBJECT	411 10-10	Property Taxes-Current Secured		1,678,000	1,521,190	1,521,190	892,667	1,653,449
	411 10-20	Property Taxes-Current Unsecured		34,000	30,715	30,715	34,039	34,039
	411 10-25	Property Taxes-Supp 813-Current		0	0	0	10,061	10,061
	411 10-35	Property Taxes-Supp 813-Prior		0	0	0	4,439	4,439
	411 10-40	Property Taxes-Prior Unsecured		0	0	0	780	780
	422 21-60	Permits-Other		14,000	15,000	15,000	13,525	13,525
	441 42-01	Revenue from Use of Money-Interest		26,000	25,000	25,000	26,440	26,440
	453 54-60	State Aid-HOPTR		13,000	13,000	13,000	6,400	12,865
	453 54-90	State Aid-Other		35,000	35,000	35,000	20,875	20,875
	455 55-40	Other Federal-Disaster Relief		0	0	0	0	0
	456 56-30	Other Government Agencies-Other		84,080	74,080	443,738	265,845	372,649
	465 68-60	Public Protection-Instnl Care & Svc (Amb)		400,000	400,000	400,000	384,043	393,138
	466 69-29	Other Current Services-Fire Protection		2,000,000	1,812,161	1,812,161	1,234,097	1,935,218
	491 79-50	Other-Revenue - Prior Year		0	0	0	193,616	193,616
	491 79-70	Other-Sales - Miscellaneous		0	0	0	0	0
	492 79-90	Other Revenue-Miscellaneous		0	0	11,100	310	310
	492 79-91	Other Revenue-Cancelled Checks		0	0	0	29	29
	492 79-92	Other Revenue-Insurance Rebates		0	0	0	4,266	4,266
	492 79-93	Other Revenue-Insurance Proceeds		0	0	0	494	494
	502 81-22	Operating Transfers-Transfers-In		0	0	13,913	13,913	13,913
		<i>TOTAL REVENUE ESTIMATE</i>		4,284,080	3,926,146	4,320,817	3,105,838	4,690,106

		FY 2023-24	FY 2022-23			
Accts Payable	FUND 357 OPERATING	RECOMMENDED	Orig Budget	Adj Budget	YTD	EST ACT-Mar
	390 00-00 Fund Balance (estimated carry over)	880,318	1,707,299	1,707,299	1,707,299	1,707,299
	392 00-00 Unreserved-Designated		-452,477	-452,477	-452,477	-452,477
	390 00-00 Fund Balance - Total	880,318	1,254,822	1,254,822	2,105,521	880,318
	TOTAL REVENUE ESTIMATE-WITH FUND BALANCE	5,164,398				
	SHORTFALL	-219,623				
Reserves						
GL OBJECT	391 01-00 General	154,702	154,702	154,702	154,702	154,702
	392 00-00 Unreserved-Designated	3,103,427	3,103,427	3,103,427	3,103,427	3,103,427
	392 04-00 Equipment Reserve	994,846	994,846	994,846	994,846	994,846
	392 12-00 Medical Insurance Reserve	224,890	224,890	224,890	224,890	224,890
	392 25-00 Medical Svcs & Eqpt Reserve	1,105,740	1,105,740	1,105,740	1,105,740	1,105,740
	TOTAL RESERVES	5,583,605	5,583,605	5,583,605	5,583,605	5,583,605
	TOTAL FUND 357 EQUITY (06/30/22)	6,683,546	6,838,427	6,838,427	7,689,126	6,463,923
FY 2022-23						
Revenue	FUND 366 FIRE MITIGATION FEE		Orig Budget	Adj Budget	YTD	EST ACT-Mar
GL OBJECT	441 42-01 Revenue from Use of Money-Interest		0	0	836	836
	461 66-15 Charges for Svc-Fire Mitigation		0	0	46,919	46,919
	492 81-23 Operating Transfers-Transfers-Out		0	0	-13,913	-13,913
	TOTAL REVENUE ESTIMATE		0	0	33,843	33,843
	390 00-00 Fund 366 Balance (FY beg. 07/01/21)				214,324	214,324
	390 00-00 Fund 366 Balance (estimated carry over)				248,167	248,167



COUNTY OF LAKE
Office of the Auditor-Controller/County Clerk
Courthouse-255 North Forbes Street, Room 209
Lakeport, CA 95453
Telephone (707) 263-2311
FAX (707) 263-2310
Email: auditor@lakecountyca.gov

Jenavive Herrington
Auditor-Controller/County Clerk
Marcy Harrison
Chief Deputy Auditor-Controller

March 24, 2023

Independent Special Districts
Attention: Board Members and Fiscal Staff

SUBJECT: 2023-24 Recommended Budget/Adopted Budget

Dear District Board:

Enclosed is your annual budget package which includes both your recommended budget worksheets *and* adopted budget worksheets.

You will find detailed deadlines in this packet. To highlight—

- Recommended budget is due on or before May 31, 2023
- Adopted Budget is due on or before August 25, 2023

We have adjusted the timeline for submittal of your budgets to this office closer to the statutory budget deadlines. Although this will reduce the time we have available to gather all district submissions, compile and populate your budgets in the finance system; it is our hope that this extra time will eliminate any Board scheduling challenges.

Both recommended and adopted budget submissions must be signed by your Board Chairperson and if applicable, Prop 4 appropriation limits must be adopted by resolution with a copy forwarded to the Auditor-Controller. Adopted Budget Forms must be submitted, regardless of whether there are any changes between recommended and adopted budgets.

Additional information provided in this packet includes property tax figures obtained from the Tax Division of this department, our most recent chart of accounts, and a budget worksheet from the county finance system. The property tax figures are estimates based on the 22/23 property tax roll and are a guide to assist you in estimating your property tax revenues. Please review thoroughly, and adjust as needed for circumstances specific to your district. The chart of accounts provides a guide for the correct usage of revenue and expenditure coding.

An electronic version of the budget forms are attached to this email in Excel format for your convenience. Please use these forms to submit your budget to our office, unless you have your own version of this document. The use of an alternative version of this document must be pre-approved by the Auditor-Controller, and the document must include the same information as the ones that have been provided.

As a reminder, it is important to take your available fund balance and reserves into consideration when preparing your budget. It is each district's responsibility to present a balanced budget for both recommended and adopted budget. If you are relying on fund balance carry forward to balance your budget, it must be realistic and expected. If you are relying on the cancellation of reserves to balance your budget, you must identify the reserve needed or authorize the Auditor-Controller to adjust as necessary to balance your budget. The most accurate reserve balances would be obtained from your most recent Balance Sheet provided at month end.

Please do not hesitate to contact Marcy Harrison or Danielle Dizon if you have any questions.

Sincerely,

Marcy Harrison
Chief Deputy Auditor-Controller

Jenavive Herrington
Auditor-Controller/County Clerk

BUDGET PROCEDURES CALENDAR

SPECIAL DISTRICTS GOVERNED BY LOCAL BOARDS

FISCAL YEAR 2023-24

<u>DATE</u>	<u>RESPONSIBLE AGENCY</u>	<u>EVENT</u>
April	Auditor-Controller	Distribute Recommended & Adopted Budget package to Chairman.
April 4 to May 31	Districts	Approve Recommended Budget (must be public). Publish 10 days prior to hearing. (GC 29064)
May 31	Districts	Deadline for Submission of Approved Recommended Budget to Auditor-Controller's office.
June 30	Districts	Adopt resolution establishing Proposition 4 appropriations limit and forward copy to Auditor-Controller.
July 28	Districts	Submit Proposition 4 Compliance Report (Prior Year) to Auditor-Controller.
July 1 to August 25	Districts	Adopted Budget Hearings (must be public). <u>Publish 10 days prior to hearing. (GC 29064)</u>
August 25	Districts	Deadline for Submission of Adopted Budget to Auditor-Controller. (GC 29065, 29080-81, 29088)
November	Auditor-Controller	Print Adopted Budget and publish on website.

**ESTIMATED PROPERTY TAX REVENUE (2022-23 AB8)
FOR USE IN FISCAL YEAR 2023-24**

District Fund	District Name	Local Secured Allocation (411.10-10)	Unsecured Allocation (411.10-20)	HOPTR Allocation (453.54-60)
301	Hartley Cemetery	135,685	3,628	1,173
302	Kelseyville Cemetery	132,746	3210	1038
303	Lower Lake Cemetery	75,401	2,030	656
304	Middletown Cemetery	154,732	3,652	1,181
305	Upper Lake Cemetery	53,017	1,749	565
306	Glenbrook Cemetery	16,214	390	126
310	Lake County Vector Control	1,537,905	40,714	13,160
315	Lower Lake Water	98,414	2,365	764
317	Upper Lake Water	2,573	151	49
331	Lake County Resource Conservation District	25,903	706	228
352	Lake County Fire	1,381,784	33,512	10,833
353	Kelseyville Fire	1,819,742	44,048	14,238
354	Lakeport Fire	1,008,132	27,107	8,762
355	Northshore Fire	867,208	29,657	9,587
357	So. Lake County Fire	1,680,313	39,791	12,862







Important Note:

- ✓ The above figures are based on 2022-23 AB8. The amounts in this table are not amended for growth (negative/positive).
- ✓ The impact of the dissolution of Redevelopment is not provided for in the above numbers. For those Districts that were in a former Redevelopment Agency, you may receive additional property tax revenue. The current property tax allocation provided above will assist you with those estimates.

Federal Surplus Property Program- State, City, Special District, Public School - South Lake County Fire Protection District

7 ✓ 🔍 ✓ 📄

GF Greiner, Florita
To: Fong, Gloria
Cc: King, Darci

     
Wed 2/15/2023 3:23 PM

 SASP Form 202 3-2015.pdf 28 KB
 SASP Form 203.pdf 15 KB

☑ Show all 7 attachments (315 KB) ☁ Save all to OneDrive - CA-Department of Forestry and Fire Protection (CAL FIRE) ↓ Download all

Warning: this message is from an external user and should be treated with caution.

Good afternoon,

Thank you for your interest in establishing the eligibility of your organization to participate in the Federal Surplus Property Program. **South Lake County Fire Protection District's eligibility expires soon.** Attached to this email, please find several forms that must be completed and submitted to continue the process of your organization's eligibility review. Following the receipt of all required items, your organization's eligibility will be evaluated. If it appears your organization is eligible, you will receive an approval letter; however, if it is determined that your organization is ineligible, you will be notified by mail and all your client's documents will be returned.

The chief administrative officer is to complete, sign and submit one original Form 201, Form 202, Form 203, Form 204, Terms and Conditions, and complete the Federal General Services Administration Certification Form regarding debarment. Please be advised that no stamped or photocopied signatures will be accepted on any document, only original signatures and forms are accepted. On the Form 202, Section A, please print no more than five names of individuals who will be authorized to screen and obtain surplus property on behalf of your organization and include their titles and original signatures. Since you are not a State Agency, you may skip section C, but please complete Section B

Please send all correspondence and documents to my attention at the address listed on the forms. Incomplete or missing documents will delay the processing of your application. Please be aware that surplus property may only be obtained by eligible organizations directly from Federal or State facilities and eligible organizations are responsible for all service and handling fees involved to obtain property, including all transportation costs. Since we are a not-for-profit entity, our Service and Handling fees allow us to cover our overhead expenses. Our current Service and Handling fee for the Federal Program is based in an item's Original Acquisition Cost as follows: 9% of the OAC or \$100.00, whichever is greater.

Livestock fees will be the greater of either \$100 or \$20 a head.

Aircraft over \$100,000 shall have a \$5,000 service and handling fee.

The fee for State surplus property will be based on the average auction price.

Again, thank you for your interest in the Federal Surplus Property Program. Should you have further questions, please feel free to contact me.

Thank you,

Florita Greiner | Federal Surplus Property Eligibility Specialist
California Department of General Services
Interagency Support Division - Federal Surplus Property Program
1700 National Drive
Sacramento, CA 95834
1-(279) 946-7868

Federal Surplus Property Program- State, City, Special District, Public School - South Lake County Fire Protection District

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Retention: Enforced: Inbox 90 day (3 months) Expires: Wed 7/12/2023 11:04 AM



King, Darci
To: Fong, Gloria



Thu 4/13/2023 11:04 AM

Warning: this message is from an external user and should be treated with caution.

Hi Gloria,

Yes, you may renew at any time. The renewal process on both ends does take some time, and it's always better to maintain eligibility and be current. Especially, based on the needs of Cal fire, and the tremendous ongoing fire season that the state of California faces.

When there is a federally declared disaster, it enables our current and eligible donees to obtain much needed items for recovery, rescue, and various types of relief for emergency purposes on a high priority level.

On a day-to-day use with the program, there are definitely plenty of opportunities for Cal fire, and I would be happy to set up a tutorial of the site for you, or others within the office that are currently listed as representatives to learn how to use the GSA site.

Please let us know how you would like to proceed.

Best,
Darci

...

Application Checklist

Government and Special Districts

State Agency
 County
 City
 Public School / District (College's, Universities)
 Special District (Water Districts, Cemetery's, Utilities)

Name of Organization: _____

Contact Name: _____

Contact Name: Phone Number/Email Address:

Form 201 – Application	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Form 202 – Resolution with Board Minutes (When Applicable)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Form 203 – Non-Discrimination Certification	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Form 204 – Racial Demographic and National Origins of all Persons within your service Area (https://factfinder.census.gov)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Debarment Form	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Sign and Date Terms and Conditions	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Proof of State/Public Agency Status (Listing in State Directory etc.)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Current CBEDS or WASC (if applicable) (https://dq.cde.ca.gov/dataquest/)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Wish List printed on letterhead. Provide details of property requested that fit the business model.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Return Completed Original Application to: Federal Surplus Property Program 1700 National Drive Sacramento, CA 95834 (Please maintain a copy for your records)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

- Supporting documents are required to be current to maintain eligibility. Please update lease agreements and licensing documents no later than Sixty (60) days prior to their respective expiration.

Notes:

Reviewed by:	Date:
Yes <input type="checkbox"/> No <input type="checkbox"/>	
Approved:	Expires:
New <input type="checkbox"/> Renewal <input type="checkbox"/>	
Donee Number:	Billing Code:

**STATE OF CALIFORNIA
NEW APPLICATION FOR ELIGIBILITY
STATE & FEDERAL SURPLUS PROPERTY PROGRAM**

In completing this form please print or type information.

A. Name of Organization South Lake County Fire Protection District Telephone (707) 987-3089
Address 21095 State Hwy 175 (mailing: P.O. Box 1360) City Middletown County Lake Zip 95461
E-Mail Address gloria.fong@fire.ca.gov Fax Number (707) 987-9478

1. Application is being made as a (please check one) (a) Public agency or (b) qualified nonprofit and tax-exempt organization . Check all spaces that apply and provide all requested data.

