



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING MINUTES**  
**7:00 P.M., February 19, 2019, Middletown Fire Station**

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *President Hoberg called meeting to order at 7:00 p.m.*
- A2. *Chief Bertelli led pledge of allegiance.*
- A3. *Present: Vice President Reg Garcia, Directors Rob Bostock, Madelyn Martinelli, and Jim Comisky, and President Devin Hoberg. Also present: Chief Greg Bertelli, Battalion Chief Mike Wink, and Board Clerk Gloria Fong.*
- A4. *President Hoberg recommended items C1.3.1 and D2 be heard following approval of agenda because many are in attendance for these items. **COMISKY/BOSTOCK MOTION** to approve agenda as recommended. AYES: Martinelli, Comisky, Garcia, Bostock, Hoberg. NOES: None. **MOTION CARRIED.***

**B. CITIZENS' INPUT: None.**

**C. COMMUNICATIONS:**

**C1. Reports:**

**C1.1. Fire Sirens**

*Fire Siren Nancy Williams reports:*

- *The thrift shop earned \$960 the 1<sup>st</sup> 3 weeks of February.*
- *Their account balance is \$51,420. This balance will be \$19,000 when they receive reimbursement request for last wish list*

**C1.2. SL Fire Safe Council**

*Battalion Chief Wink reports the council is growing with participation in adopting purchase policy, SAM registration, and governing body becoming more involved and labor intensive from recent grant they received.*

**C1.3. Volunteer Firefighters' Association**

*Association President Todd Fenk reports:*

- *He appreciates Cory's willingness to promote. It will benefit the paid call firefighter program.*
- *Ron Chase is attending class tonight and three others are attending driver operator training offered by Santa Rosa Junior College. Three of our newest that are in academy are here tonight to support Cory.*
- *The Association's open house is Saturday, April 27<sup>th</sup> and everyone is invited to attend. This gets the community involved and show our positive force.*
- *The Association is in their dinner fundraiser mode, which will be at the Casino on Friday, June 14<sup>th</sup>.*
- *The Association has been working with the chiefs on the MOU that will soon be presented to the Board.*

#### C1.3.1. Promotion of Cory Smith from Engineer to Captain

*With Dan McCabe's departure and the shorthand leadership, Cory Smith is promoted to Paid Call Captain. Chief Bertelli welcomed everyone. Regardless of paid or unpaid, he feels everyone is critical and appreciates dedication everyone has shown.*

#### C1.4. Chief's Report

*Battalion Chief Wink reports:*

- *Tomorrow a small two-sided metal building (or electrical safety prop) will be in place. This is funded by the PG&E grant.*
- *He's working with County to remove unwanted guests from the park and ride property behind Fire Sirens building. Director Bostock suggested he work with CHP on getting tow away signs.*
- *He will be attending the next Fire Sirens monthly meeting as their guest speaker.*
- *The 2019 goal for the Fire Siren building is a 2<sup>nd</sup> emergency exit, and finishing the water and sewer for the washer and dryer installation.*
- *Originally, a notification siren was going to be installed at the Hidden Valley Lake fire station but wasn't because the Hidden Valley Lake Association installed one, which they currently run. Over the last few months they have discovered a coverage service hole and asked if one be placed at the station, which his comment was as long as they maintained it.*
- *Angwin Ambulance, whom we'd hand off care to on the Napa County side, has ceased operation. He has called AMR to get their thoughts, if any and hasn't received a response.*
- *Swift water rescue training starts next month. It is a refresher and new training for some of the paid call firefighters.*
- *During recent service to the Snowcat, failure of some components was discovered. Based on the Board's opinion, he'd seek funding for its estimated \$4,000 repair cost and suggested spray roofing cost of \$1,500 that had been suggested to fix the ongoing roof leak. It has been out of service for about a month. The Board asked before making repairs consider how often it's been used in our jurisdiction versus another.*

*Chief Bertelli reports:*

- *He had good meeting with Association for clarification in MOU.*
- *We've been asked to guide the owners in a firewise fire safe resort in Guenoc. One option he's leaning towards is a Schedule C position, dedicated solely to this 26,000-acre project now that the Fire Marshal has been transitioned to the County.*
- *He informed the Board there will be an increase in cost for servicing SCBAs. Currently, \$2,000 is budgeted for SCBA maintenance. The increase is, for various reasons, the unit is moving away from the MSA ones. Napa shop who has been servicing and handling this cost suggested the budget be increased to \$10,000.*

