



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

7:00 P.M., August 18, 2020

Middletown Fire Station, 21095 Highway 175

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *President Martinelli called the meeting to order at 7:05 pm.*
- A2. *Chief Duncan led pledge of allegiance.*
- A3. *Present: Directors Rob Bostock, Eric Redford, and Devin Hoberg, and Vice President Jim Comisky, and President Madelyn Martinelli. Also present: Chief Paul Duncan and Board Clerk Gloria Fong.*
- A4. **COMISKY/HOBERG MOTION** to approve agenda, with closed session item to be heard before communications. *AYES: Redford, Bostock, Comisky, Hoberg, Martinelli. NOES: None. MOTION CARRIED.*

B. CITIZENS' INPUT: None

C. COMMUNICATIONS:

C1. Reports:

- C1.1. Fire Sirens: *None.*
- C1.2. SL Fire Safe Council: *None.*
- C1.3. Volunteer Firefighters' Association: *None.*
- C1.4. Chief's Report

For North Division Operations, following an extended rebuilt, Copter 104 is back at Boggs Mountain with full capabilities. The new landing pad with lights completed and is wired up. Firehawk still anticipated to show up later this year in December.

For Camp Operations, Konocti Camp is experiencing impacts to crew numbers as a result of the Governor's early release program. Currently, we have 3 crews staffed at both Camps, with numbers vary every week. This is statewide impact and is causing issues on operational side.

For South Lake Operations, Albion Survey Services out doing land survey, a start in direction for Station 63 expansion. Nothing received yet and are ones chosen to do survey.

Weiden Welding out of Lower Lake has been chosen to build a fire escape from the upstairs Station 63 bedroom.

The Red Chevrolet Ambulance conversion to a Type 6, happening out of state being completed and to be ready end of the month.

Recently, Station 60 experienced multiple door failures and have been big issue. Staff is working on a complete door replacement quote for 2020-21 fiscal year. They are 30 years old, very expensive to repair, and extremely hard to work on. Window replacement are expensive because no vendor want to chance damaging the door that they don't have parts for.

The Slurry Seal at Station 60 recently completed. While completing the work, the vendor asked about pavement. When told 30 years of age, we were informed tar doesn't hold gravel any more. Pavement is at end of lifespan and this provides a fix for about another five years. Ballpark to remove pavement from side entry all the way to back and replace will be \$250,000.00 for budgeting. While this is not an immediate issue, within the next 5 years, this is something we may need to be consider.

Our new Medic 6311 is very close to being placed into service. Radios and wireless hotspot installations are last two things.

Horizon Construction has donated their time for the Station 64 remodel. COVID stopped the progress for many months. They are now hopeful that in the next two weeks they will make it back to install the floors, base board, door trim and etcetera. For final work, we will have staff complete.

Despite minor hiccup, the emergency notification siren system received annual service and are all working. The small hiccup was we were not notified they will be at our facilities to do the maintenance, where siren is bumped a little and is fine. However, the siren at 62 stayed on longer plus helicopter launched, causing social media to blow up.

The 2010 Red Ford Ambulance which has been next to the PCF shed for the last couple of weeks is headed to Richie Brothers Auction Yard in Dunnigan, to be auctioned off.

The front-line ambulances have received the new patient loading systems from Stryker and are working well. The reserve Ambulance is also being outfitted with same system. It is another positive improvement to employee and patient safety because it eliminates chance of someone getting injured with their back while loading gurney into rig. Gurney goes from ground into ambulance without any lifting.

The 2015 Valley Fire Generator replacement Grant was closed out last week.

The Lake County Fire Chief Association (LCFCA) received a nearly \$900,000 FEMA Grant to purchase Scott SCBAs. We'll receive part of that funding and our match will be 10%. We'll know more details later. This is great on part of LCFCA.

Just for information, on 8/13/2020 a water leak was discovered at Station 60. An unused irrigation valve failed in unused area. We'll see impact to water bill.

New engine has been acquired from Calistoga, going in service in day or two. This was purchased by the Volunteers. Engine puts all firefighters inside. So we don't have any open cab.

Hennessy fire outside of Napa east of St. Helena around area of Lake Hennessy is about 35 acres, not a lot of containment and inaccessible. Engine 6031 is hired and OES359 out at Berryessa on Gamble fire, 3 to 4,000 thousand acres, moving to east and north with no containment. Another fire west of this near Homestake Mine in Lake County pushing northeast direction. Northbay fire cameras are available to anyone. Both Cobb and Hidden Valley Lake stations are staffed and an engine in town, and is priority to keep our district staffed.

C1.5. Financial Report

SSA Fong apologized for not having a written report for this meeting. Her time had been consumed with budget, putting numbers together to be able to submit to County plus right up to last minute, finished up direct assessment.

C2. Directors' Activity and Committee Report

Director Bostock's only activity was going to County to fill out candidacy paperwork.

Director Comisky's activity was same as Director Bostock's. He informed the Board he is now President of Fire District Association of California as of September 1st. He, Director Redford and Chief Duncan need to talk regarding new ad hoc committee regarding the cannibas grow, which isn't going away. He will be working for a couple of months for another fire district here soon.

Director Hoberg has no district activity to report

Director Redford signed up for his candidacy on last day.