B. **PUBLIC AGENCY:** Check either state or local

Conservation
 Economic Development
 Education
 Grade Level _____
(Preschool, K-12, college)
 Enrollment _____
 No. of faculty _____
 No. of days in school year _____
 Parks & Recreation
 Public Health
 Public Safety
 Two or more of above
 Other (specify) Special District

NONPROFIT AGENCY OR ORGANIZATION:

Education
 Grade Level _____
(Preschool, K-12, college)
 School for the mentally or physically handicapped
 Enrollment _____
 No. of faculty _____
 No. of days in school year _____
 No. of school sites _____
 Educational radio or television station
 Museum
 Library
 Medical institution
 Hospital
 Health center
 Clinic
 Other (specify) _____

1. Are the applicant's services available to the public at large? yes. If only a specified group of people is served, please indicate who comprises this group. and to any other agencies when resources are available

2. Checklist of signed and completed documents submitted with this application:

SASP Form No. 202 "Resolution," properly signed and approved by the Governing Board designating representatives, including their signatures, authorized to bind the applicant organization to service fees submitted by the State of California.
 SASP Form No. 203, nondiscrimination compliance assurance.
Certification Regarding Debarment, Suspension, Ineligibility, & Voluntary Exclusion as required by the General Services Administration of the U.S. Government.
 Other statements or documentation required, as may be specified.

Printed Name and Title of Administrator or Director: Rob Bostock, President, Board of Directors

Date: April 18, 2023 Signature of Administrator or Director: _____

FOR STATE SURPLUS AGENCY USE ONLY

Application approved _____ Application disapproved _____

Comments or additional information: _____

Date: _____ Signed: _____

Donee Number: _____ Billing Code: _____

RESOLUTION No. 2022-23-23

"BE IT RESOLVED by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form."

NAME (Print or Type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
A. <u>Brian York</u>	<u>Battalion Chief</u>	_____	<u>brian.york@fire.ca.gov</u>
<u>Marc Hottendorf</u>	<u>Fire Captain/Paramedic</u>	_____	<u>marc.hottendorf@fire.ca.gov</u>
<u>Dakota Parrott</u>	<u>Fire Apparatus Eng/Paramedic</u>	_____	<u>dakota.parrott@fire.ca.gov</u>
_____	_____	_____	_____
_____	_____	_____	_____

***Note: All signatures must be in original form. No copied or stamped signatures**

B. The above resolution was PASSED AND ADOPTED this 18th day of April, 20 23, by the Governing Board of the:
South Lake County Fire Protection District by the following vote: AYES: _____; NOES: _____; ABSENT: _____
Agency Name

I, Gloria Fong Clerk of the Governing Board known as Board of Directors

Do hereby certify that the foregoing is a full, true and correct resolution adopted by the governing board of the below named organization at the meeting thereof held at its regular place of meeting on this date and by the vote above stated, a copy of said resolution is on file in the principal office of the Governing Board.

Signed by: _____

South Lake County Fire Protection District

Name of Organization

P.O. Box 1360

Mailing Address

Middletown

City

95461

Zip Code

Lake

County

NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEREFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY

C. AUTHORIZED this _____ day of _____, 20____, by: _____
Signature of Administrative Officer

Printed Name of Chief Administrative Officer _____ Title _____

Organization Name _____ Street Address _____

City _____ ZIP Code _____ County _____

STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE: _____

**ASSURANCE OF COMPLIANCE WITH GSA REGULATIONS UNDER TITLE VI OF
THE CIVIL RIGHTS ACT OF 1964, SECTION 606 OF TITLE VI OF THE FEDERAL
PROPERTY AND ADMINISTRATIVE SERVICES ACT OF 1949, AS AMENDED,
SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED,
TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, AS AMENDED
AND SECTION 303 OF THE AGE DISCRIMINATION ACT OF 1975**

South Lake County Fire Protection District, (hereinafter called the “donee”),
(Name of donee organization)

HEREBY AGREES THAT the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word “donee” as used herein includes any such successor in interest.

Date April 18, 2023 South Lake County Fire Protection District
Donee Organization

BY _____
(President/Chairman of the Board
or comparable authorized official)

P.O. Box 1360
Middletown, CA 95461

Donee Mailing Address

**STATE OF CALIFORNIA
NEW APPLICATION FOR ELIGIBILITY
STATE & FEDERAL SURPLUS PROPERTY PROGRAM**

Pursuant to Federal Regulation 28 C.F.R. §§ 42.401 - 42.415, a recipient is mandated to report to the Federal Government the racial and national origins of all persons within your service area. You are therefore asked to supply the Office of Fleet and Asset Management with the race and national origins of individuals you serve in your service area (it may be helpful to refer to the US Census to determine the racial makeup of your service area at www.factfinder.census.gov/). This form must be completed and returned with the rest of the eligibility packet in order to qualify for the Federal Surplus Property Program. Your answers on this form in no way affect your eligibility; however, not returning the form will delay the processing of your application.

American Indian or Alaskan Native % <u>1.2</u>	Persons having origins in any of the tribal people of North America, and who maintain cultural identification through tribal affiliation or community recognition.
Asian / Pacific Islander % <u>2.5</u>	Persons having origins in any of the original peoples of the far east, Southeast Asia, Pacific Islands, or the Indian Subcontinent. This includes China, Japan, Korea, The Philippines, and Samoa.
Black % <u>2.1</u>	Persons having origins in any of the black racial groups of Africa.
Hispanic % <u>23.9</u>	Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
White % <u>64.0</u>	Person having origins in any of the original people of Europe, North Africa, or the Middle East.
Other % <u>6.2</u>	(Specify) _____

Print Name Rob Bostock

Title President, Board of Directors

Signature _____

Date April 18, 2023

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION – LOWER TIER COVERED TRANSACTIONS**

This certification is required by the General Services Administration regulations implementing Executive Order 12549-41 CFR 105-68 – for all lower tier transactions meeting the requirements stated at 41 CFR 105-68.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage section of rule implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction,” without modification, in all lower tier covered transactions and in all solicitation for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF DONEE APPLICANT

South Lake County Fire Protection District

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Rob Bostock, President, Board of Directors

SIGNATURE

DATE

April 18, 2023

**Certifications and Agreements including Terms, Conditions, Reservations and Restrictions to be included
On Agency Issued or Distribution Documents**

A) The Donee Certifies That:

- 1) It is a public agency; or an approved non-profit institution or organization, exempt from taxation under Section 501 of the Internal Revenue Code of 1986; within the meaning of Section 203(j) of the Federal Property and Administrative Services Act of 1949, as amended, and the regulations of the General Services Administration (GSA).
- 2) The property is needed and will be used by the recipient for carrying out for the residents of a given political area one or more public purposes, or, if a nonprofit tax-exempt institution or organization or 8(a) business, the property is needed for and will be used by the recipient for educational or public health purposes, or for programs for older individuals, or for business purposes. The property is not acquired for any other use or purpose, or for sale or other distribution; or for permanent use outside the State, except with prior approval of the CSASP.
- 3) Funds are available to pay any and all costs and charges incidental to the receipt of surplus property, and that property is not being acquired for any other use(s) or purpose(s), is not for sale. The fee schedule is available upon request from the CSASP.
- 4) Any transaction shall be subject to the nondiscrimination regulations governing the donation of federal surplus personal property issued under Title VI of the Civil Rights Act of 1964 (41 USC 2000d-2000d-4a), as amended, section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, section 303 of the Age Discrimination Act of 1975, and the Civil Rights Restoration Act of 1987.
- 5) If the Donee is designated by the Federal Small Business Administration 8(a) Program as a socially and economically disadvantaged small business and the SBA and CSASP have both determined the Donee is eligible to receive federal surplus property as a donation, the Donee certifies that the property acquired is needed and will be used solely for the conduct of the Donee's business enterprise: and the Donee certifies to A. (3), (4) and (5),

B) The Donee Agrees to the Following Federal Conditions:

- 1) All items of property, other than items with a unit acquisition cost of \$5000 or more and passenger motor vehicles, regardless of acquisition cost, shall be placed in use for the purpose(s) for which it was acquired within one year or receipt, and shall be placed in continuous use for one year from the date the property was placed in use. In the event the Donee does not place the property in use, or continuous use, the Donee shall immediately notify the CSASP, and, at the Donee's expense, make the property available for transfer or other disposal as directed by the CSASP.
- 2) Special handling or use limitations as are imposed by Federal GSA on any item(s) under which the item(s) are being allocated to the Donee.
- 3) In the event the Donee does not use the property as required by *Sections C (1) and (2)* below, at the option of the GSA, title and right to the possession of such property shall revert to the United States of America and, upon demand, the Donee shall release such property to such person as GSA or its designee shall direct.

C) The Donee Agrees to the Following Conditions Applicable to Items with a Unit Acquisition Cost of \$5,000 or More and Passenger Motor Vehicles, Regardless of Cost. Except Vessels 50 Feet or More in Length and Aircraft Regardless of Acquisition Cost:

- 1) The property shall be placed in use within one year of receipt, and shall be used only for the purpose(s) for which it was acquired and for no other purpose(s).
- 2) There shall be a period of restriction which will expire after such property has been used for the purpose(s) for which it is acquired for a period of 18 months from the date the property is placed in use, except for such item(s) of major equipment for which the CSASP designates a further period of restriction.
- 3) In the event the property is not so used as required by *Sections C (1) and (2)*, at the option of the CSASP, title and right to the possession of such property shall, at the option of the CSASP, revert to the State of California, and the Donee shall release such property to such person as the CSASP shall direct.

D) The Donee Agrees to the Following Terms, Reservations and Restrictions:

- 1) From the date it receives the property and throughout the time period(s) imposed by Sections B and C (as applicable) remain in effect, the Donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently, for use outside the State of California, without the prior approval of GSA or the CSASP. The proceeds from any sale, trade, lease, loan, bailment, encumbrance or other disposal of the property, when the GSA or the CSASP authorizes such action, shall be remitted promptly by the Donee to GSA or the CSASP, as applicable. If the Donee takes action in ignoring or disregarding the foregoing restrictions after the date the Donee received the property and before expiration of the time periods imposed by Sections C or D as applicable, at the option of the GSA or the CSASP, the Donee shall pay to the GSA or the CSASP any proceeds derived from the disposal, and/or the fair market or rental value of the property at the time of such unauthorized disposal as determined by the GSA or the CSASP as applicable.
- 2) If at any time, from the date the Donee receives the property throughout the time periods by Sections B and C as applicable, the Donee determines that some or all of the property is no longer suitable, usable, or further needed for the purpose(s) for which it was acquired, the Donee shall promptly notify the CSASP and shall, as directed by the CSASP, return the property to the CSASP, or release the property to another Donee or another state agency, or a department or agency of the United States, or sell or otherwise dispose of the property. The Donee shall remit the proceeds from the sale promptly to the CSASP.
- 3) The Donee shall make reports to the CSASP which shall state the use, condition, and location of the property, and shall report on other pertinent matters as may be required from time to time by the CSASP.
- 4) At the option of the CSASP, the Donee may abrogate the conditions set forth in Section B and the terms, reservations and restrictions pertaining in Section D by payment of an amount as determined by the CSASP.

E) The donee Agrees to the Following Conditions, Applicable to all Items of Property:

- 1) The property acquired by the Donee is on an "As Is," "where is" basis, without warranty of any kind.
- 2) If the Donee carries insurance against damages to or loss of property due because of fire or other hazards, and the damage to, loss or destruction to donated property with unexpired terms, conditions, reservations or restrictions, occurs, the CSASP will be entitled to reimbursement from the Donee out of the insurance proceeds, in an amount equal to the unamortized portion of the fair value of the damaged or destroyed donated property.

F) Terms, conditions, reservations and restrictions set forth in the Conditional Transfer Document executed by the authorized Donee representative are applicable to the donation of Aircraft and Vessels of 50 Feet or more in length having an acquisition cost of \$5,000 or more in length or more, regardless of the purpose for which acquired.

SIGNATURE: _____

DATE: April 18, 2023

3155 Results

View: 10 | 25 | 50

Download Table Data

Decennial Census
P1 | RACE
View All 3 Products

Population Estimates
PEPANNRES | Annual Estimates of the Resident
Population: April 1, 2010 to July 1, 2019
2019: PEP Population Estimates

American Community Survey
DP05 | ACS DEMOGRAPHIC AND HOUSING
ESTIMATES
View All 23 Products

American Community Survey
S0101 | AGE AND SEX
View All 23 Products

American Community Survey
S0102 | POPULATION 60 YEARS AND OVER IN
THE UNITED STATES
View All 12 Products

American Community Survey
S0103 | POPULATION 65 YEARS AND OVER IN
THE UNITED STATES
View All 12 Products

American Community Survey
S0601 | SELECTED CHARACTERISTICS OF THE
TOTAL AND NATIVE POPULATIONS IN THE UNITED STATES

American Community Survey
DP05 | ACS DEMOGRAPHIC AND HOUSING ESTIMATES
2021: ACS 1-Year Estimates Data Profiles

Notes Geos Topics Codes Dataset Year Hide Transpose Margin of Error Restore Excel CSV ZIP Share Print Map

Lake County, California					
Label	Estimate	Margin of Error	Percent	Percent Margin of Error	
▼ Total population	68,766	*****	68,766	(X)	
▼ Hispanic or Latino (of any race)	16,461	*****	23.9%	*****	
Mexican	N	N	N	N	
Puerto Rican	N	N	N	N	
Cuban	N	N	N	N	
Other Hispanic or Latino	N	N	N	N	
▼ Not Hispanic or Latino	52,305	*****	76.1%	*****	
White alone	44,021	±1,153	64.0%	±1.7	
Black or African American alone	1,468	±423	2.1%	±0.6	
American Indian and Alaska Native al...	850	±612	1.2%	±0.9	
Asian alone	1,013	±239	1.5%	±0.3	
Native Hawaiian and Other Pacific Isl...	681	±705	1.0%	±1.0	
Some other race alone	465	±357	0.7%	±0.5	
▼ Two or more races	3,807	±1,278	5.5%	±1.9	
Two races including Some other r...	1,369	±1,114	2.0%	±1.6	
Two races excluding Some other r...	2,438	±590	3.5%	±0.9	

Local Government Financial Reporting System

Malia M. Cohen
California State Controller 

[Home](#) [Financial Reports](#) [Contact](#) [Log in](#)

LGRS Online: Log in.

Please enter your user name and password.

Entity Type:

User Name:

Password:

- South Coast Air Quality Management District
- South Coast Air Quality Management District Building Corporation
- South Coast Fire Protection District
- South Coast Water District
- South Coast Water District Financing Authority
- South County Regional Wastewater Authority
- South County Support Services Agency
- South Delta Water Agency
- South Dos Palos County Water District
- South East Kern Health Collaborative
- South El Monte Financing Authority
- South Feather Water and Power Agency
- South Fork Irrigation District
- South Fork Kings GSA
- South Fork Mosquito Abatement District
- South French Camp Maintenance (San Joaquin)
- South Gate Public Finance Authority
- South Gate Utility Authority
- South Kern Cemetery District
- South Lake County Fire Protection District**

New File Submission

* = Mandatory Field

Program *

GCC - Government Compensation in California

Entity

Use the optional filters below if you submit for more than one entity.

