



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, June 20, 2023, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

Notice is Hereby Given, pursuant to California Government Code Section 54956, that the Chairperson of South Lake County Fire Protection District Board of Directors, State of California has called a regular meeting of said Board of Directors.

This regular meeting is for the purpose of discussing the following items:

1. *President Bostock called meeting to order at 7:00 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Madelyn Martinelli, and Matthew Stephenson, Vice President Jim Comisky, and President Rob Bostock. Also present: Unit Chief Mike Marcucci, Chief Paul Duncan, Battalion Chief Brian York, Office Technician Karin Collett, and Board Clerk Gloria Fong*
4. **CLINE/MARTINELLI MOTION** to approve agenda. *AYES: Stephenson, Cline, Comisky, Martinelli, Bostock. NOES: None. MOTION CARRIED.*
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.
6. Communications:
 - 6.a. Fire Sirens – *None present to report.*
 - 6.b. Fire Safe Council – *None present to report.*
 - 6.c. Volunteer Association – Todd EVOG is now July 22nd. The recruits went to Northshore fire training for a few days. It was a real scenarios for rescuing and smoked out, and we were happy with that. Northshore would like to team up and continue that training possibly here or at their place. Our fundraiser, it's this Saturday at 5pm. We are putting the last final touches on that; it's been busy the last couple of days. The new PCFs have been putting in a lot of work and getting their boots on the ground. End of report
 - 6.d. Chief's Report – As requested there is a new clock that will be put on the wall in boardroom. Fire Cpt Ronnie Boyd's procession was today, it was very well attended; it was a good event. Started in Napa County and continued through our area to Lower Lake. Comisky suggested we have a moment of silence for Cpt. Boyd. Director Comisky led the moment of silence.
 - 6.e. Finance Report – CAMS adding another \$1200 maintenance because they have a one drive, and moving everything to the one drive for a backup.

6.f. Directors' activities report

Comisky- Tomorrow board of directors FASIS meeting, by the end of day tomorrow it will be FIRMS. May want to look into the benefits for the PCFs. FDAC is doing COA training southern Marin towards the end of July, it's a great opportunity to learn what we can do and what we can't do, if anyone is interested.

Cline- Baking a cake for Saturday, I read the emails about Ronnie, I am very sorry to hear what happened. The fire near my house I thought it was amazing how fast everyone got there and got the fire out. End of report

Stephenson – I will feel like we are going to have a good fire season this year. I know at my work we are starting to put our fire packs in the truck to be ready. Good luck End of report.

Martinelli- Wells Fargo bank transfer for IGT. I see the new chairs in the board room and they are beautiful. I knew Ronnie, he used to do a lot work up at station 64 End of report

Bobstock- looking forward to the event on the 24th. End of report

7. Regular Items:

7.a. Consideration for first responder of life support agreement with Napa County AMR. Placed on the agenda by Chief Mike Marcucci.

Very little update on this, ran a lot of data on this. Need to set up another meeting, we have a good plan on moving forward.

- 7.b. Consideration for Paramedic Program Sponsorship Policy No. 2130. Placed on the agenda by Chief Paul Duncan.

We did this last year, but we didn't have a policy. This identifies what we will do and what the responsibility of the employee is. We do have on PCF interested and motivated.

COMISKY/CLINE MOTION to accept as presented. *AYES: Martinelli, Stephenson, Comisky, Cline, Bostock. NOES: None. MOTION CARRIED.*

- 7.c. Consideration for Inventory Software Program in amount of \$17,545. Placed on the agenda by Chief Paul Duncan.

We have been working on several inventory programs and came to operative IQ program. The benefit of this program is to be able to keep track of mechanical equipment, rolling equipment, ALS equipment and ALS inventory including narcotics, which is very important to stay in compliance. There are a couple expenses in here that are one-time purchases. Being able to maintain is very important. Director Comisky brought up that being a lot of money and he would like more information, maybe a presentation by Cpt. McCabe, to be able to vote on this. He feels like there are other options that are just as good and less of a price tag, example being Vector Solutions.

At the request of the Board, this item is tabled to the July meeting.

- 7.d. Consideration for Resolution No 2022-23-27, A Resolution Appropriating Contingencies for Participation in the State Public Provider Intergovernmental Transfer Program for Ground Emergency Medical Transportation Services for Calendar Year 2023. Placed on the agenda by Staff Services Analyst Gloria Fong.

This is the amount to back fill behind the transfer that Martinelli just made. Instead of pulling from of reserved, I did it under contingences.

STEPHENSON/CLINE MOTION to approve 7d. *AYES: Comisky, Martinelli, Cline, Stephenson, Bostock. NOES: None. MOTION CARRIED.*

- 7.e. Consideration for Resolution No. 2022-23-28, A Resolution Establishing the 2023-2024 Appropriations Limit. Placed on the agenda by Staff Services Analyst Gloria Fong.

Requirement annually every year.

CLINE/MARTINELLI MOTION to approve 7e as written., *AYES: Stephenson, Comisky, Martinelli, Cline, Bostock. NOES: None. MOTION CARRIED.*

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. May 16, 2023 Regular Meeting Minutes – to be presented with July agenda

8.b. Warrants – June

8.c. Budget Transfers

Warrants are corrected with the addition of two checks, one for \$110 and second for \$250.

There will be another batch of payables processed before end of month to get them encumbered this fiscal year.

CLINE/COMISKY MOTION to approve as amended. AYES: Martinelli, Comisky, Stephenson, Cline, Bostock. NOES: None. **MOTION CARRIED.**

9. **COMISKY/CLINE MOTION** to adjourn meeting at 7:29 p.m. All in attendance are in favor of motion.

*Respectfully submitted by
Karin Collett, Office Technician:*

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Karin Collett
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**READ AND APPROVED BY
ROB BOSTOCK, President – Board of Directors:**

DocuSigned by:
Rob Bostock
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