Director Martinelli filed for candidacy application. She's excited to tell everyone about the wood stove replacing her very old one, including monitor and detectors, and is grateful.

TIMED ITEMS

D. REGULAR ITEM:

- D1. **PUBLIC HEARING:** Consideration for Resolution No. 2020-21-03, A Resolution Adopting Budget for Fiscal Year 2020-2021 (May 19, 2020 Approved FY 2020-21 Recommended Budget with increases, decreases). Placed on the agenda by Gloria Fong.

SSA Fong was busy going through and capturing Chiefs expenses, noted County Auditor's final reports aren't available. We are missing final 5% property tax teeter, 50% HOPT, final quarter interest, and direct assessment postings. She does have the direct assessment reports and able to at least build budget with them. Came in very close and as mentioned 80 thousand shy. The budgetary amount isn't change.

She ended with recap of \$332 thousand for salaries and benefits to paid call firefighters, \$3.7 million for services and supplies, which includes the Cal Fire contract, and \$100 in other assessments, \$317 thousand for fixed assets, and \$149 thousand in contingencies.

She polled the Board for questions and situational awareness is only thing. She added she's been watching property tax, the ad valorem portion, which this past year is higher increase than in past years, telling there's been some change in the real estate market. Last year's is well over the 2% allotted Assessor's increase. When she questioned one of the postings from last fiscal year, she was told by the Auditor Controller's Office there was one very large real estate transaction that took place last year.

To answer Director Bostock's question about new construction, he was told a very large portion of fire mitigation fees were transitioned because these funds need to be expended within five years or they are to be returned. Using the approximate 200 thousand transferred to operating fund for ambulance purchase and to fund remainder of generator expense from last fiscal year, there weren't many new homes about 30 to 50 her best guess, and one commercial business, Grocery Outlet. Her recollection with Valley fire rebuilds is only about half.

COMISKY/REDFORD MOTION to approve Resolution. **AYES:** Bostock, Redford, Hoberg, Comisky, Martinelli. **NOES:** None. **MOTION CARRIED.**

- D2. Consideration for Resolution No. 2020-21-04 A Resolution Directing Fire Chief, or Designee, to Certify and Request County of Lake to Collect Special Tax on the 2020-2021 County Tax Rolls. Placed on the agenda by Gloria Fong.

SSA Fong informed the Board the 8,790 parcels is number from last fiscal year. This is so this item can be place on the agenda with some sort of amount.

Upon review, and weeding out the parcels with different APN but yet are considered as one parcel, there is now 8,765 for about \$1,9 million to include 2.3% consumer price index increase. In addition, when determining the increase the Auditor-Controller's Office requires the amount be evenly divisible by two.

Additionally, there is a clause to make changes as needed and can be done by the Fire Chief.

Having this resolution on the agenda satisfies that section of the Ballot requiring this be a public hearing.

COMISKY/MARTINELLI MOTION to approve resolution as submitted. AYES: Bostock, Hoberg, Comisky Redford, Martinelli. AYES: None. **MOTION CARRIED.**

- D3. **CLOSED SESSION** (heard directly following Item A4)
Anticipated Litigation (one case) (Government Code Section 54956.9(b)).

Regular meeting reconvened at 7:35 p.m.

REPORT OUT ON CLOSED SESSION: Matter discussed with direction given to staff, no measures to be taken.

- D4. Consideration for Resolution No. 2020-21-05, A Resolution Authorizing the Fire Chief to Execute Agreements for Participation in the Intergovernmental Transfer of Public Funds Program for the Service Periods, July 1, 2019 through June 30, 2020, and July 1, 2020 through December 31, 2020. Placed on agenda by Gloria Fong.

SSA Fong notes the period is for program moving toward calendar year. These funds supplement the fees for medi-cal patients. This estimate is difficult to determine because it depends on the number of participants, number of medi-cal patient transports.

As timely as Department of Health Care Services requires them, this resolution authorizes the Fire Chief sign the agreements.

HOBERG/BOSTOCK MOTION to approve D4 as submitted. AYES Redford, Comisky, Hoberg, Bostock Martinelli. NOES: None. **MOTION CARRIED.**

- D5. Surplus 2003 Ford Ambulance (License No 1155086 remounted, given new License No. 1315441) in 2010. Placed on agenda by Battalion Chief Wink.

HOBERG/BOSTOCK MOTION to approve D5 as submitted. AYES: Bostotck, Redford, Hoberg, Comisky, Martinelli. NOES: None. **MOTION CARRIED.**

E. CONSENT CALENDAR:

E1. Minutes presented:

E1.1. July 21, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. August – preliminary

E2.2. July – corrected

BOSTOCK/COMISKY MOTION to approve consent calendar. AYES: Bostock, Comisky, Redford, Hoberg, Martinelli. NOES: None. **MOTION CARRIED.**

Director Comisky suggested allowing members attend in person. Chief Duncan and SSA Fong will discuss with all members in agreement for solution that works for all.

- F. **COMISKY/MARTINELLI MOTION** to adjourn the meeting at 8:30 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by: _____


Gloria Fong
Board Clerk

READ AND APPROVED BY: _____


MADELYN MARTINELLI
President – Board of Directors