Entity Type

--Select--

County

--Select--

Entity *

South Lake County Fire Protection District

Select the reporting year of the report *

--Select--

Document Type *

GCC Report

File *

Choose File No file chosen

Submit Cancel

1 **BOARD OF DIRECTORS, SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**
2 **COUNTY OF LAKE, STATE OF CALIFORNIA**

3
4 **RESOLUTION NO. 2022-23- 24**

5 **A RESOLUTION AUTHORIZING PARTICIPATION IN AND APPROVING**
6 **THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT OF**
7 **THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY**
8

9 **WHEREAS**, the Fire Agencies Self Insurance System (FASIS) was formed in 1984 for the
10 purpose of jointly funding losses and providing risk management services to reduce such losses by
11 and among California fire protection and community services districts; and

12 **WHEREAS**, the Fire District Association of California Employment Benefits Authority (FDAC
13 EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit
14 programs for the benefit of the existing and retired officers, employees and members of the
15 legislative body of the California public agencies who are members of FDAC EBA; and

16 **WHEREAS**, following the exploration and in-depth analysis of a strategic partnership, the
17 Board of Directors of FASIS and FDAC EBA directed the merger of the two programs, effective July
18 1, 2023, to provide comprehensive and cost-effective coverage programs through a responsive risk
19 pool for fire service agencies; and

20 **WHEREAS**, FASIS and FDAC EBA have agreed that FASIS will change its name to Fire
21 Risk Management Services (FRMS) and adopt an amended and restated joint exercise of powers
22 agreement, and that FDAC EBA will assign its rights and liabilities to FRMS and adopt the same
23 agreement as its own; and

24 **WHEREAS**, the amended and restated agreement allows FRMS to operate the programs
25 previously operated by both FDAC EBA and FASIS, and admit members that would have been
26 eligible to join either FDAC EBA or FASIS in the past; and

27 **WHEREAS**, South Lake County Fire Protection District is a member of FASIS, and the
28 Board of Directors of South Lake County Fire Protection District finds it in the best interest of South
29 Lake County Fire Protection District to continue participating in and obtaining coverage and risk
30 management services from FASIS, which is changing its name to FRMS; and

31 **WHEREAS**, FRMS (formerly FASIS) requires the South Lake County Fire Protection District
32 to pass a resolution expressing the desire and commitment of South Lake County Fire Protection
33 District to approve the amended and restated joint exercise of powers agreement of FRMS and
34 continue participation in FRMS, which requires a new three-year minimum participation period.



TO: FASIS Member Districts
FROM: Jennifer Jobe, FASIS Executive Director
DATE: March 2, 2023
SUBJECT: **AMENDED AND RESTATED JOINT POWERS AGREEMENT OF FIRE RISK MANAGEMENT SERVICES (formerly Fire Agencies Self Insurance Systems (FASIS))**

The Fire Agencies Self Insurance System (FASIS) and Fire Districts Association of California Employment Benefits Association (FDAC EBA) will consolidate, effective July 1, 2023, to form Fire Risk Management Services (FRMS). FRMS is a multi-line risk pool providing workers' compensation and employee benefits coverage to eligible fire districts in California.

The FASIS and FDAC EBA Consolidation Advisory Committee has met regularly over the past twelve months to work toward streamlining the financial and administrative services via a consolidation of the two programs. At the Special Board of Directors Meeting on February 22, 2023, the FASIS and FDAC EBA Boards unanimously approved the FRMS Amended and Restated Joint Powers Agreement (JPA), effective July 1, 2023.

In accordance with the Joint Powers Agreement: Creating the Fire Agencies Self Insurance System, Article 30:

"This Agreement may be amended at any time by the written approval of two-thirds (2/3) of the Member Districts signatory to it."

Attached is the Amended and Restated Joint Powers Agreement of the Fire Risk Management Services. The Agreement requires approval under Section 31: Execution in Counterparts and must be received in our office **no later than June 20, 2023**. Signatories to the Agreement will require approval from their respective governing bodies. To aid in this endeavor, attached are sample resolutions for use by either 1) members of FASIS only; or 2) members of both FASIS and FDAC EBA. The sample resolutions allow for approval of the Agreement and authorize the designated executive officer to execute, thus enabling participation in FRMS, effective July 1, 2023.

Upon approval from your district's governing body, the Agreement under Section 31 (page 20) must be executed using one of the following options:

1. Original Signature: print Section 31 (page 20) of the Agreement, sign and return via USPS.
2. Electronic Signature - Email: print Section 31 (page 20) of the Agreement, sign, scan, and return via email.
3. Electronic Signature - Acrobat Sign: electronically access the [Agreement](#), sign, and submit.

When utilizing options #1 or #2 above, please submit the executed Agreement via USPS, email, or fax to:

Colleen Morrison, FASIS Analyst
c/o Sedgwick
1750 Creekside Oaks Dr., Ste. 200
Sacramento, CA 95833
(916) 244-1199 – FAX
colleen.morrison@sedgwick.com

Your attention to this important matter is appreciated. If you have any questions or require additional information, please contact Colleen Morrison at (916) 244-1176 or colleen.morrison@sedgwick.com.

Attachments:

1. Amended and Restated Joint Powers Agreement of Fire Risk Management Services
2. Sample Resolution Authorizing Participation in Fire Risk Management Services – FASIS
3. Sample Resolution Authorizing Participation in Fire Risk Management Services – FASIS & FDAC EBA

Sample Resolution 1

RESOLUTION OF THE [FASIS MEMBER AGENCY NAME] AUTHORIZING PARTICIPATION IN AND APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT OF THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY

WHEREAS, the Fire Agencies Self Insurance System (FASIS) was formed in 1984 for the purpose of jointly funding losses and providing risk management services to reduce such losses by and among California fire protection and community services districts; and

WHEREAS, the FDAC Employment Benefits Authority (FDAC EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit programs for the benefit of the existing and retired officers, employees and members of the legislative body of the California public agencies who are members of FDAC EBA; and

WHEREAS, following the exploration and in-depth analysis of a strategic partnership, the Board of Directors of FASIS and FDAC EBA directed the merger of the two programs, effective July 1, 2023, to provide comprehensive and cost-effective coverage programs through a responsive risk pool for fire service agencies; and

WHEREAS, FASIS and FDAC EBA have agreed that FASIS will change its name to Fire Risk Management Services (FRMS) and adopt an amended and restated joint exercise of powers agreement, and that FDAC EBA will assign its rights and liabilities to FRMS and adopt the same agreement as its own; and

WHEREAS, the amended and restated agreement allows FRMS to operate the programs previously operated by both FDAC EBA and FASIS, and admit members that would have been eligible to join either FDAC EBA or FASIS in the past; and

WHEREAS, [AGENCY NAME] is a member of FASIS, and the [GOVERNING BODY] of [AGENCY NAME] finds it in the best interest of [AGENCY NAME] to continue participating in and obtaining coverage and risk management services from FASIS, which is changing its name to FRMS; and

WHEREAS, FRMS (formerly FASIS) requires the [AGENCY NAME] to pass a resolution expressing the desire and commitment of [AGENCY NAME] to approve the amended and restated joint exercise of powers agreement of FRMS and continue participation in FRMS, which requires a new three-year minimum participation period.

NOW, THEREFORE, BE IT RESOLVED that the [GOVERNING BODY] of [AGENCY NAME] approves the Amended and Restated Joint Exercise of Powers Agreement for FRMS, as presented; and

BE IT FURTHER RESOLVED that the [GOVERNING BODY] authorizes the [EXECUTIVE OFFICER] to sign the Amended and Restated Joint Exercise of Powers Agreement that shall enable the

[AGENCY NAME] to continue participating in the joint self-insurance and risk management programs provided by FRMS.

THIS RESOLUTION DULY PASSED this _____ day of _____, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

Sample Resolution 2

**RESOLUTION OF THE [FASIS AND EBA MEMBER AGENCY NAME] AUTHORIZING PARTICIPATION
IN AND
APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT OF
THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY**

WHEREAS, the Fire Agencies Self Insurance System (FASIS) was formed in 1984 for the purpose of jointly funding losses and providing risk management services to reduce such losses by and among California fire protection and community services districts; and

WHEREAS, the FDAC Employment Benefits Authority (FDAC EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit programs for the benefit of the existing and retired officers, employees and members of the legislative body of the California public agencies who are members of FDAC EBA; and

WHEREAS, following the exploration and in-depth analysis of a strategic partnership, the Board of Directors of FASIS and FDAC EBA directed the merger of the two programs, effective July 1, 2023, to provide comprehensive and cost-effective coverage programs through a responsive risk pool for fire service agencies; and

WHEREAS, FASIS and FDAC EBA have agreed that FASIS will change its name to Fire Risk Management Services (FRMS) and adopt an amended and restated joint exercise of powers agreement, and that FDAC EBA will assign its rights and liabilities to FRMS and adopt the same agreement as its own; and

WHEREAS, the amended and restated agreement allows FRMS to operate the programs previously operated by both FDAC EBA and FASIS, and admit members that would have been eligible to join either FDAC EBA or FASIS in the past; and

WHEREAS, [AGENCY NAME] is currently a member of both FASIS and FDAC EBA, and the [GOVERNING BODY] of [AGENCY NAME] finds it in the best interest of [AGENCY NAME] to continue participating in and obtaining coverage and risk management services from FRMS; and

WHEREAS, FRMS requires the [AGENCY NAME] to pass a resolution expressing the desire and commitment of [AGENCY NAME] to approve the amended and restated joint exercise of powers agreement of FRMS and continue participation in FRMS, which requires a new three-year minimum participation period.

NOW, THEREFORE, BE IT RESOLVED that the [GOVERNING BODY] of [AGENCY NAME] approves the Amended and Restated Joint Exercise of Powers Agreement for FRMS, as presented; and

BE IT FURTHER RESOLVED that the [GOVERNING BODY] authorizes the [EXECUTIVE OFFICER] to

sign the Amended and Restated Joint Exercise of Powers Agreement that shall enable the [AGENCY NAME] to continue participating in the joint self-insurance and risk management programs provided by FRMS.

THIS RESOLUTION DULY PASSED this _____ day of _____, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

**AMENDED AND RESTATED JOINT POWERS AGREEMENT
OF FIRE RISK MANAGEMENT SERVICES
(Formerly Fire Agencies Self Insurance System (FASIS))**

This Amended and Restated Joint Powers Agreement of Fire Risk Management Services (“FRMS”) (“Agreement”), formerly known as the Fire Agencies Self Insurance System (“FASIS”) is made and entered into by and among the public agencies organized and existing under the laws of the State of California who have or may hereafter execute this Joint Powers Agreement (the “Members”) pursuant to the authority conferred by Government Code Section 6500 et seq.

RECITALS

WHEREAS, each of the Members who have executed this Agreement is a “public agency” as that term is defined in Section 6500 of the California Government Code; and

WHEREAS, California Government Code Section 6500 et seq. provides that two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, California Labor Code Section 3700 (c) authorizes public agencies, including members of a pooling arrangement under a joint powers authority, to fund and self-insure for their Worker’s Compensation claims liability; and

WHEREAS, California Government Code Section 990.4 provides that a local public agency may self-insure, purchase insurance through an authorized carrier, purchase insurance through a surplus lines broker, or any combination of these; and

WHEREAS, California Government Code Sections 989 and 990 authorize a local public agency to self-insure itself and its employees against tort and inverse condemnation liability; and

WHEREAS, California Government Code Section 990.8 provides that two or more local public agencies may, by a joint powers agreement, provide insurance for any purpose by any one or more of the methods specified in Government Code Section 990.4; and

WHEREAS, California Government Code Section 990.6 provides that the cost of such insurance or self-insurance is an authorized and appropriate expenditure of public funds; and

WHEREAS, California Government Code Sections 53200, 53201(a), 53202, 53202.2, 65205, 53205.1, 53205.16, 53206, 53208 and Health and Safety Code Section 13800 et seq. provide that a local public agency may provide for any health and welfare benefits for the benefit of its existing and retired officers, employees, and members of its legislative body, which health and welfare benefits include, but are not limited to medical, hospital surgical, disability, legal expense, dental, vision, life, and income protection insurance or benefits, whether provided on an insurance basis, self-funded basis, or some combination of insurance and self-funding; and

WHEREAS, Government Code Section 53202 states that in providing such health and welfare benefits, a public agency may approve self-funded plans or may contract with one or more admitted insurers, health service organizations or legal service organizations for such plans of health and welfare benefits as the public agency determines to be in the best interest of the public agency and its existing and retired officers, employees and legislative body; and

WHEREAS, Government Code Section 53205 provides that the legislative body of a public agency may expend public agency funds for the premiums, dues or other charges for health and welfare benefits of its existing and retired officers, employees, and members of its legislative body; and

WHEREAS, each of the Members which are parties to this Agreement desire to join together with other Members in order to collectively establish, operate, manage, administer and fund programs of insurance and/or self-insurance for workers' compensation benefits, employment benefits, general liability, property damage, and other coverages to be determined; and

WHEREAS, each of the Members which are parties to this Agreement find it to be to its mutual advantage and in the public benefit to utilize any power common to them, and all those powers available to a Joint Powers Authority pursuant to the Joint Powers Act at Government Code Section 6500 et seq. (the "Act"), to fulfill the purposes of this Agreement specified in Section 3 hereof, including establishing pools for self-insured losses and purchasing excess or re-insurance and administrative services in connection with the Joint Protection Programs (the "Coverage Programs") for the collective benefit of the Members; and

WHEREAS, certain Members have previously executed that certain Amended Joint Powers Agreement of FASIS dated October 13, 2005 (the "FASIS JPA"), which agreement such Members desire to amend and restate by this Agreement; and

WHEREAS, this Amendment and Restatement is intended to allow members of Fire Districts Association of California Employment Benefits Authority ("FDAC EBA") to join FRMS and share in consolidated administration and governance of programs by amending and restating its existing Joint Powers Agreement to this Agreement; and

WHEREAS, the governing body of each Member has determined that it in the best interests of the Member, and in the public interest, to execute this Agreement and participate in FRMS as a Member;

WHEREAS, it is to the mutual advantage of and in the best interest of the parties to this Joint Powers Agreement to continue and expand this Joint Powers Authority for the purposes stated.

NOW THEREFORE, for and in consideration of all of the mutual benefits, covenants and agreements contained herein, the parties hereto agree as follows:

SECTION 1: **DEFINITIONS**

The following definitions shall apply to the provisions of this Agreement:

1. “Act” means Articles 1 through 4 (commencing with Section 6500) of Chapter 5, Division 7, Title 1 of the California Government Code, as amended.
2. “Administrator” shall mean the employee or third-party contractor who is appointed by the Board of Directors to manage the business and affairs of FRMS under the policy direction of the Board of Directors.
3. “Assessment” means an amount additional to a Member’s initial contribution or annual contribution, which the Board of Directors determines, in accordance with this Agreement and/or the Bylaws, that a Member or Former Member owes on account of its participation in a Coverage Program for a given Program year.
4. “Board of Directors” or “Board” shall mean the governing body of FRMS.
5. “Bylaws” means the Bylaws of FRMS adopted by the Board of Directors, as they may be amended from time to time.
6. “Claim” shall mean a demand made by or against a Member or Former Member which is or may be covered by one of the Coverage Programs approved by the Board of Directors.
7. “Contribution” shall mean the amount determined by the Board of Directors to be the appropriate sum of money which a Member must pay at the commencement of or during a Program Year in exchange for the benefits provided by a Coverage Program.
8. “Coverage Program” shall mean the specific type of Joint Protection Program as set forth in the terms, conditions and exclusions of the Coverage Documents for insured or self-insured losses, and the purchasing of excess or re-insurance and administrative services with respect to such losses. On the effective date, FRMS will operate two (2) Coverage Programs, the Workers’ Compensation Coverage Program for workers’ compensation claims, and the Employment Benefits Coverage Program for claims related to medical, hospital surgical, disability, legal expense, dental, vision, life, and income protection insurance or benefits. FRMS may add additional programs later.
9. “Coverage Documents” shall mean the Declarations, Memorandum of Coverages, Coverage Agreements, Endorsements, Policies of Insurance or any other documents that provide the terms, conditions, limits and exclusions of coverage afforded by a Coverage Program.