#### C1.5. Financial Report

*Gloria covered the summary provided in the packet. The Volunteer Fire Assistance revenue amount in summary should be \$20,000 instead \$40,000 because this is 50/50 matching grant. She was asked about the Senate Bill in which Lake County and the Camp Fire jurisdictions were named as recipients, which she will research and report back.*

C2. Directors' Activity and Committee Report

*Director Garcia has no activity other than Revenue Committee meeting.*

*Director Bostock reports the Revenue Committee's focus will be on the Casino, Harbin and Calpine. He will be out of town a couple of weeks.*

*Director Martinelli reports she attended the Cobb Area Council Meeting.*

*Director Comisky has no activity to report and wished Chief Bertelli happy birthday.*

*Director Hoberg has no activity to report*

**TIMED ITEMS**

**D. REGULAR ITEM:**

- D1. (TABLED) Consideration for request to have waste oil tank removed from Station 60 by NRC in the amount of \$7055.23. Placed on the Agenda by Mandi Huff.

*Chief Bertelli has been communicating with Public Services Kati Galvani. We are looking at moving the tank to 5 Star Towing, who's been working with representative to verify all paperwork is in place. We are looking at clarification of cost. If all is needed is for us to move it, we will get it moved.*

**GARCIA/BOSTOCK MOTION** to go with staff recommendation, continue working with County and ensure we get approval in writing. AYES: Martinelli, Comisky, Garcia, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- D2. Consideration for responsive bid(s) and Resolution No. 2018-19-13, A Resolution Transferring and Appropriating Contingencies and Establishing and Appropriating Over-Realized / Unanticipated Revenues from Federal Emergency Management Agency (FEMA) for Purchase and Installation of Generators at Fire Stations.

*Ron Trenerly and assistant manager Rudi O'Neal of R O Construction presented two options. Option 1 reflects original request of purchase and installation of generators for all four fire stations and Option 2 is scaled back proposal to reflect closer to current \$104,000 grant funding. The proposals include bonding as required by the public contract code and prevailing wages.*

*After some discussion of emission restrictions, wattage, and generating capacity, the Board requests Staff get information, take into consideration the emission requirement and bring back recommendation. (TABLED)*

- D3. Consideration for Resolution No. 2018-19-11, A Resolution Pertaining to Tax Exchange for Valley Oaks Annex to Hidden Valley Lake Community Service District (HVLCSO) - Local Agency Formation Commission (LAFCO) Project #2019-0002.

**BOSTOCK/GARCIA MOTION** to approve D3 and D4. AYES: Bostock, Martinelli, Garcia, Comisky Hoberg. NOES: None. **MOTION CARRIED.**

- D4. Consideration for Resolution No. 2018-19-12, A Resolution Pertaining to Tax Exchange for McDowell Annes to Callayomi County Water District (CCWD) - Local Agency Formation Commission (LAFCO) Project #2019-0001.

- D5. Appointment of Committee Members by Board President for Calendar Year 2019. Placed on agenda in accordance with Committees of the Board of Directors policy no. 4060.

*Per the policy, President Hoberg appointed Directors Bostock and Martinelli to the policy review committee, Directors Comisky and Hoberg to the equipment and facilities committee and Directors Bostock and Garcia to the ad hoc revenue committee.*

Director Martinelli suggested an ad hoc committee be established to address special tax questions, which the Board has agreed not to establish this committee at this time.

E. CONSENT CALENDAR:

E1. Minutes presented: January 15, 2019 – Regular Meeting

E2. Warrants presented:

E2.1. February warrants

E2.2. January warrants – corrected


*Sawzalls were added to the ambulances and were purchased using Fire Siren funds.*

*The handheld radios were purchased are robust and supported for next 10 years. They are the remainder from a nationwide inventory.*

**COMISKY/GARCIA MOTION** to approve consent calendar. AYES: Bostock, Comisky, Martinelli, Garcia, Hoberg. NOES: None. MOTION CARRIED.

F. **GARCIA/MARTINELLI MOTION** to adjourn the meeting at 8:57 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by: \_\_\_\_\_

  
Gloria Fong  
Board Clerk

READ AND APPROVED BY: \_\_\_\_\_

  
DEVIN HOBERG  
President – Board of Directors