



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, November 21, 2023, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing the following items:

1. *President Bostock called meeting to order at 7:12 p.m.*
2. *Director Comisky led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Madelyn Martinelli, and Matthew Stephenson, Vice President Jim Comisky, and President Rob Bostock. Also present: Chief Marcucci, Board Clerk Gloria Fong.*
4. *Cline/Martinelli Motion to approve agenda. AYES: Martinelli, Cline, Stephenson, Comisky, Bostock. NOES: None. **MOTION CARRIED.***
5. *Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.*

None.

6. *Communications:*
 - 6.a. *Fire Sirens: On behalf of the Fire Sirens, Ariana Fanucchi reports group has just been working thrift store, haven't held membership meetings and welcome donations.*
 - 6.b. *Fire Safe Council: No report other than minutes provided with agenda packet.*
 - 6.c. *Volunteer Association*
 - 6.c.1. *Swearing in and Pinning Badge for Gary Bevins, Robert Lanning and David Miinch*

Dave Miinch will join as lateral paid call captain, Robert Lanning promoting to paid call engineer, and Gary Bevins joined as lateral paid call firefighter. Chief Marcucci administered Oath of Office.
 - 6.d. *Chief's Report: Chief Marcucci adds from Cal Fire side they're moving to transitional staffing with closing stations and moving to Amador December 11th.*
 - 6.e. *Finance Report: No report.*
 - 6.f. *Directors' activities report*

Director Martinelli reports she'll get keys made for shed because since she's not always there.

Director Stephenson has no new activity to report.

Director Comisky reports he attended conference call with Fire Risk Management Services our risk management company with nothing to report for us, and talked to Chief Duncan about making sure everything is in compliance because it's a huge exposure with holding community events at the fire station.

Directors Cline and Bostock have no activity to report.

7. Regular Items:

- 7.a. Consideration for approval of draft financial statements for fiscal years ending 2021 and 2022 prepared by Fechter & Company CPAs. Placed on the agenda by Staff Services Analyst Gloria Fong.

SSA Fong informed the Board updates were made with little changes to bottom line.

COMISKY/STEPHENSON MOTION to accept updated draft. **AYES:** Cline, Martinelli, Stephenson, Comisky, Bostock. **NOES:** None. **MOTION CARRIED.**

- 7.b. Consideration for Air Conditioning System at Cobb Station 62 and authorization for Chief to execute. Placed on the agenda by Chief Paul Duncan/Fire Apparatus Engineer (Paramedic) Will Clark.

FAE/PM Clark informed the Board the last set of bids presented were with different systems. This bid is for Mitsubishi system, same system as Hidden Valley's. He spoke to a few different companies, finds Jonas to be timely and more knowledgeable, and is same vendor Kelsey Cobb station uses. They are recommended.

The mechanics with Mitsubishi system are sound. Chief Marcucci recommends the Board take the low bid and take up as lemon law after, if any issues.

CLINE/COMISKY MOTION to accept lowest bid with Performance Mechanical. **AYES:** Stephenson, Cline, Martinelli, Comisky, Bostock. **NOES:** None. **MOTION CARRIED.**

- 7.c. Consideration for Participation (Collection 3 of 3) in the State Department of Health Care Services Public Provider Intergovernmental Transfer Program for Ground Emergency Medical Transportation Services for Calendar Year 2023 and authorization for Chief to execute. Placed on the agenda by Staff Services Analyst Gloria Fong.

CLINE/STEPHENSON MOTION to approve as written. **AYES:** Martinelli, Cline, Stephenson, Comisky, Bostock. **NOES:** None. **MOTION CARRIED.**

- 7.d. Consideration for participation in CY 2022 Voluntary Rate Range Program and authorization for Chief to execute Intergovernmental Agreement Regarding Transfer of Public Funds. Placed on the agenda by Staff Services Analyst Gloria Fong.

COMISKY/MARTINELLI MOTION to approve 7d. **AYES:** Stephenson, Martinelli, Cline, Comisky, Bostock. **NOES:** None. **MOTION CARRIED.**

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

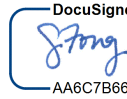
8.a. Meeting Minutes – October

8.b. Warrants – November

MARTINELLI/STEPHENSON MOTION to approve consent calendar minus minutes. AYES: Cline, Comisky, Martinelli, Stephenson, Bostock. NOES: None. **MOTION CARRIED.**

9. **CLINE/COMISKY MOTION** to adjourn meeting at 7:48 pm. All in attendance are in favor of motion.

Respectfully submitted by
Gloria Fong, Board Clerk:

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READ AND APPROVED BY
ROB BOSTOCK, President – Board of Directors:

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