10. "District" shall mean a special district and political subdivision of the State of California as defined in Government Code Section 56000 et seq.
11. "Duly Constituted Board Meeting" shall mean any meeting of the Board of Directors noticed and held pursuant to the Ralph M. Brown Act and at which a quorum is determined to be present at the beginning of said meeting.
12. "Estimated Contribution" shall mean the amount which the Board of Directors estimates will be the appropriate contribution for a Member's participation in a Coverage Program for a Program Year.
13. "Excess or Re-Insurance" shall mean that insurance that may be purchased on behalf of FRMS and/or the Members to protect the funds of the Members or Former Members against catastrophic losses or an unusual frequency of losses in a particular Coverage Program during a Program Year in excess of any self-insured retention maintained by FRMS for that Coverage Program.
14. "Fiscal Year" shall mean that period of 12 months which is established by the Board of Directors as the fiscal year of FRMS.
15. "Former Member" shall mean a Member which was a signatory to this Agreement (or the prior FASIS Agreement) but which has withdrawn from, or been involuntarily terminated from participation in FMRS.
16. "Joint Protection Program" shall mean a Coverage Program offered by FRMS, separate and distinct from other Coverage Programs, wherein Members shall jointly pool their losses and claims, jointly purchase excess or re-insurance and administrative and other services including claims adjusting, data processing, risk management consulting and brokerage, loss prevention, legal, accounting and auditing and related services.
17. "Member" shall mean a public agency which has signed this Agreement, which qualifies as a Member under the provisions of this Agreement and the Bylaws, and which has been approved for membership by the Board of Directors.
18. "Memorandum of Coverage" shall mean a document issued by FRMS for each Coverage Program specifying the coverages and limits provided to the Members participating in that Coverage Program.
19. "Pooling" shall mean group self-insurance as permitted by Government Code Section 990.8, Labor Code Section 3700 and Government Code Section 53202.
20. "Program Year" shall mean a 12-month period of time determined by the Board of Directors, during which a particular Coverage Program is in effect.

21. "Retained Earnings" shall mean an account reflecting the accumulated earnings of a Coverage Program after payment of all losses, expenses and obligations of that Coverage Program.
22. "Risk Management" shall mean the process of identifying, evaluating, reducing, transferring and eliminating risks. Risk Management includes, but is not limited to, various methods of funding claims payments, purchasing insurance, legal defense of claims, controlling losses, and determining self-insurance retention levels and the amount of reserves for potential claims.

SECTION 2:
FRMS AS SUCCESSOR TO AND EXPANSION OF FASIS

FASIS was originally formed on July 1, 1984, pursuant to the provisions of Government Code Section 6500 et seq. as a joint powers authority to provide a program of pooling of self-insured workers' compensation losses of its members, which members were defined as California fire protection districts formed and operating under the provisions of California Health and Safety Code Section 13800 et seq. and California community services districts providing fire suppression and emergency services formed and operating under the provisions of California Government Code Section 61000, et seq. FASIS has continued to provide this self-insurance program up to the effective date of this Agreement.

As of the effective date of this Agreement, the Fire Agencies Self Insurance System shall be known as Fire Risk Management Services, referred to herein as FRMS. Pursuant to Government Code Sections 6506 and 6507, from its inception, FRMS has, is, and shall be a public entity separate and independent from the Members which is governed exclusively by its Board of Directors ("Board").

FDAC EBA was originally formed on July 1, 2005, pursuant to the provisions of Government Code Section 6500 et seq. as a joint powers authority to provide employment benefits programs including medical, hospital surgical, disability, legal expense, dental, vision, life, and income protection insurance or benefits, whether provided on an insurance basis, self-funded basis, or some combination of insurance and self-funding, to any California public agency including special districts, cities, and joint powers authorities which were formed with the power to provide fire suppression and emergency services. FDAC EBA has continued to provide this employment benefits program up to the effective date of this Agreement.

This Agreement is being amended and restated in part to allow members of Fire Districts Association of California Employment Benefits Authority ("FDAC EBA") to join FRMS and share in consolidated administration and governance of programs. Accordingly, as of the effective date of this Agreement, the membership of FRMS shall consist of the members of FASIS, as well as the members of FDAC EBA that have approved this Agreement. Future membership in FRMS is open to public agencies throughout California that meet the membership requirements specified herein and in the Bylaws and are approved for membership by the Board of Directors.

SECTION 3: PURPOSE

This Agreement is entered into by the Members pursuant to Government Code Sections 989, 990, 990.4, 990.6, 990.8, 52200 et seq., 6500 et seq. and Labor Code Section 3700, et seq., in order to provide, subject to the Coverage Documents, workers' compensation and employment benefits coverages, and/or coverages for other risks which the Board of Directors may determine.

Additional purposes of this Agreement are: (1) to reduce the amount and frequency of losses, and to decrease the costs incurred by Members in the handling and litigation of claims; (2) to expand the breadth and reduce the costs of health and welfare benefits including, but are not limited to medical, hospital, surgical, disability, legal expense, dental, vision, life, and income protection insurance or benefits, whether provided on an insurance basis, self-funded basis, or some combination of insurance and self-funding. These purposes shall be accomplished through the exercise of the powers of the Members jointly in the creation of a separate public entity, Fire Risk Management Services ("FMRS") to establish and administer Coverage Programs as set forth herein and in the Bylaws.

It is also the purpose of this Agreement to provide for the inclusion at subsequent dates of such additional Members organized and existing as California public agencies as may desire to become parties to this Agreement and Members of FRMS, subject to approval by the Board of Directors.

SECTION 4: MEMBERSHIP

Each Member which is a party to this Agreement must be a public agency which is duly organized and existing under the laws of the State of California with the power to provide at least one of the following services: (1) fire suppression services, (2) emergency medical services, including emergency disease response, prevention and control services; (3) hazardous material response services (4) medical transport and/or ambulance services, including emergency transportation services (5) rescue services; (6) any other emergency response services provided pursuant to the California Emergency Services Act (Government Code Section 8550 et seq.). "Emergency" is defined as any condition of disaster or of extreme peril to the safety of persons and/or property caused by such conditions as air pollution, fire, flood, hazardous material incident, storm, epidemic, riot, drought, plant or animal infestations or disease, earthquake, terrorism, or sudden and severe energy shortage. Each Member must be approved for participation in the Authority in the manner provided in the Bylaws of the Authority.

There shall be two (2) classes of Membership: (1) Voting Members; and (2) Non-voting Members. Voting Members shall be public agencies organized as a fire protection district formed and operating pursuant to the terms of California Health and Safety Code Section 13800 et seq. All other Members shall be Non-voting Members.

The rights and obligations of Voting Members shall be as described in the Bylaws.

SECTION 5:
PARTIES TO AGREEMENT

Each Member which has signed this Agreement certifies that it intends to and does contract with FRMS, and with all other parties who have signed this Agreement, and, in addition, with such other parties which may later be added as a party to and may sign this Agreement. Each party to this Agreement, which has or may hereafter sign this Agreement, also certifies that the withdrawal of any party from this Agreement by voluntary withdrawal, involuntary termination, or otherwise, shall not affect this Agreement nor such party's intent to contract with the other remaining parties to this Agreement.

SECTION 6:
TERM OF AGREEMENT

This Agreement shall become effective as to existing Members of FASIS on the later of July 1, 2023, or the date on which the last of two-thirds of such Members have executed this Agreement ("effective date"). This Agreement shall become effective as to existing Members of FDAC EBA on the later of July 1, 2023 or the date on which two-thirds of its members have executed this Agreement.

This Agreement shall become effective as to each new Member upon: (1) approval of its membership by the Board of Directors of the FRMS; (2) execution of this Agreement by the new Member and by FRMS; and (3) by payment by the new Member of its initial contribution for participation in one of the Coverage Programs offered by the FRMS.

SECTION 7:
POWERS OF FRMS

FRMS shall have all the powers common to its Members and all additional powers set forth in the Joint Powers Authority Act, and is hereby authorized to do all acts necessary for the exercise of said common powers, including, but not limited to, any or all of the following:

- (1) to make and enter into contracts, including the power to accept the assignment of contracts or other obligations which relate to the purposes of FRMS, or which were entered into by a Member or Former Member prior to joining FRMS, and to acquire assets, incur liabilities, and resolve and make claims;
- (2) to accept an assignment from the FDAC EBA of all its assets, obligations and liabilities (including claims and contracts in existence at the time of consolidation) in order to benefit the Members and Former Members participating in the FDAC EBA employment benefits coverage program; provided, that except for the fair and equitable allocation of administrative and overhead expenses, funds from such assignment shall not be commingled and shall be separately accounted for as provided in this Agreement and the Bylaws;

- (3) to incur debts, liabilities or other obligations; including those which are not debts, liabilities or other obligations of the Members or Former Members, or any of them;
- (4) to charge and collect Contributions and Assessments from Members or Former Members for participation in a Coverage Program;
- (5) to employ agents and employees and/or to contract for services from third-party consultants;
- (6) to receive grants and donations of property, funds, services, and other forms of assistance from persons, firms, corporations and government entities;
- (7) to acquire, hold, lease or dispose of property, funds, contributions, donations, and any other forms of assistance from persons, firms, corporations and government entities;
- (8) to acquire property by gift, grant, exchange, devise, or purchase;
- (9) to hold, lease, convey, sell, encumber, or dispose of property;
- (10) to sue and to be sued in its own name;
- (11) to issue or caused to be issue bonded and other indebtedness, and pledge any property or revenues as security to the extent permitted by law by Articles 2 and 4 of the Act or otherwise, including, but not limited to, bonds or other evidences of indebtedness issued on behalf of FRMS or its Members;
- (12) to obtain in its own name all necessary permits, licenses, opinions and rulings;
- (13) whenever necessary to facilitate the exercise of its powers, to form and administer nonprofit corporations to perform one or more of the functions which FRMS is empowered to perform, or to perform any other proper corporate function, and to enter into agreements with such nonprofit corporations;
- (14) to exercise all powers necessary and proper to carry out the terms and provisions of this Agreement (including the provision of all other appropriate ancillary coverages for the benefit of Members or Former Members, or otherwise authorized by law or the Act; and
- (15) to exercise all powers and perform all acts as otherwise provided in the Bylaws.

Said powers shall be exercised pursuant to the terms hereof, and in the manner provided by law and in accordance with Section 6509 of the Act. The foregoing powers shall be subject to the restrictions upon the manner of exercising such powers pertaining to the Member or Former Member designated in the Bylaws.

SECTION 8:
BOARD OF DIRECTORS

All powers of FRMS shall be exercised by, and its property controlled and its affairs conducted by and through its Board of Directors. Said Board of Directors is hereby designated as the agency to administer and execute this Agreement pursuant to Government Code Section 6506.

The Board of Directors shall be composed of no more than fifteen (15) and no less than eleven (11) individuals, each of whom is elected by a majority vote of Voting Members participating in a Coverage Program, as specified in the Bylaws. Each member of the Board of Directors shall have one vote. The terms for Directors, procedures for electing Directors, and the composition of the Board of Directors shall be as set forth in the Bylaws. The Board of Directors shall have the authority to conduct all business and govern all affairs of this Joint Powers Authority under the provisions hereof and pursuant to law and shall have such powers and functions as are provided for herein, in the Bylaws, or by law.

SECTION 9:
POWERS OF THE BOARD OF DIRECTORS

The Board of Directors shall have such powers as provided in this Agreement and the Bylaws and such additional powers as necessary or appropriate to fulfill the purposes of this Agreement and the Bylaws, including, but not limited to the following:

- (a) Exercise all powers and conduct all business of this Joint Powers Authority.
- (b) Determine the details of and select the Coverage Programs to be offered by FRMS;
- (c) Provide for and develop various services including, but not limited to, financial administration, insurance consulting and brokerage services; claims adjustment services, loss control and risk management services; accountancy, auditing and actuarial services; and legal and legislative advocacy services, either through its own employees or contracts with third parties.
- (d) Appoint and provide policy direction to the Administrator, appoint committees, appoint staff, and employ such persons as the Board of Directors deems necessary for the administration of this Joint Powers Authority.
- (e) Determine and purchase all necessary insurance coverage, including Excess insurance, Re-insurance, liability insurance, director's and officer's liability insurance, and such other insurance as FRMS may deem necessary or proper to carry out the Coverage Programs offered by the Authority, and to protect the employees of FRMS and the employees of the Members.
- (f) Fix and collect Contributions and Assessments from participating Members in consideration for participation in the Coverage Programs offered by FRMS.

- (g) Deposit all funds received in appropriate separate bank accounts in the name of Fire Risk Management Services.
- (h) Invest funds on hand in any manner authorized by law for the investment of funds of a public agency.
- (i) Direct the payment, adjustment, compromise, settlement and defense of all claims as provided for in the Coverage Documents involving a Member during their period of membership in and participation in a Coverage Program.
- (j) Expend funds of FRMS only for the purpose of carrying out the provisions of the Agreement and the Bylaws as they now exist or may hereafter be amended.
- (k) Obtain a fidelity bond in such amount as the Board of Directors may determine for any person or persons who have charge of or the authority to expend funds of the FRMS.
- (l) Acquire property by gift, grant, exchange, devise, or purchase; or hold, lease, convey, sell, encumber, or dispose of all property necessary or appropriate to carry out the powers and operations of FRMS.
- (m) Establish policies and procedures for the operation of FRMS.
- (n) Enter into any and all contracts or agreements necessary or appropriate to carry out the purposes and functions of FRMS.
- (o) To prepare the annual operating budget of FRMS for each fiscal year.
- (p) To engage, retain and discharge agents, representatives, firms or other organizations as the Board of Directors deems necessary for the administration of FRMS.
- (q) To exercise general supervisory power and policy control over the Executive Director.
- (r) To transact any other business which is within the powers of the Board of Directors.
- (s) Elect officers of FRMS.

SECTION 10:
OFFICERS

The officers of FRMS shall consist of the President, Vice President, Secretary, Treasurer, Assistant Treasurer, and Administrator. The position of Treasurer shall be filled by a person who either is the treasurer of a Member, a certified public accountant, or one of the officers, employees, or contracted consultants of FRMS. The Treasurer shall have no vote unless the Treasurer is also a Director.

The Treasurer shall serve at the discretion of the President. The Treasurer shall be the depository of and have custody of all the funds of FRMS, from whatever source. The Treasurer shall comply with the duties and responsibilities of the office as set forth in subdivisions (a) to (d), inclusive, of Section 6505.5 of the Government Code. The Board shall require the Treasurer to file with FRMS an official bond in the amount to be fixed by the Board. FRMS shall pay the cost of bond premiums required by this section.

In lieu of the designation of a treasurer and auditor as set forth in Government Code Section 6505.5, FRMS elects to appoint the Treasurer of FRMS to said positions under the provision of Government Code Section 6505.6. FRMS further elects to be governed by and incorporates herein all other provisions contained within Government Code Section 6505.6, including but not limited to the requirement that the Treasurer shall cause an independent audit to be made by a certified public accountant, or public accountant, in compliance with Section 6505. The treasurer, or the treasurer's designee, shall maintain or cause to be maintained all accounting or other financial records FRMS and shall file all financial reports required of FRMS and shall perform such other duties as the Board may specify.

All offices shall be filled and have the powers and responsibilities as prescribed in the Bylaws.

SECTION 11:
RESTRICTIONS ON POWER

Such powers enumerated in Section 8 hereof are subject to the restrictions upon the manner of exercising power by the California public agency which is a Member and which is named in the Bylaws, pursuant to California Government Code Section 6509.

SECTION 12:
COMPLIANCE WITH THE BROWN ACT

All meetings of the Board, including regular, adjourned regular and special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act, California Government Code section 54950 et seq.

SECTION 13:
BYLAWS

The Board shall promulgate Bylaws to govern day-to-day operations of FRMS. The Board may amend the Bylaws from time to time as provided for in the Bylaws. The initial Bylaws of FRMS, a copy of which is attached hereto and marked Exhibit A, are hereby adopted as the initial Bylaws of FRMS. Each party to this Agreement by the execution hereof agrees to be bound by and to comply with all the terms and conditions of this Agreement and of said Bylaws as they now exist or may hereafter be amended, and agrees that any violation of the Bylaws shall be a violation of this Agreement. FRMS shall operate and conduct its business and affairs pursuant to the terms of

this Agreement and said Bylaws. In the event any provisions of the Bylaws conflict with a provision of this Agreement, the provision contained in this Agreement shall control.

SECTION 14:
COVERAGE PROGRAMS

FRMS shall maintain such types and levels of coverage for Coverage Programs as determined by the Board of Directors. The coverage afforded under one or more Coverage Programs may include protection for workers' compensation liability, employment health and welfare benefits, and any other risks which the Board of Directors may determine to be advisable. More than one type of coverage may be afforded under a single Coverage Program. FRMS shall describe the coverage and operation of each Coverage Program in writing utilizing documents such as Memorandums of Coverage, Master Program Documents, or other written policies and procedures.

The Board of Directors may arrange for purchase of Excess or Re-insurance. FRMS shall not be liable to any Member or to any other person or organization if such excess or re-insurance policies are terminated, cancelled or non-renewed without prior notice to one or more Members, or if there is a reduction in the type or amounts of coverage afforded under a Coverage Program by reason of any change in coverage in a succeeding excess or re-insurance policy, even if such reduction occur without prior notice to one or more Members.

SECTION 15:
IMPLEMENTATION OF THE COVERAGE PROGRAMS

The Board of Directors shall establish the coverage afforded by each Coverage Program, the amount of Contributions and Assessments, the precise cost allocation plans and formulas, provide for the handling of Claims, and specify the amounts and types of Excess or Re-insurance to be obtained. The Contributions and Assessments for each Coverage Program shall be determined by the Board of Directors as set forth herein, in the Bylaws, or in the controlling documents for each Coverage Program.

SECTION 16:
ACCOUNTS AND RECORDS

- (a) **Annual Budget.** FRMS shall, pursuant to the Bylaws, annually adopt an operating budget, including budgets for each Coverage Program.
- (b) **Funds and Accounts.** FRMS shall establish and maintain such funds and accounts as required by the Board of Directors and as required by generally accepted accounting principles, including separate funds and accounts for each Coverage Program. Books and records of FRMS shall be open to any inspection at all reasonable times by authorized representatives of Members, or as otherwise required by law.
- (c) **Investments.** Subject to the applicable provisions of any indenture or resolution providing for the investment of moneys held thereunder, FRMS shall have the power to

invest any money in the treasury that is not required for the immediate necessities of FRMS, as the Board determines advisable, in the same manner as local agencies pursuant to Government Code Section 53601 et seq. as such provisions may be amended or supplemented.

- (d) **No Commingling.** The funds, reserves, and accounts of each Coverage Program shall not be commingled and shall be accounted for separately; provided, however, that administration and overhead expenses of FRMS not related to a specific Coverage Program may be fairly and equitably allocated among Coverage Programs as determined by the Board of Directors. Investments and cash accounts may be combined for administrative convenience, but separate accounting shall be made for balances of individual funds and Coverage Program revenues and expenses.
- (e) **Annual Audit.** The Board shall provide for a certified, annual audit of the accounts and records of FRMS, in the manner prescribed in the Bylaws.

SECTION 17:
SERVICES PROVIDED BY FRMS

FRMS may provide, in the discretion of the Board of Directors, the following services in connection with this Agreement:

- (a) To provide or procure coverage, including but not limited to self-insurance funds and commercial insurance, as well as Excess or Re-insurance and umbrella insurance, by negotiation, bid or purchase;
- (b) To assist Members in obtaining insurance coverage for risks not included within the coverages of FRMS;
- (c) To assist risk managers with the implementation of risk management functions as they relate to risks covered by the Coverage Programs offered by FRMS;
- (d) To provide loss control and safety consulting services to Members;
- (e) To provide claims adjusting and subrogation services for Claims covered by the Coverage Programs;
- (f) To provide loss analysis and control through the use of statistical analysis, data processing, and record and file retention services, in order to identify high exposure operations and to evaluate proper levels of self-insured retention and deductibles;
- (g) To conduct risk management and claims audits relating to the participation of Members in the Coverage Programs;
- (h) To provide such other services as deemed appropriate by the Board of Directors.

SECTION 18:
RESPONSIBILITIES OF MEMBERS

Members or Former Members shall have the following responsibilities, which shall survive the withdrawal from, or involuntary termination of participation in a Coverage Program, or membership in FRMS:

- (a) Each Member shall designate an individual to be responsible for the risk management functions within that Member and to serve as a liaison between the Member and FRMS as to risk management.
- (b) Each Member shall consider all recommendations of FRMS concerning unsafe practices and/or hazard mitigation, and each Member participating in the Workers' Compensation Coverage Program shall implement and maintain an injury and illness prevention program as required by the California Labor Code within ninety (90) days of inception into program.
- (c) Each benefits program Member shall maintain its own set of records, including a loss log, in all categories of risk covered by each Coverage Program in which it participates to assure accuracy of FRMS' loss reporting system, unless it is deemed no longer necessary by the Board of Directors;
- (d) Each Member participating in the Workers' Compensation Program shall report job-related accidents or illnesses to the appropriate claims administrator as soon as practicable after notification of the accident or illness, and no later than 48 hours after notification, shall use the format specified by the claims administrator when making job-related accident reports, and make any other required notifications to government agencies, including Cal-OSHA, when required;
- (e) Each Member shall pay its Contribution, and any adjustments thereto, and any Assessments within the specified time period set forth in the invoice, or as otherwise set forth in the Bylaws. After withdrawal or termination, each Former Member or its successor shall promptly pay to FRMS its share of any additional Contributions, adjustments or Assessments, if any, as required of it by the Board of Directors;
- (f) Each Member or Former Member shall provide FRMS with such other information or assistance as may be necessary for FRMS to carry out the Coverage Programs in which the Member or Former Member participates or has participated;
- (g) Each Member or Former Member shall in any and all ways cooperate with and assist FRMS and any insurer of FRMS, in all matters relating to this Agreement and covered Claims;
- (h) Each Member or Former Member shall comply with all Bylaws, rules, regulations and operating policies and procedures adopted by the Board of Directors.

**SECTION 19:
NEW MEMBERS**

FRMS shall allow entry into its Coverage Programs of new Members, only upon approval of the Board of Directors, with any conditions or limitations that the Board deems appropriate. In order to become a Member and remain a Member, any public agency must participate in at least one Coverage Program, pay the Contributions required for such participation, and shall be authorized to exercise the common powers set forth in this Agreement.

**SECTION 20:
WITHDRAWAL**

Any Member may voluntarily withdraw from this Agreement only at the end of any applicable Program Year and only if:

- (a) The Member has been a party to this Amended and Restated Agreement for not less than three (3) full Program Years as of the date of the proposed withdrawal;
- (b) The Member submits at least 90 (ninety) days signed written withdrawal notification in accordance with the Bylaws;
- (c) In order to withdraw from the Agreement, the Member must have completed the three (3) full Program Year participation requirement for each Coverage Program in which the Member participated at the time of withdrawal.

Any Member may voluntarily withdraw from any particular Coverage Program only at the end of any applicable Program Year and only if:

- (a) The Member has participated in a Coverage Program for at least three (3) full Program Years;
- (b) The Member is a participant in another Coverage Program; and
- (c) The Member submits at least ninety (90) days signed written withdrawal notification in accordance with the Bylaws.

In the event that the three (3) year participation requirement for any Coverage Program has not been met, for each Coverage Program the withdrawing Member participated in at the time of withdrawal for less than three (3) years, such withdrawing Member shall be obligated to pay all Contributions and Assessments as if that Member had remained in such Coverage Program for the required three (3) full years.

In the event the notice of withdrawal is not provided as required above, any such withdrawing Member shall, with respect to each Coverage Program the Member participated in, be obligated to pay any and all Contributions and Assessments for the next full Program Year.

A Member may not withdraw as a party to this Agreement until it has withdrawn from all of the Coverage Programs of FRMS as provided herein and in the Bylaws.

SECTION 21:
EXPULSION

FRMS shall have the right to expel any Member's participation in a Coverage Program, or expel a Member from FRMS, for violation of the terms of this Agreement, the Bylaws, or any other rule, regulation or operational policy adopted by the Board of Directors of FRMS, in the manner provided for in the Bylaws.

The participation of any Member of FRMS, including participation in any of FRMS' Coverage Programs, may be expelled in the discretion of the Board of Directors whenever such Member is dissolved, consolidated, merged or annexed. Any such expulsion shall not relieve the Member or Former Member of its membership responsibilities specified in this Agreement.

SECTION 22:
EFFECT OF WITHDRAWAL OR EXPULSION

The withdrawal from or expulsion of any Member from this Agreement shall not be construed as a completion of the purpose of the Agreement, nor shall it terminate this Agreement. Any Member that withdraws or is expelled after the effective date of this Amended and Restated Agreement shall not be entitled to payment, return or refund of any Contribution, Assessment, consideration, or other property paid or donated by the Member to FRMS, or to any return of any loss reserve contribution, or to any distribution of assets.

The withdrawal from or expulsion of any Member from any Coverage Program shall not terminate its responsibilities to pay its unpaid Contributions, adjustments, or Assessments to such Coverage Program. The Board of Directors shall determine the final amount due from the Member or Former Member by way of Contributions or Assessments, if any, or any credit due on account thereof, to the Member or Former Member for the period of its participation. Such determination shall not be made until all Claims or other unpaid liabilities of that Coverage Program have been finally resolved.

SECTION 23:
TERMINATION OF FRMS AND DISTRIBUTION

This Agreement may be terminated at any time with the written consent of two-thirds of the then participating Members; provided, however, that FRMS and this Agreement shall continue to exist for the purpose of disposing of all claims, distribution of all assets, and all other functions necessary to wind up the affairs of the Authority.

The Board of Directors is vested with all powers of FRMS for the purposes of winding up and dissolving the business affairs of FRMS. These powers include the power to require Members or Former Members who were signatories to this Agreement at the time the subject Claims were

incurred, to pay any Assessments in accordance with loss allocation formulas for final disposition of all Claims and losses covered by this Agreement or the Bylaws.

Upon termination of a Coverage Program, all net assets of such Coverage Program other shall be distributed only among Members that are participating in such Coverage Program at the time of termination, in accordance with and proportionate to their Contributions, adjustments, and Assessments paid less claims or losses paid during the period of that Member's participation in the Coverage Program. The Board of Directors shall determine the distribution in the manner specified in the Bylaws.

Upon termination of this Agreement, all net assets of FRMS, other than the net assets of any Coverage Program distributed as provided above, shall be distributed only among Members in good standing at the time of such termination in accordance with and proportionate to each such Member's contributions made and claims or losses paid, as permitted by Government Code Section 6512.2. The Board of Directors shall determine such distribution in the manner specified in the Bylaws.

In lieu of terminating this Agreement, the Board may, with the written consent of two-thirds of the Voting Members, elect to assign and transfer all rights, assets, liabilities and obligations of FRMS to a successor joint powers authority created under the Act.

SECTION 24: **AMENDMENTS**

This Joint Powers Agreement may be amended by an amendment in writing signed by two-thirds of the Members then parties to this Agreement. Upon signature of any amendment by two-thirds of the then participating Members, any Member failing or refusing to sign such amendment may be involuntarily terminated as a party to this Agreement as provided in the Bylaws.

SECTION 25: **ENFORCEMENT**

FRMS is hereby granted authority to enforce this Agreement. In the event action is instituted to enforce any term of this Agreement or any term of the Bylaws against any Member which has signed this Agreement, the Member agrees to pay such sums as the court may fix as attorney fees and costs in said action.

SECTION 26: **NON-LIABILITY OF MEMBER AGENCIES**

Pursuant to Government Code Section 6508.1, the debts, liabilities and obligations of the FRMS shall not be the debts, liabilities or obligations of the Members which are parties to the Agreement. Nothing in the Joint Powers Agreement or in the Bylaws adopted pursuant thereto shall be construed as imposing liability upon any Member, or any officer, employee or member of the legislative body thereof, for the payment of any Claims incurred in any of the Coverage Programs

offered by FRMS to its Members, the sole recourse of claimants being against funds of those insurance programs and/or self-funded programs administered by the FRMS for the payment of such benefits.

SECTION 27:
NON-LIABILITY OF DIRECTORS, OFFICERS, ADMINISTRATOR,
AGENTS AND EMPLOYEES

The Board of Directors, officers, Administrator, agents, and employees of FRMS shall not be liable to FRMS, to any Member or Former Member, or to any other person for any actual or alleged breach of duty, mistake of judgment, neglect, error, misstatement, misleading statement, or any other act or omission in the performance of their duties hereunder; for any action taken or omitted by any director, officer, administrator, agent, or employee, or independent contractor; for loss incurred through the investment or failure to invest funds; or loss attributable to any failure or omission to procure or maintain insurance; except in the event of fraud, gross negligence, or intentional misconduct of such director, officer, administrator, agent, or employee. No director, officer, administrator, agent, or employee, including former directors, officers, administrators, agents or employees, shall be liable for any action taken or omitted by any other director, officer, administrator, agent, or employee.

SECTION 28:
INDEMNIFICATION OF BOARD OF DIRECTORS, OFFICERS, AND EMPLOYEES

As a public entity, FRMS shall defend and shall indemnify and hold harmless its directors, officers, and employees, including former directors, officers and employees, from any and all claims, demands, causes of action, liability, losses and damages arising out of the performance of their duties as such directors, officers and employees of FRMS, except in the event of fraud, gross negligence, corruption, malice or intentional misconduct, and the funds of FRMS shall be used for such purposes. FRMS may purchase conventional insurance to protect FRMS, and its Members and Former Members, against any such acts or omissions by its directors, officers and employees, including former directors, officers and employees.

SECTION 29:
ADMINISTRATION OF PREEXISTING OBLIGATIONS

- (a) All liabilities and obligations of FASIS existing prior to the effective date of this Amended and Restated Agreement will be administered under the terms and conditions of the FASIS Agreement as it existed prior to the effective date.
- (b) All assets of FRMS existing prior to the effective date shall be reserved by FRMS for the sole purpose of administering the preexisting obligations under the FASIS Agreement.
- (c) The Board shall appoint a committee made up of representatives of Members that were Members of FASIS prior to the effective date to make recommendations to the Board regarding the administration of the preexisting obligations under the FASIS Agreement.

As to specific agenda items relating to such matters, only Directors representing Members who were members of FASIS prior to the effective date may vote, and as to such items, a quorum shall be determined solely by reference to the number of Directors that represent members of FASIS prior to the effective date.

- (d) In the event that FDAC EBA assigns its rights, assets, liabilities and obligations to FRMS, any assets of FDAC EBA that are assigned to FRMS shall be used exclusively for the purpose of administering the obligations of FDAC EBA. In the event of such assignment, the Board shall appoint a committee made up of representatives of Members that were Members of FDAC EBA prior to the effective date to make recommendations to the Board regarding the administration of FDAC EBA's obligations. As to specific agenda items relating to such matters, only Directors representing Members who were members of FDAC EBA prior to the effective date may vote, and as to such items, a quorum shall be determined solely by reference to the number of Directors that represent members of FDAC EBA prior to the effective date.

**SECTION 30:
MISCELLANEOUS PROVISIONS**

- (a) This Agreement shall bind and inure to the heirs, devisees, assignees and successors in interest of the Authority and to the successors in interest of each Member in the same manner as if such parties had been expressly named herein.
- (b) This Agreement shall be governed by the law of the state of California. This Agreement together with the documents incorporated into the Agreement by reference constitute the entire Agreement between the parties regarding its subject matter. There are no oral understandings or agreements not set forth in writing herein.
- (c) If any provisions in this Agreement are held by any court to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall nevertheless continue in full force and effect.
- (d) No person or organization or entity shall be entitled to assert the rights of any Member or Former Member under any Coverage Document or Coverage Program. No Member or Former Member may assign any right, claim or interest it may have under this Agreement, and no creditor, assignee or third-party beneficiary of any Member or Former Member shall have any right, claim or title to any part, share, interest, fund, contribution or asset of FRMS.

SECTION 31:
EXECUTION IN COUNTERPARTS

This Agreement may be executed in one or more counterparts and shall be as fully effective as though executed in one document.

(Agency Name)

Date: _____

By: _____
Name/Title



Streamline Platform - Subscription Agreement

CUSTOMER: **South Lake County Fire Protection District**

ORDER DATE: **Apr 14, 2023**

This Software as a Service Agreement (“Agreement”) is entered into on the start date listed below, between Streamline (DBA of Digital Deployment, Inc.) with a place of business at 2321 P St, Sacramento, CA 95816 (“Company”), and the Customer listed above (“Customer”). This Agreement incorporates the [Streamline Terms of Service](#) and reflects current [Streamline Pricing](#) based on Annual Operating Revenue and partner discount applied, if applicable. [W9 is available online](#). **Most customers prefer annual billing for convenience, but all subscriptions are cancellable anytime with a written 30-day notice.**

DESCRIPTION OF SERVICES: See Page 2 for an overview of what Streamline Web includes, and for more information please review our [subscription-based website toolkit for local government](#) .

SUBSCRIPTION ORDER (Monthly Recurring Price):

Name	Price
Streamline Web 1m-5m	\$355.00

One-Time Migration Costs:	\$250	Order #:	12694334254
Invoice Frequency:	Monthly	Original Order?	Original
Additional Billing Details:	After June 1st Annual Price will be	Billing Start Date:	06 / 01 / 2023
	- \$4,260.00 / Year		

Billing Person:

Billing Address:

City, State, Zip:

Phone:

Email:

Streamline:

Name:
Title:
Date:
Signature:

Customer:

Name:
Title:
Date:
Signature:



What Your Subscription Includes



Technology

- **Easy-to-use website tool allows you to control your content** - no more waiting on a vendor or IT.
- **Built-in ADA compliance** (the platform is fully accessible out of the “box”).
- **State-specific transparency dashboard** with checkpoints for all posting requirements.
- **Meeting dashboard with agenda reminders**, one-click agenda and minute upload that takes seconds.
- **Ongoing improvements** to existing features included at no cost - your software will never be out of date.



Setup and Training

- **Multiple options** for initial site build and migrating existing content.
- **Introduction to your state requirements** so you know what needs to be posted.
- **Training** for anyone on your staff via remote meeting to help you learn the system.
- **Free domain** included (acmemud.specialdistrict.org) or connect your own custom domain / web address.
- **Free SSL security certificate** so that your site is served over https and visitors are protected.



Ongoing Support

- **Unlimited support** is included for anyone on your staff responsible for updating the website.
- **Support system is built into your website** - get help with the click of a button.
- **Unlimited hosting** of content and files so you never have to “upgrade” your account.
- **Extensive knowledge base** of how-to articles and getting started guides are available 24/7.
- **Can't figure out how to send your question? That's ok, you'll have our technical support number, too.**

And if (when) your state passes additional website mandates, Streamline Web will be updated to help you comply as effortlessly as possible.



Your Onboarding Process

4 simple steps to get your team up and running





South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, March 21, 2023, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

1. *President Bostock called the meeting to order at 7:00 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Madelyn Martinelli, and Matthew Stephenson, Vice President Jim Comisky, and President Rob Bostock. Also present: Unit Chief Mike Marcucci, Chief Paul Duncan, Battalion Chief Brian York, Office Technician Karin Collett, and Board Clerk Gloria Fong.*
4. **CLINE/STEPHESON MOTION** to approve agenda. *AYES: Martinelli, Cline, Comisky, Stephenson, Bostock. NOES: None. MOTION CARRIED.*
5. **Citizens' Input:** Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.
None.
6. **Communications:**
 - 6.a. **Fire Sirens:** *On their behalf, Chief Duncan reports the lights out front were replaced and they're appreciative when people to stop by to say hello.*
 - 6.b. **Fire Safe Council –** *No report other than attachment to packet.*
 - 6.c. **Volunteer Association –** *On the Association's behalf, Vice President Robert Lanning reports there's nothing new other than Academy is going and their dinner is getting worked on and will be at Twin Pines Casino on June 24th.*
 - 6.d. **Chief's Report –** *In addition to the report in the packet, Chief Duncan recognized Paid Call Operator Robert Lanning, who did a lot to keep our community safe during the weather systems. People were homebound for up to 10 days, no calls were left unanswered, and ambulances transported patients to hospitals in Clearlake and Lakeport with chains on. He attended the Fire District Association of California (FDAC) program where Oakland fire chief was keynote speaker and Educational Revenue Augmentation Funds (ERAF) were highlighted.*
 - 6.e. **Finance Report –** *Staff Services Analyst Fong adds she received notice of tax defaults to be auctioned May 26th-30th. The notice gives districts that hold liens opportunity to object. There are 867 properties and approximately 100 are in our district.*
 - 6.f. **Directors' activities report**
Director Cline has no activity to report.

Director Comisky reports he prepared for a year for FDAC. Fire Agency Self Insurance Services, workers carrier for district's paid call firefighters, and FDAC are combining to become agency called Fire Risk Management Services or FRMS. As of last Friday, he is no long president for FDAC and is hoping to flip his attention to Prop 13. Fire protection districts lose \$100 million a year to ERAF and are working hard to get it back. Prop 1472 was to back feed the loss but 95% of the funds go to law enforcement. He and Chief Marcucci have a meeting Friday with Napa AMR.

Director Martinelli has no activity to report other than hearing about boil water notice for here and asked about the 2 checks for the 20 chairs, which Chief Duncan confirmed is not paid twice by mistake because one is for the deposit and the second is for balance.

Director Stephenson has nothing new to report other than speaking to Chief Duncan about 1st aid kits for his company.

Director Bostock has no activity to report.

7. Regular Items:

- 7.a. **PUBLIC HEARING:** Consideration for Resolution No. 2022-23-18, A Resolution Setting Consumer Price Index (CPI), Directing Fire Chief, or Designee, to certify and Request County of Lake to Collect Special Tax on the 2023-2024 County Tax Rolls. Placed on the agenda by Staff Services Analyst Gloria Fong.

Staff Services Analyst Fong informed the Board the reason for this resolution is to set the CPI for next year. Director Comisky commented that the CPI built in the ordinance is critical because there are cost increases coming.

COMISKY/CLINE MOTION to approve 7a. AYES: Comisky, Stephenson, Martinelli, Cline, Bostock. NOES: None. **MOTION CARRIED.**

- 7.b. **PUBLIC HEARING:** Consideration for Resolution No. 2022-23-19, A Resolution of the Board of Directors of the South Lake County Fire Protection District Adopting a Fire Protection System Study, Fire Protection Standards, and a Capital Fire Facilities and Equipment Plan. Placed on the agenda by Staff Services Analyst Gloria Fong.

Director Comisky questioned amounts on the equipment page, which are quite low. Chief Duncan confirm prices are 2020 and have not been updated. Staff Services Analyst Fong didn't focus on adjusting them because it didn't affect the \$1 cap allowed by the County's Ordinance.

MARTINELLI/STEPHENSON MOTION to approve 7b. AYES: Stephenson, Comisky, Martinelli, Cline, Bostock. NOES: None. **MOTION CARRIED.**

- 7.c. **PUBLIC HEARING:** Consideration for Resolution No. 2022-23-20, A Resolution of the Board of Directors of the South Lake County Fire Protection District Making Findings and Requesting Imposition of the Fire Mitigation Fees Pursuant to the Lake County Fire Mitigation Fee Ordinance. Placed on the agenda by Staff Services Analyst Gloria Fong.

CLINE/STEPHENSON MOTION to approve 7c. AYES: Martinelli, Cline, Comisky, Stephenson, Bostock. NOES: None. **MOTION CARRIED.**

- 7.d. Consideration for first responder of life support agreement with Napa County AMR. Placed on the agenda by Chief Mike Marcucci.

Chief Marcucci informed the Board that there is nothing new other than meeting as reported earlier. He hopes to have something for next meeting.

- 7.e. Consideration and approval for the Chief or his designee to select a finance option to complete purchase of two engines to replace Engines 6221 and 6321, as previously directed by the Board, and use of fire mitigation fees to fund a portion if necessary. Placed on the agenda by Chief Paul Duncan.

Chief Duncan informed the Board that the direction we are heading is getting a lease to get the engine ordered now. This is to lock in the price since Assistance to Firefighters Grant if approved won't receive approval until later this year. The approval will give us ability to start the purchase.

Chief Wink wrote grant and Lexipol was hired to audit the grant for a small cost.

COMISKY/CLINE MOTION to approve 7e as written. AYES: Stephenson, Martinelli, Comisky, Cline, Bostock. NOES: None. **MOTION CARRIED.**

- 7.f. Consideration for travel request not to exceed \$2,700 each for Chief Paul Duncan and Director Jim Comisky to Indian Wells, California from May 21 to 25 to attend California Fire EMS & Disaster West Conference & Expo. Placed on the agenda per Expense and Use of Public Resources Policy §3070.43.2, expenses exceeding \$1,200 annual limit.

Chief Duncan informed the Board that the annual limits are set per the policy, are old, is reviewed by policy committee, and currently this is the fix.

CLINE/STEPHENSON MOTION to approve 7f. AYES: Martinelli, Stephenson, Cline, Bostock. ABSTAIN: Comisky. NOES: None. **MOTION CARRIED.**

- 7.g. Consideration for Resolution No. 2022-23-21, A Resolution Establishing and Appropriating Over-Realized / Unanticipated Revenues from South Lake Fire Sirens auxiliary group. Placed on the agenda by Staff Services Analyst Gloria Fong.

CLINE/MARTINELLI MOTION to approve 7g. AYES: Cline, Martinelli, Comisky, Stephenson, Bostock. NOES: None. **MOTION CARRIED.**

- 7.h. Consideration for Resolution No 2022-23-22, A Resolution Appropriating Contingencies for Operation Force Multiplier Program. Placed on the agenda by Staff Services Analyst Gloria Fong.

Chief Duncan informed the Board that we will be doing this every year until we have enough in the hands of the residents. Currently, they have stopped 7 fires in the community.

MARTINELLI/CLINE MOTION to approve 7h. AYES: Comisky, Cline, Stephenson, Martinelli, Bostock. NOES: None. **MOTION CARRIED.**

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

- 8.a. February 21, 2023, Regular Meeting Minutes
- 8.b. Warrants – February

Callayomi's water bill was \$4,000 because a leak was discovered. Director Martinelli directed staff to seek help with reducing bill.

Warrant list is corrected with addition of #10920 in amount of \$1,038.87 to County of Lake Planning Department for the variance and minor use permit fee of the Hidden Valley station expansion. The new grand total of \$935,420.44.

COMISKY/STEPHENSON MOTION to approve consent calendar with addition of 10895 added after last month's meeting and correction noted. **AYES:** Martinelli, Comisky, Stephenson, Cline, Bostock. **NOES:** None. **MOTION CARRIED.**

- 9. **COMISKY/CLINE MOTION** to adjourn meeting at 7:39 p.m. All in attendance are in favor of motion.

*Respectfully submitted by
Karin Collett, Office Technician:*

READ AND APPROVED BY
ROB BOSTOCK, President – Board of Directors:

South Lake County
 Fire Protection District
 Cost Accounting Management System
 Invoice Audit Trail

Detail Report by Vendor, Invoice
 Run Date: 04/14/2023 12:25:00pm By: GF

Selection Criteria:
 Include Inv Batch No: 04/18/23

Report Template:
 AP Invoice Report Board Warrant List
 \\Southlake\Lsladmin\Wincams\Lslfiles\Report\Criteria\AP Invoice Report Board Warrant List.rst

Invoice	Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt Req No / Descr 2
525848	10922	ACTION SANITARY	HYGIENE SAFETY-JERUSALEM GRADE	EX6021 PORTABLE TOILET & SINK	28-30	60	180.00
2CORRECT	10932	JENE MARIE ANDERTON	EMS CONSULTANT	CURRICULUM & TEACH MATERIAL (5HR)	23-80	AB	375.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	EMAIL,CORRESP W/STAFF, QA/QI (15HR)	23-80	AB	1,125.00
2CREDIT	10932	JENE MARIE ANDERTON	EMS CONSULTANT	CURRICULUM & TEACH MATERIAL (5HR)	23-80	SP	-375.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	EMAIL,CORRESP W/STAFF, QA/QI (15HR)	23-80	SP	-1,125.00
3CORRECT	10932	JENE MARIE ANDERTON	EMS CONSULTANT	DRIVE TIME TO STA 60 (4HR)	23-80	AB	300.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	IN CLASS INSTRUCTION @ STA 60 (4HR)	23-80	AB	300.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	QA/QI, DEVELOP CURRICULUM, ETC (12H)	23-80	AB	900.00
3CREDIT	10932	JENE MARIE ANDERTON	EMS CONSULTANT	DRIVE TIME TO STA 60 (4HR)	23-80	SP	-300.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	IN CLASS INSTRUCTION @ STA 60 (4HR)	23-80	SP	-300.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	QA/QI, DEVELOP CURRICULUM, ETC (12H)	23-80	SP	-900.00
4	10932	JENE MARIE ANDERTON	EMS CONSULTANT (FEB 2023)	EMAILS, COMMUNICATIONS, OTH WRK (4H	23-80	AB	300.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT (FEB 2023)	QA/QI (10 HR)	23-80	AB	750.00
5	10932	JENE MARIE ANDERTON	EMS CONSULTANT (MAR 2023)	EMAILS, COMMUNICATIONS, OTH WRK (5H	23-80	AB	375.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT (MAR 2023)	QA/QI (10 HR)	23-80	AB	750.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT (MAR 2023)	TRVL TO/FROM SLCF (3 HR)	23-80	AB	225.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT (MAR 2023)	IN PERSON INSTRUCTION (2 HR)	23-80	AB	150.00
NOV2022CORR	10932	JENE MARIE ANDERTON	EMS CONSULTANT	11/10/12 CADS CLASS (8HR)	23-80	AB	600.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	11/10/12 TRAVEL (2HR)	23-80	AB	150.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	QCI,EMAIL,PHONE CALLS (10HR)	23-80	AB	750.00
NOV2022CR	10932	JENE MARIE ANDERTON	EMS CONSULTANT	11/10/12 CADS CLASS (8HR)	23-80	SP	-600.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	11/10/12 TRAVEL (2HR)	23-80	SP	-150.00
	10932	JENE MARIE ANDERTON	EMS CONSULTANT	QCI,EMAIL,PHONE CALLS (10HR)	23-80	SP	-750.00
8518MAY2023	10923	ARBA	GROUP LIFE FOR PCFS	ATKINS	03-30	G	8.32
	10923	ARBA	GROUP LIFE FOR PCFS	COLLETT	03-30	G	8.32
	10923	ARBA	GROUP LIFE FOR PCFS	COLLINS	03-30	G	8.32
	10923	ARBA	GROUP LIFE FOR PCFS	COSTA	03-30	G	8.32
	10923	ARBA	GROUP LIFE FOR PCFS	DANIELS	03-30	G	8.32
	10923	ARBA	GROUP LIFE FOR PCFS	DELONG	03-30	G	8.32

Invoice	Voucher No	Merchant Vendor Name	Invoice Description	Line Item Description	Object	Sub	Line Net Amt	Req No / Descr 2
	10923	ARBA	GROUP LIFE FOR PCFS	DUNCAN, H	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	EMERSON	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	FANUCCHI	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	FENK, H	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	FENK, T	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	FRAYER	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	HESS	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	LANNING	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	LEUZINGER	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	LOPEZ	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	MIINCH	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	MYERS	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	NEWSOM	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	SCALFARO	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	SMITH, C	03-30	G	8.32	
	10923	ARBA	GROUP LIFE FOR PCFS	SMITH, N	03-30	G	8.32	
2023-006	10925	CAL FIRE/SONOMA-LAKE-NAPA UNIT	IT GOODS	STA 60 49" CURVED MONITOR	38-00	60	980.53	
	10925	CAL FIRE/SONOMA-LAKE-NAPA UNIT	IT GOODS	STA 60 E-WASTE FEE	38-00	60	6.00	
	10925	CAL FIRE/SONOMA-LAKE-NAPA UNIT	IT GOODS	STA 60 2TB SOLID STATE DRIVE	38-00	60	192.87	
	10925	CAL FIRE/SONOMA-LAKE-NAPA UNIT	IT GOODS	STA 60 (3) ADOBE LICENSES	28-30	60	132.00	
	10925	CAL FIRE/SONOMA-LAKE-NAPA UNIT	IT GOODS	STA 62 ADOBE LICENSE	28-30	62	44.00	
	10925	CAL FIRE/SONOMA-LAKE-NAPA UNIT	IT GOODS	STA 63 ADOBE LICENSE	28-30	63	44.00	
80 032823	10926	CALLAYOMI CO WATER DISTRICT	WATER USAGE	STA 60 (309230)	30-00	WO	2,158.86	
81 032823	10926	CALLAYOMI CO WATER DISTRICT	WATER USAGE	FS (2279)	30-00	WF	46.29	
10124CORRECT	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	SENIOR PROGRAM MANAGER	28-30	GA	357.50	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	PROJECT COORDINATOR	28-30	GA	275.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	PROGRAM MANAGER	28-30	GA	560.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	ADMINISTRATIVE MANAGER	28-30	GA	65.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	MILEAGE FOR MEETING WITH B1417	28-30	GA	45.88	RES 2022-23-06 5GG20109
10124CREDIT	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	SENIOR PROGRAM MANAGER	62-74	60	-357.50	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	PROJECT COORDINATOR	62-74	60	-275.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	PROGRAM MANAGER	62-74	60	-560.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	ADMINISTRATIVE MANAGER	62-74	60	-65.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 06/1/22-08/31/22	MILEAGE FOR MEETING WITH B1417	62-74	60	-45.88	RES 2022-23-06 5GG20109
10144CORRECT	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	EXECUTIVE DIRECTOR	28-30	GA	450.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	ADMINISTRATIVE MANAGER	28-30	GA	65.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	PROJECT COORDINATOR	28-30	GA	495.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	PROGRAM MANAGER	28-30	GA	490.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	SITE VISIT MIDDLETOWN-EXECUTIVE DIR	28-30	GA	37.50	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	DOT/CAL FIRE COLLABORATION-PROGRAM	28-30	GA	55.00	RES 2022-23-06 5GG20109
10144CREDIT	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	EXECUTIVE DIRECTOR	62-74	60	-450.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	ADMINISTRATIVE MANAGER	62-74	60	-65.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	PROJECT COORDINATOR	62-74	60	-495.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	PROGRAM MANAGER	62-74	60	-490.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	SITE VISIT MIDDLETOWN-EXECUTIVE DIR	62-74	60	-37.50	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 09/1/22-12/31/22	DOT/CAL FIRE COLLABORATION-PROGRAM	62-74	60	-55.00	RES 2022-23-06 5GG20109
10175	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 01/01/23-03/31/23	GRANT MGMT-PROGRAM MANAGER	28-30	GA	367.50	RES 2022-23-06 5GG20109

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	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 01/01/23-03/31/23	GRANT MGMT-PROJECT COORDINATOR	28-30	GA	6,380.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 01/01/23-03/31/23	GRANT MGMT-EXECUTIVE DIRECTOR	28-30	GA	150.00	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 01/01/23-03/31/23	GRANT MGMT-OUTREACH COORDINATOR	28-30	GA	137.50	RES 2022-23-06 5GG20109
	10927	CLEAR LAKE ENVIRONMENTAL RESEARCH C	GRANT MGMT SVC 01/01/23-03/31/23	GRANT MGMT-JERUSALEM SITE VISITS	28-30	GA	91.70	RES 2022-23-06 5GG20109
04-00549503	10929	COUNTY OF LAKE SOLID WASTE	GARBAGE DISPOSAL	FS (2420lb)	30-00	GF	81.09	
HV020K	10931	DEPARTMENT OF MOTOR VEHICLES	REGISTRATION FEES	REGISTRATION FEES	38-00	60	877.00	
CLEAN031823	10941	TANYA M DREW	STATION CLEANING	STA 60 CLEANING	18-00	60	250.00	
HORSTAPR2023	10924	BARBARA HORST	OPEB REIMBURSEMENT	HEALTH/DENTAL/VISION	03-30	R	579.23	
8817	10928	COASTAL MOUNTAIN ELECTRIC	LIGHT FIXTURE REPLACEMENT	FS LIGHT FIXTURE REPLACEMENT (2)	18-00	FS	1,042.00	
INV122022CORRECT	10938	ROBERT LANNING	EXCAVATOR FUEL REDUCTION	CAL TRANS HWY 29 @ BRADFORD (16HR)	28-30	GA	768.00	
	10938	ROBERT LANNING	EXCAVATOR FUEL REDUCTION	CAL TRANS HWY 29 @ HILDERBRAD (16HR)	28-30	GA	768.00	
	10938	ROBERT LANNING	EXCAVATOR FUEL REDUCTION	CAL TRANS HWY 29 @ MIRABEL (6HR)	28-30	GA	288.00	
INV122022CREDIT	10938	ROBERT LANNING	EXCAVATOR FUEL REDUCTION	CAL TRANS HWY 29 @ BRADFORD (16HR)	62-74	60	-768.00	
	10938	ROBERT LANNING	EXCAVATOR FUEL REDUCTION	CAL TRANS HWY 29 @ HILDERBRAD (16HR)	62-74	60	-768.00	
	10938	ROBERT LANNING	EXCAVATOR FUEL REDUCTION	CAL TRANS HWY 29 @ MIRABEL (6HR)	62-74	60	-288.00	
INV122026CORRECT	10938	ROBERT LANNING	FUEL REDUCTION-FEB 2023	EX6021 JERUSALEM (31HR)	28-30	GA	1,488.00	
INV122026CREDIT	10938	ROBERT LANNING	FUEL REDUCTION-FEB 2023	EX6021 JERUSALEM (31HR)	28-30	60	-1,488.00	
INV122028	10938	ROBERT LANNING	FUEL REDUCTION-MAR 2023	EX6021 JERUSALEM GRADE-MAR (122HR)	28-30	GA	5,856.00	
95461FPD 033123	10933	LIFE ASSIST INC	EMS SUPPLIES	ORDER 53230825-1	19-40	MS	1,860.07	
	10933	LIFE ASSIST INC	EMS SUPPLIES	ORDER 53230825-2	19-40	MS	88.59	
	10933	LIFE ASSIST INC	EMS SUPPLIES	ORDER 53232998-1	19-40	MS	701.42	
31 032123	10934	LOCH LOMOND MUTUAL WATER	WATER USAGE	STA 64 BI-MONTHLY	30-00	W4	125.00	
140	10930	DENNIS DAVID MAHONEY	LANDSCAPE MAINTENANCE	STA 60 03/02/23 STORM CLEANUP,WEED	18-00	60	160.00	
	10930	DENNIS DAVID MAHONEY	LANDSCAPE MAINTENANCE	STA 60 03/16/23 WEED CONTROL	18-00	60	150.00	
	10930	DENNIS DAVID MAHONEY	LANDSCAPE MAINTENANCE	STA 60 03/30/23 WEED CONTROL	18-00	60	100.00	
202304-1652	10935	NBS	PARCEL TAX AUDIT	PROF SERVICES THRU 03/31/23	23-80	SP	15,000.00	
DUNCAN03/14/23	10936	PAUL DUNCAN	REIMB FDAC EXPENSE	03/14 LODGING, DINNER	29-50	C	260.85	
	10936	PAUL DUNCAN	REIMB FDAC EXPENSE	03/15 LODGING, BRKF,LUNCH,DINNER	29-50	C	279.85	
	10936	PAUL DUNCAN	REIMB FDAC EXPENSE	03/16 LODGING, BRKF,LUNCH,DINNER	29-50	C	279.85	
	10936	PAUL DUNCAN	REIMB FDAC EXPENSE	03/16 BREAKFAST	29-50	C	8.00	

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699137074150322	10937	PG&E	ELECTRIC CHGS	STA 60 (2783.4000KWH)	30-00	E0	991.42	
	10937	PG&E	ELECTRIC CHGS	STA 60 LOAN PROGRAM CHARGE	30-00	E0	339.44	
	10937	PG&E	ELECTRIC CHGS	STA 62 (4840.5977KWH)	30-00	E2	1,558.84	
	10937	PG&E	ELECTRIC CHGS	STA 63 (2135.4730KWH)	30-00	E3	692.40	
	10937	PG&E	ELECTRIC CHGS	STA 64 (475.7520KWH)	30-00	E4	176.10	
	10937	PG&E	ELECTRIC CHGS	FS (765.3760KWH)	30-00	EF	265.90	
66417A	10939	ROTO-ROOTER OF LAKE COUNTY	PLUMBING REPAIRS	STA 60 LABOR & ADMIN FEE	18-00	60	205.00	
	10939	ROTO-ROOTER OF LAKE COUNTY	PLUMBING REPAIRS	STA 60 MATERIAL	18-00	60	77.22	
PPE013123	10940	SOUTH LAKE COUNTY FIRE PROTECTION D	PAYROLL	PAYROLL	09-00	00	14,390.85	
PPE022823	10940	SOUTH LAKE COUNTY FIRE PROTECTION D	PAYROLL	PAYROLL	09-00	00	12,961.18	
	10940	SOUTH LAKE COUNTY FIRE PROTECTION D	PAYROLL	PAYROLL INVOICE	09-00	00	775.12	
8690837252248COR	10942	US BANK VOYAGER	FUEL	EX6021 11/05/22 (\$10 - .38 FED TAX	28-30	60	9.62	RES 2022-23-06 5GG20109
	10942	US BANK VOYAGER	FUEL	EX6021 11/13/22 (\$200 - \$6.42 FED T	28-30	60	193.58	RES 2022-23-06 5GG20109
	10942	US BANK VOYAGER	FUEL	EX6021 11/18/22 (\$200 - \$6.54 FED T	28-30	60	193.46	RES 2022-23-06 5GG20109
8690837252248CR	10942	US BANK VOYAGER	FUEL	EX6021 11/05/22 (\$10 - .38 FED TAX	62-74	60	-9.62	RES 2022-23-06 5GG20109
	10942	US BANK VOYAGER	FUEL	EX6021 11/13/22 (\$200 - \$6.42 FED T	62-74	60	-193.58	RES 2022-23-06 5GG20109
	10942	US BANK VOYAGER	FUEL	EX6021 11/18/22 (\$200 - \$6.54 FED T	62-74	60	-193.46	RES 2022-23-06 5GG20109
8690837252312	10942	US BANK VOYAGER	FUEL FOR EX6021	EX6021 03/08/23 (250-8.97 FED TAX E	28-30	60	241.03	
	10942	US BANK VOYAGER	FUEL FOR EX6021	EX6021 03/16/23 (250-9.74 FED TAX E	28-30	60	240.26	
	10942	US BANK VOYAGER	FUEL FOR EX6021	EX6021 03/23/23 (200-7.96 FED TAX E	28-30	60	192.04	
USBA001	10943	US BANK	VARIOUS (SEE ATTACHED)		VARIOUS (SEE ATTACHED)		8,974.22	
USBA002	10944	U.S.BANK	VARIOUS (SEE ATTACHED)		VARIOUS (SEE ATTACHED)		23,943.24	
					TOTAL		107,367.50	

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1123255527CORR	10943	TRACTOR SUPPLY CO	FUEL TANK,PUMP TO FUEL ONSITE	EX6021 55 GAL STEEL TANK	62-74	60	-1,340.97	RES 2022-23-06 5GG20109
	10943	TRACTOR SUPPLY CO	FUEL TANK,PUMP TO FUEL ONSITE	EX6021 55 GPM FUEL TRNSF PUMP	62-74	60	-618.00	RES 2022-23-06 5GG20109
	10943	TRACTOR SUPPLY CO	FUEL TANK,PUMP TO FUEL ONSITE	EX6021 55 GAL STEEL TANK	62-74	60	1,382.61	RES 2022-23-06 5GG20109
	10943	TRACTOR SUPPLY CO	FUEL TANK,PUMP TO FUEL ONSITE	EX6021 55 GPM FUEL TRNSF PUMP	62-74	60	576.36	RES 2022-23-06 5GG20109
1123255527CR	10943	TRACTOR SUPPLY CO	FUEL TANK,PUMP TO FUEL ONSITE	EX6021 55 GAL STEEL TANK-NOT SHIPPE	62-74	60	-1,382.60	RES 2022-23-06 5GG20109
241906	10943	TRACTOR SUPPLY CO	DUST ABATEMENT MATERIAL	HELOPOD (COBB) STRAW	28-30	60	1,847.66	
244765	10943	TRACTOR SUPPLY CO	DUST ABATEMENT MATERIAL	HELOPOD (COBB) STRAW	28-30	60	260.98	
2937CREDIT	10943	WHITE MOUNTAIN CHAIN	SNOW CHAINS RETURNED	E6221 (2)	17-00	62	-1,101.86	
	10943	WHITE MOUNTAIN CHAIN	SNOW CHAINS RETURNED	WT6211 (1)	17-00	62	-550.93	
	10943	WHITE MOUNTAIN CHAIN	SNOW CHAINS RETURNED	U6421 (1)	17-00	64	-273.44	
96329	10943	CFED	CFED ANNUAL CONF & EXPO	05/21/23-05/25/23 FIRE CHIEF SUMMIT	28-30	T	625.00	
INV687699	10943	LN CURTIS & SONS	LIFT AIRBAG REPLACEMENT	R6031 AIRBAG CONTROL KIT	28-30	60	4,428.87	
	10943	LN CURTIS & SONS	LIFT AIRBAG REPLACEMENT	R6031 AIRBAG (2-25.6TON)	28-30	60	3,040.44	
	10943	LN CURTIS & SONS	LIFT AIRBAG REPLACEMENT	R6031 AIRBAG (2-12.9TON)	28-30	60	2,080.10	
						Subtotal	8,974.22	
02-116796 033123	10944	SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 62 REFUSE/RECYCLE COLL	30-00	G2	75.92	
02-152940 033123	10944	SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 60 REFUSE/RECYCLE COLL	30-00	G0	165.62	
02-601722 033123	10944	SOUTH LAKE REFUSE	REFUSE/RECYCLE COLLECTION	STA 63 REFUSE/RECYCLE COLL	30-00	G3	66.25	
10577	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 63 LAUNDRY EXPRESS (4GAL)	14-00	63	62.20	
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 63 S FOLD TOWELS (1CS)	14-00	63	34.27	
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 63 BWK 174 GR/GEL SPONGE(1BX)	14-00	63	19.30	
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 63 LYSOL (4CAN)	14-00	63	25.70	
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 63 PINETOL (2GAL)	14-00	63	36.46	
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 63 BLACK BAGS 33X39 (1CS)	14-00	63	34.32	
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 63 WHITE SOAP (2GAL)	14-00	63	22.53	
	10580	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 62 LAUNDRY EXPRESS (4GAL)	14-00	62	62.21
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 62 DAWN DISHWASH (1GAL)	14-00	62	23.49	
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 62 HARD ROLL TOWELS (1CS)	14-00	62	47.19	
	10944	BOBS VACUUM	CLEANING SUPPLIES	STA 62 LYSOL BOWL CLEANER (2CS)	14-00	62	83.65	
11	10944	WOODSTOCKS PIZZA DAVIS	SOLANO WFA ACADEMY MEALS	MEALS (11 @ 16.21 EA)	28-30	T	178.34	CAL FIRE TRAINING BUREAU
12299 033123	10944	MATHESON TRI-GAS INC	MEDICAL OXYGEN	TANK (4) RENTAL ME 03/31/23	19-40	O	136.38	
1393	10944	RANCHO LANDSCAPE SUPPLY	RAISED GARDEN	TOP SOIL	18-00	63	131.38	PO 2023-007
191590 033123	10944	HARDESTERS	ME 03/31/23	STA 62 CLEANING SUPPLIES	14-00	62	21.44	
	10944	HARDESTERS	ME 03/31/23	STA 60 SMALL TOOL 4CYCLE & FUEL	27-00	60	96.51	
	10944	HARDESTERS	ME 03/31/23	EX6021 FUEL CELL & MASTICATOR HOSE	17-00	60	46.28	
	10944	HARDESTERS	ME 03/31/23	STA 60 STAFF MEALS (BRKF,LUNCH,DINN	13-00	60	95.92	
	10944	HARDESTERS	ME 03/31/23	U6221 COOLANT	17-00	62	36.44	
	10944	HARDESTERS	ME 03/31/23	STA 62 PARKING STOP REPAIR	18-00	62	19.33	
	10944	HARDESTERS	ME 03/31/23	STA 63 LAUNDRY DETERGENT	14-00	63	13.67	
	10944	HARDESTERS	ME 03/31/23	STA 62 SHOP SUPPLIES	27-00	62	11.79	
	10944	HARDESTERS	ME 03/31/23	U6022 WINDSHIELD WIPER REPL	17-00	60	21.44	

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	10944	HARDESTERS	ME 03/31/23	EX6021 O-RING FOR HYDRAULIC HOSE	17-00	60	9.11	
	10944	HARDESTERS	ME 03/31/23	EX6021 OIL CHANGE SUPPLIES/U6022 WI	17-00	60	37.72	
	10944	HARDESTERS	ME 03/31/23	STA 60 CHAIN SAW SUPPLIES	27-00	60	91.13	
	10944	HARDESTERS	ME 03/31/23	EX6021 O-RING FOR HYDRAULIC HOSE	17-00	60	8.97	
20230331	10944	SANTA ROSA UNIFORM & CAREER APPAREL	UNIFORM APPAREL	BEVINS - SHIRT/BELT	11-00	U	205.34	
	10944	SANTA ROSA UNIFORM & CAREER APPAREL	UNIFORM APPAREL	MORSE - WILDLAND TACTICAL PANT	11-00	U	284.00	
246111	10944	ALLSTAR FIRE EQUIPMENT INC	SCBA FLOW TEST	SCBA FLOW TEST (4) + TRVL CHG	17-00	64	255.00	
246112	10944	ALLSTAR FIRE EQUIPMENT INC	SCBA FLOW TEST	SCBA FLOW TEST (8) + TRVL CHG	17-00	63	435.00	
246113	10944	ALLSTAR FIRE EQUIPMENT INC	SCBA FLOW TEST	SCBA FLOW TEST (13) + TRVL CHG	17-00	62	660.00	
246114	10944	ALLSTAR FIRE EQUIPMENT INC	SCBA FLOW TEST	SCBA FLOW TEST (17) + TRVL CHG	17-00	60	840.00	
30128147 041623	10944	MEDIACOM	INTERNET SVC	STA 63 INTERNET SVC	30-00	I3	91.93	
30165883 042623	10944	MEDIACOM	INTERNET SVC	STA 62 INTERNET SVC	30-00	I2	91.93	
30173705 042623	10944	MEDIACOM	INTERNET SVC	STA 60 INTERNET SVC	30-00	I0	77.99	
4080720M	10944	STRYKER	GURNEY REPAIR	M6211 GURNEY ANCHOR	28-48	62	1,595.00	
	10944	STRYKER	GURNEY REPAIR	M6211 GURNEY BATTERY	28-48	62	713.00	
	10944	STRYKER	GURNEY REPAIR	M6211 LABOR & TRAVEL	28-48	62	765.00	
462	10944	LARS JOHNSON HANDYMAN	ON-GOING REPAIRS	FS DOOR & BREEZEWAY (22HRS)	18-00	FS	1,870.00	
50050000 033123	10944	HIDDEN VALLEY LAKE CSD	WATER/SEWER	STA 63 WATER (498)	30-00	W3	77.87	
	10944	HIDDEN VALLEY LAKE CSD	WATER/SEWER	STA 63 SEWER	30-00	W3	109.14	
5007673727	10944	FERRELLGAS	PROPANE FILL	STA 60 03/07/23 (368.20GAL)	30-00	P0	1,003.46	
	10944	FERRELLGAS	PROPANE FILL	STA 62 03/08/23 (909.25GAL)	30-00	P2	909.25	
561339472730	10944	SAFEWAY	COFFEE SUPPLEMENT	CREAMER (48)	13-00	60	10.98	
561769	10944	WESTERN STATE DESIGN	EXTRACTOR SERVICING	STA 60 EXTRACTOR SVC + TRIP CHG	17-00	60	1,020.50	
6340233	10944	AMAZON	BATTERIES FOR SCBAs	STA 60 ENERGIZER INDSTRLL AA EN91 1.	17-00	60	152.07	
	10944	AMAZON	BATTERIES FOR SCBAs	STA 62 ENERGIZER INDSTRLL AA EN91 1.	17-00	62	152.07	
	10944	AMAZON	BATTERIES FOR SCBAs	STA 63 ENERGIZER INDSTRLL AA EN91 1.	17-00	63	152.07	
82980	10944	ARMED FORCE PEST CONTROL	PEST CONTROL	STA 62 GENERAL PEST & RODENT BAITIN	18-00	62	80.00	
83267	10944	ARMED FORCE PEST CONTROL	PEST CONTROL	STA 63 EXTERIOR RODENT BAIT STATION	18-00	63	20.00	
83297	10944	ARMED FORCE PEST CONTROL	PEST CONTROL	STA 60 GENERAL PEST	18-00	60	125.00	
86780803	10944	NAPA VALLEY MARRIOTT	FDAC LODGING	COMISKY (03/13/23 - 03/17/23)	29-50	B	963.40	
9506683771	10944	TELEFLEX LLC	EMS SUPPLIES	EZ-IO NEEDLE 15MM	19-40	MS	597.63	
	10944	TELEFLEX LLC	EMS SUPPLIES	EZ-IO NEEDLE 25MM	19-40	MS	597.62	
9931130029	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	M6012 BOOSTER EXTENDER	12-00	60	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	M6211 BOOSTER EXTENDER	12-00	62	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	M6311 BOOSTER EXTENDER	12-00	63	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	SPARE CELL PHONE	12-00	60	38.05	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	M6211 TABLET	12-00	62	48.41	

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	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	M6311 TABLET	12-00	63	48.41	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	E6031 TABLET	12-00	60	48.41	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	E6231 TABLET	12-00	62	48.41	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	M6012 SPARE TABLET	12-00	60	48.41	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	D1403 TABLET	12-00	A	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	B1418 TABLET	12-00	A	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	B1417 TABLET	12-00	A	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	DIRECTOR TABLET	12-00	60	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	DIRECTOR TABLET	12-00	60	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	DIRECTOR TABLET	12-00	60	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	DIRECTOR TABLET	12-00	60	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	DIRECTOR TABLET	12-00	60	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	DIRECTOR TABLET	12-00	60	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	OFFICE TABLET	12-00	60	38.01	
	10944	VERIZON WIRELESS	CELLULAR SVC ME 04/26/23	OFFICE TABLET	12-00	60	38.01	
99824	10944	ICE WATER CO	HYDRATION FOR STATIONS	STA 60 5 GAL (2)-03/02	13-00	60	14.70	
	10944	ICE WATER CO	HYDRATION FOR STATIONS	STA 62 5 GAL (4)-03/16	13-00	62	29.40	
	10944	ICE WATER CO	HYDRATION FOR STATIONS	STA 63 5 GAL (4)-03/29	13-00	63	29.40	
INV197209320	10944	ZOOM VIDEO COMMUNICATIONS INC	BOARD MTG REMOTE ACS ME 05/10/23	STANDARD PRO	23-80	SP	15.99	
INV684549	10944	LN CURTIS & SONS	SAFETY GEAR INVENTORY REPLENISHMENT	STRUCTURE BOOT (1PAIR)	11-00	P	224.27	
	10944	LN CURTIS & SONS	SAFETY GEAR INVENTORY REPLENISHMENT	ORANGE LED FLASHLIGHT (5EA)	11-00	P	797.40	
INV686473	10944	LN CURTIS & SONS	SAFETY GEAR INVENTORY REPLENISHMENT	FIRE SHELTER (SEA)	11-00	P	213.52	
	10944	LN CURTIS & SONS	SAFETY GEAR INVENTORY REPLENISHMENT	WILDLAND GOGGLE (5EA)	11-00	P	294.95	
	10944	LN CURTIS & SONS	SAFETY GEAR INVENTORY REPLENISHMENT	STRUCTURE BOOTS (3PAIR)	11-00	P	661.77	
INV690697	10944	LN CURTIS & SONS	SCBA FILL UNIT SERVICE	MAKO UNIT ANNUAL SERVICE	17-00	60	1,700.00	
	10944	LN CURTIS & SONS	SCBA FILL UNIT SERVICE	KIT BAG FOR STORE AIR SAMPLE	17-00	60	136.21	
	10944	LN CURTIS & SONS	SCBA FILL UNIT SERVICE	TRAVEL HRS & MLG	17-00	60	135.00	
ORD3040687437	10944	WAYFAIR INC	100 YR ANNIVERSARY ITEM	LEATHER CHAIR (3)	38-00	60	1,061.74	
POBOX1360043023	10944	US POSTAL SERVICE	ANNUAL RENEWAL	PO BOX 1360	22-71	60	294.00	
SOUFI 040323	10944	KELSEYVILLE LUMBER	VARIOUS ME 03/31/23	VENT PROP PLYWOOD-TRNG	18-00	T	1,259.58	
	10944	KELSEYVILLE LUMBER	VARIOUS ME 03/31/23	RETURN-VENT PROP PLYWOOD-TRNG	18-00	T	-114.51	
	10944	KELSEYVILLE LUMBER	VARIOUS ME 03/31/23	STA 62 WALKWAY REPAIR MATERIAL	18-00	62	432.01	
WO14658	10944	JT AUTO GLASS	WINDOW REPAIR	EX6021 REAR WINDOW & LABOR	17-00	60	413.37	
						Subtotal	23,943.24	

COUNTY OF LAKE
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

BUDGET TRANSFER

Fiscal Year: 2022-23

Budget Title: <u>South Lake County Fire Protection District</u>	Budget Transfer #B _____ (Auditor's Office Completes this section)
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TRANSFER FROM:

TRANSFER TO:

From: Fund 357 Dept 9557
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
<u>795.01-13</u>	<u>Salaries & Wages-Overtime</u>	<u>\$300</u>
<u>795.28-48</u>	<u>Special Dept Amb Exp</u>	<u>\$13000</u>
<u>795.28-48</u>	<u>Special Dept Amb Exp</u>	<u>\$5000</u>
<u>795.28-48</u>	<u>Special Dept Amb Exp</u>	<u>\$25000</u>
<u>795.28-48</u>	<u>Special Dept Amb Exp</u>	<u>\$5000</u>
_____	_____	\$ _____
_____	_____	\$ _____

To: Fund 357 Dept 9557
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
<u>795.01-12</u>	<u>Salaries & Wages-Perm</u>	<u>\$ 300</u>
<u>795.18-00</u>	<u>Maint-Bldgs & Imprvmts</u>	<u>\$ 13000</u>
<u>795.19-40</u>	<u>Medical Expense</u>	<u>\$ 5000</u>
<u>795.30-00</u>	<u>Utilities</u>	<u>\$ 25000</u>
<u>795.38-00</u>	<u>Inventory Items</u>	<u>\$ 5000</u>
_____	_____	\$ _____
_____	_____	\$ _____

Department's justification & explanation of why transfer is necessary:

Cover unanticipated expenses _____

Authorized Department Signature: _____ Date: _____

APPROVED DENIED

CHAIRPERSON, DISTRICT DATE

Auditor-Controller Use Only

Date _____ JE# _____ By: _____